



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 13th DECEMBER 2018 AT 8PM
IN THE CHURCH ROOM, WEST WYCOMBE**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
18/07962/FUL-77 & 79 Bradenham Road West Wycombe -Joint householder application for construction of single storey front extension and first floor rear extension to both properties
18/07931/FUL-Wyeside Park Farm Road High Wycombe -Householder application for construction of roof extension, part single storey, part two storey rear extension and fenestration alterations
18/07804/FUL -391 West Wycombe Road High Wycombe -Proposed demolition of existing detached dwelling and erection of 7 x 1 bed apartments with associated access, parking, and bin and cycle stores
7. To consider our response to the Chilterns Conservation Board Daft AONB Management Plan
8. To consider attending a Cemetery management course run by BMKALC
9. To receive an update on the LED lighting replacements
10. To continue the process of planning the budget for 2019/2020 and confirming the burial ground contractor
11. To discuss any highways issues including the Safety scheme recommendations and Chorley Road MVAS statistics
12. To approve the accounts for December 2018 and signing of cheques - appendix 2
13. Members questions
14. Date of next meeting - 10th January 2019 at 8pm in The Church Room, High Street, West Wycombe

SHARON L. HENSON, CLERK

6.12.2018

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 9th November - 6th December 2018

1. Monthly website reports – emailed
2. Follow up email regarding MVAS statistics for Chorley road feasibility study – some inconsistencies
3. Police and Crime Commissioners Newsletter – on website
4. A4010 HS2 group emails –trying to set up a meeting with BCC officers after Christmas
5. Email with map and photographs of the proposed final design and safety elements for the High Street – emailed to Councillors
6. BMKALC training course on cemetery management – cost between £107 and £160.40 depending on number of applicants – not that many parishes have burial grounds/cemeteries.
7. Further emails about BCC Devolved services – reduce term of contract due to the unitary issue. Clerk has responded that we will continue until another option is presented.
8. Sparkx plan to start our LED replacement lights and light cleaning on 14th January – delay due to BCC putting an embargo on TRO's until the 8th January.
9. Request from BCC to publicise 'Winter Help' sent to Contact
10. Child Bereavement request for an article in Contact – forwarded
11. Copy email from Downley Dynamos re matches at Pedestal – advising people where and how to park.
12. WDALC meeting agenda and AGM agenda – we are unable to attend as it is our meeting night and have indicated that we will work with them to gain as much help in the new unitary status.

Clerks report

1. Clerk meeting two potential allotment holders on Saturday 8th December.
2. Clerk met with Complete Tree Services on 21st November re costing the suggested works for the trees in Park Farm Road.
3. Clerk has received new online pension scheme training
4. Clerk has bought Christmas gifts for all our volunteers – litter pickers, path clearers, the NT team.

Cheques for payment in December

Mrs S Henson	520.73	November salary
Bucks CC	363.94	December pension and re issue of August cheque
HMRC - online	70.20	Tax
Mrs S Henson	656.55	Mileage, expenses inc new printer, cartridges, Christmas gifts, laptop battery
Acorn Landscaping	185.25	8/12 highways grass cutting
Acorn Landscaping	120.00	Clearing tree and ivy at Park Farm Road
TBS Hygiene	97.20	November collections
SLCC	122.00	Annual subscription
RBL (Lane End branch)	75.00	Poppy wreaths S137
Stonecraft	51.74	Salt for garden centre car park
Castle Water dd	43.18	Burial ground water – annual bill
Southern Electric dd	24.65	Feeder pillar energy
Southern Electric dd	23.24	Feeder pillar energy
Southern Electric dd	203.14	Street light energy
Total	2556.82	

Statement of Account as at 1st December 2018

Opening balance – 1 st November	59706.20
Less November cheque's Appendix 2	
and dd's	1853.49
Plus refund on poppy wreaths	75.00
Plus cancelled cheque for BCC pension August	181.97
Total	58109.68