

MINUTES OF THE MEETING HELD ON THURSDAY 25<sup>th</sup> JULY 2019 AT  
8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mr S. Cope, Mrs K. Cheshire, Mr P. Brown, Mr N Timberlake                      Mrs S Henson - Clerk

APOLOGIES:

Cllrs Mr R. Seymour, Mr N Harris, Mrs V. Smith

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA – None declared.

1. CONFIRMATION AND SIGNING OF MINUTES OF THE JULY 4<sup>th</sup> MEETING

The Minutes for the July 4<sup>th</sup> Parish Council meeting were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks Report

1. Clerk is meeting Heritage Tree Services on 26<sup>th</sup> July re the broken branches in our burial ground from a tree in The Rectory.
2. Clerk attended the Clerks meeting at WDC where the latest position on the Buckinghamshire Council was given. Karen Satterford leaves at the end of July and all the CEO's of the other district councils are going. The Community Boards, once they are created will have no legal status – still no decision whether to have 11 or 19 – a consultation will be announced and it is important that Parish Councils respond to this with all their concerns and suggestions. The 111 Capital projects which WDC are currently working on have full funding for completion. WDC has the lowest Council Tax and although the idea sold to all of us was that the new Council Tax will be based on the lowest figure it has now been announced that they will average it out and we will probably have a 3.4% rise – there was a £45 top to bottom difference on a Band D. WDC Offices will remain and they plan to create local access points. Still many issues not sorted. Need to look at technology to enable all 147 Councillors to be involved in meetings and decisions. Currently no idea as to how planning is going to function.
3. Network Rail has cleared a 3m depth of the embankment behind the play area.
4. Clerk has spoken to West Wycombe Estate and asked questions re the car park. At this stage the Estate has not made final decisions on how to operate the ticket and pass system. They will be guided by the supplier they select. Currently no plans to use ANPR

MEETING CLOSED FOR PUBLIC QUESTION TIME

MEETING REOPENED

265.1 Correspondence Received from 5<sup>th</sup> July - 25<sup>th</sup> July 2019

1. Agenda for Clerks meeting on 18<sup>th</sup> July – mainly to talk about the latest information on unitary status.
2. Copy email to Thames Valley Police about anti-social behaviour and possible underage drinking on the Pedestal Playing Field – police has carried out some evening patrols and Clerk will monitor activity.
3. STATs from TfB for two new posts in Chorley Road.
4. Confirmation of delivery of new Dell laptop which has been ordered and managed to get it £200 cheaper than original quotation.
5. Marlow and South West NAG – suggestion that the meetings resume – suggest 10<sup>th</sup> or 24<sup>th</sup> September – Cllr Cope will be happy to attend but would prefer Monday, Wednesday or Thursday.
6. My Bucks Newsletter – emailed and on website
7. WDC – asking for people who might be interested in sitting on a Community Planning Panel

8. LAF asking for projects for the next financial year – we do not have any requirements at the current time.
9. Police and Crime Bulletin – emailed and on website
10. Chilterns Chalk Stream newsletter- emailed and on website
11. Buckinghamshire Council invitation to Clerk to sit on a Clerks Forum to help with working with Parish Councils in the new Council from next April.

## 265.2 Planning

### Applications

**19/06576/LBC -Myze Farmhouse Oxford Road West Wycombe**-Listed Building application for replacement of 3 windows to front elevation of Myze Farmhouse – no objection.

**19/06545/FUL-Car Park Chorley Road West Wycombe**-Installation of 2 x parking meters and 2 x. CCTV cameras - no objection and we are broadly supportive of the project and recognise that parking is a major on-going issue for this community. We have had discussions with the Estate and suggested that the needs of local businesses, tourists, residents and school parents should be considered. We are pleased to see that there is a proposal to allow a permit system and/or one hours free parking .We would like to make the following observations: could the aluminium poles possibly be painted green to harmonise with the surroundings; ensure that no damage is caused to the roots of the trees when installing power to the parking meters and creation of the foundations for all the appropriate poles.

