

MINUTES OF THE MEETING HELD ON THURSDAY
8th DECEMBER 2016 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr R. Seymour, Mr S Cope, Mrs K. Cheshire, Mr P. Brown, Mr N. Timberlake (from 9pm) Mrs S. Henson – Clerk

APOLOGIES: County Cllr Mr D. Hayday, Dist Cllr Mrs J. Teesdale

1 member of the public

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA – Cllr Harris declared a pecuniary interest in the planning application for tree work in West Wycombe Park.

Cllr Cope declared a personal interest in the item relating to Rosemary Close.

CONFIRMATION AND SIGNING OF MINUTES OF THE NOVEMBER MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

1. Cookshall Lane hedge has been cut – he has done a really good job.
2. Clerk has sent two emails and letters to Gym Fit and High Wycombe Rugby Club asking them to remove their large signs – both have complied. They were very big signs for us to remove and dispose of.
3. All the spare parts for the play equipment have been delivered. We will get them installed after the winter as nothing is urgent and other basic maintenance will need to be carried out in the spring e.g. planing some of the wooden equipment.
4. We have asked the Parking Wardens to attend at school start and end time as there are still parents not complying with the double yellow lines.
5. Clerk has been in contact with a local contractor with a spraying licence for prices to spray weeds along the 30mph roads and the cul de sacs.
6. Complete Tree Services have produced a report on the trees in Rosemary Close.
7. The Clerk has put up on our website information on temporary signs – we are getting more of them and they are getting larger – an application form and guidance is now available on the website and can be used as a reference point.

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

234.1 Correspondence Received from 10th November – 8 th December 2016

1. Email from Cllr Hayday stating he had been given incorrect information and is unable to donate £500 from his Leadership Fund to the Parish Council towards the Chorley Road speeding issue but if re-elected in May 2017 he would allocate more money.
2. Email from SSE Contracting re lighting maintenance contract.
3. Emails from Transport for Bucks with explanations of the bus cage costing.
4. Letter from the Pensions Regulator ensuring we have a pension scheme in place, which we do.
5. Notification that Thames Water is transferring business customers to Castle Water
6. War Memorials bulletin
7. Martin Cook studios submitting design for memorial for Mrs Manning – approved but Clerk has asked them to reduce the height and confirm that the family will not want to place flowers on the grave.
8. Chiltern Society Newsletter
9. BMKALC Notification that subscription rates are to be increased by 1p per elector.
10. BCC invitation to Clerk and Chairman to workshops on unitary on 12th December – attending.
11. RS computer programme support fees for 2017 - £116 per programme – we use two.
12. Transport for Bucks - Formal consultation - Revised Highway Safety Inspection Policy BCC budget consultation – emailed and on website.
13. Bucks County Council local newsletter: West Wycombe and Chiltern Villages –website.
14. WDALC agenda – 8th December – we have given our apologies.
15. Quote and spec for trees in Rosemary Close from Complete Tree Services

16. Modernising Local Government - WDC/BCC survey – Councillors completed the survey at the meeting.
17. BCC questionnaire on contractors and Devolved Powers – completed at the meeting.
18. Emails from Cllrs Mrs Teesdale and Mr McEnnis in response to our email about the In Touch Newsletter and in particular the column on HS2 as there was no mention of the work undertaken by the Parish Council.

234.2 **Planning**

Applications

16/08136/TPO-West Wycombe Park West Wycombe - Tree works as per Schedule

- No objection

Decisions

16/07674/FUL &16/07675/LBC -The Malt House High Street West Wycombe –

Householder application and Listed building application for construction of single storey rear orangery extension – permit.

234.3 To consider making a donation to the Community Cop Card scheme

The scheme will work with Year 6 pupils in local schools in an attempt to discourage anti-social behaviour in children as they become teenagers. It was resolved to make a £200 donation.

234.4 To consider a report on the trees in Rosemary Close

Complete Tree Services have produced a report which was sent to all Councillors. Bucks County Council have undertaken work on one tree due to the on going correspondence with a resident and our current enquiries. Clerk has sent photos of the work on tree T4 and asked CTS to send a revised quote but it will not alter the overall cost by a significant amount. It was resolved to send the report stating that this work is preventative and to some aesthetic and asking how should this be progressed.

234.5 To report and consider any Highways issues including a request to BCC for the approval of sites for the speed indicator device for Chorley Road - £420; to consider the SSE Contracting lighting maintenance contract; Transport for Bucks - Formal consultation – Revised Highway Safety Inspection Policy

Cllr Brown has submitted 3 sites for Chorley Road; Cllr Mrs Smith suggested a site on both side of the entrance to the village from the Pedestal; near Towerage Lane on the Oxford Road and Chapel Lane.

It was resolved to give Southern Electric Contracting 3 month's notice to terminate our maintenance contract and in future we will call them out as and when required. We will review this in 12 month's time.

Revised Highway Safety Inspection Policy - we appreciate that with the reduction in resources, this is probably the best way of prioritising road maintenance.

234.6 To continue the budget discussions for 2017/2018

Wycombe District Council issued the information on the Council Tax and Council Tax Support Grant on the day of the meeting – final discussions and decisions will be made at the January meeting.

234.7 To approve the accounts for December 2016 and signing of cheques - appendix 2

It was resolved to approve the accounts. See list at the end of the Minutes.

We are still waiting for invoices for the extra dog bin, a fence post and a small amount of tree work.

234.8 Members questions

The Events Committee were congratulated on the Festive Fayre. A discussion took place over parking issues connected with the Fayre.

The New Years Day Walk will start from the Village Hall at 1.30

234.9 Date of next meeting: Thursday 12th January at 8.00pm in The Church Room.

The Chairman closed the meeting at 10.15pm

Cheques to be paid in December

TBS Hygiene	64.80	October collections
Mrs S Henson	509.70	November salary
Bucks CC	166.53	December pension
HMRC	70.00	Tax
Acorn Landscaping	215.83	8/12 highways grass cutting
Mrs S Henson	16.80	November expenses
SLCC	108.00	Annual subscription
Staples	15.00	Photocopying card
Bucks County Council	420.00	SID sites map
Castle Water	36.03	Allotment water supply (98 days)
Thames Water	5.55	Burial Ground water
D.P. Green	300.00	Cookshall Lane hedge
Wycombe District Council	200.00	Community Cop Cards donation - agenda
Southern Electricity dd	19.38	Feeder pillar energy
Southern Electricity dd	18.30	Feeder pillar energy
Southern Electricity dd	155.46	Street light energy
Total	2321.38	

Statement of Account as at 1st December 2016

Opening balance – 1 st Nov	34143.59
Less November cheques	1757.85
Plus Pedestal rent	300.00
Plus refund for poppy wreaths from Cllr Hayday	50.00
Plus allotment rents	30.00
Sub Total	32765.74
Deposit account	2629.51
Total	35395.25