



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 14<sup>th</sup> JULY 2016 AT 8PM  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND**

**AGENDA**

1. To Co-Opt a Parish Councillor and signing the Declaration of Acceptance
2. To accept apologies for absence
3. Declaration of disclosable pecuniary interests by Members relating to items on the agenda
4. To confirm and sign the minutes of the previous meeting
5. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING RE-OPENED**

6. Correspondence – see Appendix 1
7. Planning Applications & decisions:  
**16/06702/FUL-3 Beechwood Road, High Wycombe** -Householder application for construction of two storey rear extension, new front porch and alterations to existing parking area to front  
**16/06507/LBC -50 - 51 High Street, West Wycombe** -Listed building application to remove an existing internal door and frame within a party wall between The Post Office and The Plough and to infill the subsequent opening, improve the fire integrity of the ground floor lobby to the Post Office and replace the existing modern internal boarded door and adjacent partition
8. To receive the Pedestal Play Area Inspection report
9. To discuss the possibility of laying AstroTurf on a section of the Pedestal Play Area
10. To discuss clearing the bank at Towerage Lane (Sands)
11. To discuss options for Christmas tree lights
12. To report any Highways issues and to receive information from Transport for Bucks
13. To resolve to adopt a Grievance Policy and to adopt and update Risk Assessments for the Parish and the Pedestal Playing Field
14. To approve the accounts for July 2016 and signing of cheques - appendix 2
15. Members questions
16. Date of next meeting -Thursday 8<sup>th</sup> September 2016 at 8pm in The Church Room

SHARON L. HENSON, CLERK

7.7.2016

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

## Correspondence Received from 9<sup>th</sup> June – 7<sup>th</sup> July 2016

1. Letter from the Post Office in relation to the current planning application – either emailed or enclosed – Clerk is trying to get an extension to the response date – currently 11<sup>th</sup> July.
2. Email from one of the prospective Parish Councillor candidates withdrawing from the process.
3. Decision notice on Mede Cottage – refused
4. Quotes for astroturf
5. Quote for Christmas tree netting lights
6. Email from Mr J Steven about the assurance on banning HGV construction traffic coming through West Wycombe High Street – HS2 are trying to backslide – BCC will expect them to re-issue the document taking into consideration the letter sent to WDC the night before the select committee hearing in which they removed the route.
7. Email from a resident of Park Farm Road advising the Parish Council that TPO's have been applied to trees on the curtilage of Mede Cottage.
8. Request for Councillors to complete the BALC survey on Unitary authority plans – email forwarded.
9. Newsletter from Chilterns Conservation Board – forwarded
10. Email with photographs from resident of Chorley Road about the work at 62 Chorley Road – passed to planning enforcement who have enforced the correct plans.
11. Chiltern Society Newsletter – forwarded
12. MH-P Internet –changes to terms and conditions – the only thing that affects us is that the £60 annual hosting fee has increased to £90 per annum – there has been no price rise since 2005.
13. Planning enforcement email about 316 West Wycombe Road – the reduced hedge height has been brought to the owners attention and also suggesting that the local person who has issues over the operating times in relation to the planning conditions keeps a diary of evidence.
14. Police and Crime Commissioner online survey seeking views on policing in the Thames Valley.
15. Announcement of new ASB Officer based at Wycombe District Council – Michelle Harvey
16. Transport for Bucks local road works programme
17. Email from resident raising concerns about the Bradenham Road ditch
18. Email from BCC stating that the double yellow line work in Church Lane, will, weather depending, be happening, possibly, overnight, midweek 13th July.

### **Clerks Report**

1. Chairman attended the NAG
2. Chairman and Clerk attended the Planning Forum
3. Chairman, Clerk and Cllr Harris attended the Rural Forum Farm Walk at Berkshire College of Agriculture
4. Cllrs Mrs Cheshire and Mr Harris attended the Local Plan meeting at WDC
5. Clerk attended the Clerks meeting at WDC
6. The work to re create grips and a soak away in Towerage Lane has been completed.
7. Clerk has asked for a price to deal with the bank at the Sands end of Toweridge Lane as all the self set trees have regrown.
8. The new seat has been installed at the Pedestal Play Area and the old seat has been removed.
9. The Clerk met with a company recommended by WDC to discuss astroturf in front of the big goal
10. The Risk Assessments for the Parish and the Pedestal Play Area - please study these prior to the meeting.
11. The Pedestal Play Area Inspection report - please study prior to the meeting.
12. Clerk is currently negotiating energy prices through a broker – apparently the company we use – SSE - is normally the cheapest – our contract runs out at the end of August and I have to notify them by 1<sup>st</sup> August if we do not intend to renew. I hope to have prices by the time of the meeting. Please could we discuss this under highways as it is all for footpath lighting.
13. A quotation for netting lights to go over the two newly planted Christmas trees is enclosed for discussion.
14. Clerk reported and had Transport for Bucks clear fly tipping in Toweridge Lane
15. Please read latest budget sheets for the first 4 months

### Appendix 2

#### Cheques to be paid in July 2016

Mrs S Henson	509.70	June salary
Bucks CC	166.53	July pension
HMRC	70.00	Tax – June
TBS Hygiene	60.00	May Collections
Acorn Landscaping	215.83	3/12 highways grass cutting
Staples	15.31	Copying plus balance of 31p from last statement
John K Lawrence	874.00	Burial ground
Mrs S Henson	38.00	Expenses for June
D.P. Green	396.00	Toweridge Lane grips

SSE Contracting Ltd	762.90	Street lighting maintenance
WDC	72.00	Pedestal Play Area Inspection
Glasdon	535.75	New seat for Pedestal Play Area
BMKALC	6.00	2 copies of Good Councillor Guide
Peter Gomme	350.00	Two cuts of the Pedestal
Southern Electricity dd	141.85	Street light energy
<b>Total</b>	<b>4213.87</b>	

**Cheques to be paid in August**

Mrs S Henson	509.50	July salary
Bucks CC	166.53	August pension
HMRC	70.20	Tax - July
<b>Total</b>	<b>746.23</b>	

Currently expecting invoices from Mr Stocks and TBS for the extra dog bin. Clerk will need permission to pay bills in August.

**Statement of Account as at 1<sup>st</sup> July 2016**

Opening balance – 1 <sup>st</sup> June	28705.80
Less June cheques	1833.53
<b>Sub Total</b>	<b>26872.27</b>
Deposit account	2629.18
<b>Total</b>	<b>29501.45</b>