



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 6th APRIL 2017 AT 8.00PM
IN THE CHURCH ROOM, WEST WYCOMBE**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
17/05580/FUL-West Wycombe House West Wycombe Park West Wycombe -Installation of retaining walls to riverbanks to area of weir adjacent to the Cascade south of Kitty's Cottage
7. To consider the material suggested by Downley Dynamos for extending the car park area in the Pedestal Playing Field
8. To report and consider any Highways issues including the Chorley Road speed reduction proposal by Bucks County Council; replacement bollards at Copperfields junction; approval of weed killing on the 30mph limits on the highway in the parish at a cost of £275
9. To consider donating a gate to replace the footpath kissing gate on the A40 at the entrance to the village at a cost of £250.
10. To consider a request for financial help for the Chilterns Conservation Board Hillforts project
11. To approve the accounts for March 2017 and signing of cheques - appendix 2.
12. To approve the accounts for the year ending 31st March 2017
13. Members questions
14. Date of next meeting - Annual Parish Meeting, Thursday 27th April 2017 at 8pm in The Church Room

SHARON L. HENSON, CLERK

30.3.2017

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 9th – 30th March 2017

1. Emails about the continuing and returning water leak near the public toilets – WDC are investigating.
 2. Emails about the proposed road closure on the Bradenham Road – latest information on website
 3. Confirmation that the MYSID is due for delivery. Clerk will organise the training.
 4. Email from BCC about the possible costs of speed reduction measures for Chorley Road - Looking through past LAF schemes, here are some examples and costs of different traffic calming schemes.
 - Junction narrowing work in Tylers Green undertaken in 14/15, total spend was £16,875.
 - Beaconsfield traffic calming scheme with speed cushions in 14/15 total spend £22,000.
 - Traffic calming in Waddesdon including two speed humps, signing and road markings, kerb lowering with tactile services either side of crossing, total spend £12,750.I've also requested a ballpark figure from the local schemes delivery team for narrowing and installing a priority system as we haven't funded one of these via the LAFs. Pending on location, costs may be between £15k and £25k – big variables depend on electricity connects/lighting requirements and the carriageway condition (given that the traffic on carriageway will be doubled through the narrowing). Due to these variables, they would normally undertake a feasibility first to prepare an initial design and budget estimate. If the feasibility is straight forward and solely focussed on a narrowing it would cost in the region of £3k and would form the initial design stage of the scheme – i.e. be nearly detailed enough to obtain quotes from our supply chain partners. Please note that narrowings constitute traffic calming and therefore there is a statutory consultation and decision process (though does not require newspaper adverts).
 5. WDC Email announcing New Youth Council
 6. My Bucks Newsletter
 - 7..March Newsletter from Chilterns Conservation Board
 8. Email from Downley Dynamos with details about the proposed material for extending the car park at the Pedestal Playing Field
 9. Email with price of £275 to weed kill the gullies along the 30mph roads in the parish
 10. Email from Complete Tree Services asking about stump grinding in Rosemary Close –after consultation with the Chairman we have asked them to proceed.
 11. Email from BMKALC from NALC about the future of precepts and capping
 12. BCC revised end of year pension forms.
 13. Mazars external auditor's documents
 14. Devolved services funds for 2017/2018 - £2033.58 paid into our account.
 15. Community Cop Card Scheme information
 16. Request from Chilterns Conservation Board for financial help for the Hillforts project
- If any Councillors would like copies of the various Newsletters please let me know and I will forward them.

Clerks Report

1. The tree works in Rosemary Close took place without any issues.
2. Clerk attended the WDC Clerks meeting - mainly talked about forthcoming elections and the modernising of local government.
3. Clerk attended the Rural Forum
4. Chairman and Clerk attended WDALC meeting
5. Chairman and Clerk and Cllr Harris in his National Trust capacity, a meeting on HS2
6. The VAT claim for the year has been submitted - £2481.98 claimed.
7. End of year accounts enclosed – please study – we are building up our reserves for lighting, play area and the general reserve for when we are not able to increase our precept to cover the loss of the devolved services budget currently provided by BCC and an inevitable increase in the amount of work we undertake on behalf of BCC.
8. Papers for the internal auditor will be handed over in the first week of April for the May meeting.
9. Emails have been sent to organisations inviting them to the Annual Parish Meeting.

Appendix 2

Cheques to be paid in April

Mrs S Henson	509.50	March salary (approx.17/18 PAYE software not available)
Bucks CC	166.53	April pension
HMRC - online	70.00	Tax/NI – (approx.)
Acorn Landscaping	215.83	12/12 highways grass cutting
Mrs S Henson	265.87	March expenses incl toner
TBS Hygiene	81.00	March collections – waiting for invoice
Complete Tree Services	1410.00	Rosemary Close trees
BMKALC	203.20	Annual subscription
John Lawrence	969.00	Burial ground 4/4 maintenance plus grave turfing/lawns
Rialtas Business Solutions	139.20	Allotment software maintenance
Southern Electricity dd	145.36	Street light energy (approx.)

Castle Water – dd	33.83	Allotment water supply
Total	4209.32	

Statement of Account as at 1st April 2017

Opening balance – 1 st March	20867.26
Less March cheques	1377.05
Plus BCC devolved services 2017/2018	2033.58
Sub Total	21523.79
Deposit account	2629.84
Total	24153.63