



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 7th SEPTEMBER 2017 AT 8PM
IN THE CHURCH ROOM, WEST WYCOMBE**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
17/06850/ADV-Old School House West Wycombe Combined School, Church Lane, West Wycombe -Display of 1 x non-illuminated post mounted sign
17/07115/LBC-Towerage Barn Toweridge Lane West Wycombe -Listed building application for retention of a log burner with blackened steel stove pipes
17/07149/FUL-337F West Wycombe Road -Construction of detached garage with implement store (part retrospective)
7. To receive the external auditors report
8. To discuss any highways issues including Chorley Road
9. To discuss work for the grassed area in the centre of Rosemary Close
10. To discuss whether to apply for any HS2 Community Fund
11. To approve the accounts for September 2017 and signing of cheques - appendix 2
12. Members questions
13. Date of next meeting -Thursday 12th October 2017 at 8pm in The Church Room

SHARON L. HENSON, CLERK

31.8.2017

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 14th – 31st August 2017

1. Monthly website report – emailed
2. Transport Strategy Management policy consultation
3. Transport for Bucks Stakeholder Conference – September 12th AVDC offices, 8.30 – 2pm.
4. Transport for Focus Group meeting – September 12th – 2.30pm Chairman and Clerk will attend.
5. BCC reporting that a new belisha/lighting column has been ordered for the High Street.
6. Email from a resident re anti social behaviour and possible underage drinking in the Pedestal Playing Field in the evening – police are aware and will carry out patrols where shifts coincide.
7. BCC Parish Liaison meeting – 13th September
8. Dog bin for Park Farm Road will be installed in early September.
9. SEC has raised a repair order for lighting column 16 in Bradenham Road –this is the only repair so far this financial year.
10. Signage application from West Wycombe Chamber Festival –Clerk has given approval
11. Conference to explain the HS2 Community Fund – Clerk will attend

Clerks report

1. Allotment plot 15 has been cleared and has been handed over to a new tenant.
2. Clerk has submitted the forms for the LAF Local Priorities budget for a consultation on speed control for Chorley Road – we have stated that we will contribute £2500 - £3000 for the consultation.
3. Clerk and Chairman have agreed to further weed spraying at a cost of £150 – the excessive rain has caused more weeds to grow along the stretch from the Pedestal to the Chorley Road junction and Toweridge Lane.
4. Please see enclosed budget sheets – we are over budget on administration due to the print cartridge costs and under lighting maintenance as the bill for the last quarter of the previous financial year came out of this year's budget.
5. Invoices for allotment rent go out on 4th September.
6. Final 50% of precept is due in September,
7. Invoice for Downley Dynamos will be issued in September.
8. Clerk is on holiday from 16th September and resumes work on Wednesday 4th October.

Appendix 2

Invoice paid in August after the meeting

BT	127.62
Total of August bills paid	3362.80

Cheques to be paid in September

Mrs S Henson	514.90	August salary
Bucks CC	169.31	September pension
HMRC - online	64.80	Tax/NI
TBS Hygiene	64.80	August collections
Peter Gomme	350.00	2 cuts of Pedestal grass
Mrs S Henson	17.40	August expenses
Acorn Landscaping	215.83	5/12 highways grass cutting
Chiltern Society	30.00	Annual Subscription
Southern Electric dd	19.57	Feeder pillar
Southern Electric dd	21.80	Feeder pillar
Southern Electricity dd	150.47	Street light energy (approx.)
Total	1618.88 (approx.)	

Statement of Account as at 1st September 2017

Opening balance – 1 st August	31202.37
Less August cheques	3362.80
Total	27839.57