



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 12th SEPTEMBER 2019 AT 8PM
IN THE CHURCH ROOM, WEST WYCOMBE**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the July 25th Parish Council Meeting
4. Report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
 - 19/06975/FUL -Wyeside, Park Farm Road,High Wycombe** -Householder application for construction of roof extension incorporating habitable space within loft, including rear & side dormers and additional roof lights, part single storey, part two storey rear extension and fenestration alterations (alternative scheme to pp 18/07931/FUL).Amendments
 - 19/06788/ADV -Car Park, Chorley Road, West Wycombe** -Display of 5 non-illuminated signs in association with car park signage
 - 19/06964/TPO-West Wycombe Conservation Area, West Wycombe Park, West Wycombe** - Thin reduce over extended limbs by 15% by removing 2m of apical and lateral growth to 1 x Horse Chestnut (T1)to alleviate strain on densely foliated heavy limbs
 - 19/06844/FUL-440 West Wycombe Road, High Wycombe** -Householder application for construction of single storey side and two storey rear extension
7. To receive an update on the Chorley Road MVAS installation
8. To receive an update on the tri table installation and Multiplay maintenance
9. To report and discuss any Highways issues including the addition of bollards on a section of the High Street pavement and parking in Beechwood Road
10. To discuss the autumn and spring litter picks
11. To receive a report on the conclusion of the external audit
12. To consider increasing the charge for our allotment plots from £10 and £20 per annum
13. To consider whether to supplement the response to the Local Governance Review being conducted by WDC.
14. To consider our response to the new Unitary Status consultation
15. To approve the accounts for September 2019 signing of cheques - appendix 2
16. Members questions
17. Date of next meeting - Thursday 10th October 2019 at 8pm in The Church Room

SHARON L. HENSON, CLERK

5.9.2019

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 25th July - 5th September 2019

1. WDALC Minutes of meeting held on 4th July – next meeting on 12th September
2. WDALC agenda for 12th September – emailed
3. WDC announcement that the Local Plan has been adopted.
4. Email from John Lawrence to advise us that he may be moving but no date at the moment.
5. Acknowledgment from WDC about a planning enforcement issue about the car washing structure at the Pedestal Garage
6. Emails about the A4010 HS2 project – work has now started on the pedestrian refuge and will then continue with the repositioning of the bus shelter.
7. BCC has adopted the Minerals and Waste Plan for 2016 – 2036
8. Local Area Forum agenda for 10th September – Clerk and possibly Cllr Mrs Smith will attend.
9. Emails from a High Street resident about installing bollards on sections of the High Street pavement. Photo and drawing enclosed. Agenda item.
10. Email from TfB Road Safety team about the bollard process – forwarded
11. Police and Crime Commissioners Newsletter – forwarded
12. Email from a Church Lane resident about the dead-end sign at the top of Church Lane – Clerk has responded.
13. Allotment tenant notifying us that the sheds had been broken into – Clerk advised all tenants to check and report to police if anything stolen.
14. Allotment tenant invitation to an allotment party – Sunday 8th September
15. Grant & Stone confirmed they have trimmed back the tree by the pelican crossing and will monitor it.
16. Email from a resident complaining about the tree from the Pedestal Playing Field overhanging the pavement and all the grit from the recent resurface repair on the pavement. -Clerk has actioned everything.
17. Notification from BMKALC that NALC has issued new Financial Regulations- (October agenda).
18. BMKALC notification of AGM on Friday 15th November – 18.30 -22.00 at Green Park.
19. BMKALC notification of Annual Conference on 29th November – 10 -15.30 at Green Park – Clerk will attend. Does anyone else wish to attend?
20. BCC Officer request about our Emergency Plan – Clerk has responded that WDC hold a copy.
21. Consultation on the Council Tax Support reductions scheme for the future Council.
22. **Consultation on the proposal for Community Boards in the new unitary status. See email forwarded on 15th August – please study as it is an interactive document and very lengthy and cannot easily be printed off – Agenda item**

Clerks Report

1. The Beechwood Road sign has been replaced.
2. The hinged posts and ground screws are due to be installed after the 12th September. Once installed the Clerk will order the MVAS units.

Payments made in August

BT dd	148.68	Phone 27/8/19
Microsoft Office debit card	59.99	Per annum charge 28/8/19
Cleverbridge – Webroot debit card	<u>22.49</u>	Software 28/8/19
	231.16	

Cheques for payment in September

Mrs S Henson	551.88	August salary
Bucks CC	199.17	September pension
HMRC - online	63.20	Tax
Mrs S Henson	28.26	Mileage/parking
Acorn Landscaping	199.81	4/12 highways grass cutting
Acorn Landscaping	65.00	Hedge trimming from St Pauls to dog bin
TBS Hygiene	126.00	August collections
Peter Gomme	350.00	Pedestal grass cutting
G Spratt	55.00	Topping paddock above burial ground
Sussex Fab Shop	530.00	2 Swarco posts, sockets and cover plates
PKF Littlejohn LLP	360.00	External audit
Bucks County Council	2218.40	Match funding for the Chorley Road traffic calming
D.P Green	120.00	Cutting both ends of Toweridge Lane
Chiltern Society	30.00	Annual subscription
Castle Water (dd)	36.24	Allotment water
Castle Water (dd)	4.97	Burial ground water
Southern Electric(dd)	28.23	Feeder pillar energy
Southern Electric(dd)	25.62	Feeder pillar energy
Southern Electric (dd)	84.01	Street light energy
Total	5075.79	

Statement of Account as at 1st September 2019

Opening balance – 18th July	42023.10
Less July 25th cheques and dd's	5562.73
Less items from August listed above	231.16
Plus credit from unrepresented cheque – Complete Tree	714.00
Total	36943.21