**19/06674/FUL – 6 Beechwood Road, West Wycombe** – householder application for construction of front porch following demolition –no objection

### Decisions

**19/06462/CTREE-18 High Street, West Wycombe** -Fell 1 x Walnut (T1) –not to make a TPO

## 265.3 To receive an update on the Chorley Road MVAS installation

Clerk has sent the STATS to Signsense to order the hinged posts and ground screws. Once installed the Clerk will order the MVAS units

## 265.4 To receive an update on the tri table and Multiplay maintenance

The tri table was delivered to Smaldean Lane on Tuesday 23rd July. When Cllr Harris has returned from his holiday we will arrange installation. Cllr Cope and Harris will have a site visit from mid August. .

The Multi Play replacement parts are due by the end of July – maintenance work will probably be in the second week of August and probably in the evenings so as not to affect children playing.

## 265.5 To report and discuss any Highways issues

1. Portway Drive has been resurfaced.
2. The hedge by St Paul's Church entrance to the dog bin has been cut back by our contractor.
3. The entrance area of grass at the Pedestal has been cut back
4. Clerk has had a conversation with the manager of the Nissan Service garage re his temporary sign – he removed it and also about not parking in the Pedestal Playing Field Car Park – came as a surprise but thanked me for the information.
5. Clerk has chased Grant and Stone re the clearance of trees around the pelican lights and they plan to do the work in the next week.
6. Clerk has chased West Wycombe Estate about the area near Gerrard Court. Work should be completed by 29<sup>th</sup> July.
7. Clerk has reported on Fix My Street and to our LAT and Cllr Hayday about the 4 missing bollards at Copperfields caused by the road traffic accident and asked about an insurance claim.
8. Cllr Hayday and Clerk have reported Church Lane but TfB state it does not warrant work at the moment. Cllr Hayday will try to put it on his local schemes list.
9. Poster on central bollards near pedestal roundabout needs removing.
10. Battery needs replacing on the MVAS
11. Clerk has ordered a new sign for Beechwood Road.
12. Clerk has booked the contractor to cut the grass and look at the grips on both ends of Towerage Lane

265.6 To approve the accounts for July/August 2019 and signing of cheques - appendix 2

It was resolved to approve the accounts. See end of Minutes for list of payments.

265.7 Members Questions

The Events team were congratulated on the success of the Summer Fayre. Cllr Mrs Cheshire will be writing a piece for Contact to explain the finances. Future dates for 2020 11<sup>th</sup> July and 10<sup>th</sup> July 2021.

A resident asked about claiming money from the electricity supplier for use of the land for the substation.

265.8 Date of next meeting

12th September 2019 at 8pm in The Church Room, West Wycombe

**Cheques for payment in July/August**

Mrs S Henson	551.68	July salary
Bucks CC	199.17	August pension
HMRC - online	63.40	Tax
Mrs S Henson	1231.90	Dell laptop, mileage
Acorn Landscaping	199.81	4/12 highways grass cutting
Acorn Landscaping	47.00	Tree clipping at Pelican crossing
TBS Hygiene	100.80	July collections
Complete Tree Services	714.00	Re-issue of cheque issued in June
Peter Gomme	350.00	Pedestal grass cutting
Stillman Garden Services	695.00	Installation and planting three troughs
Earth Anchors Ltd	1210.80	Tri table
AED Locator (EU) Ltd	117.60	Defibrillator Monitoring System
Southern Electric (dd)	81.57	Street light energy
<b>Total</b>	<b>5562.73</b>	

**Statement of Account as at 25th July 2019**

Opening balance – 1 <sup>st</sup> July	44275.61
Plus burial fee – Mrs S Beale	190.00
Less July 4th cheques and dd's	2442.51
<b>Total</b>	<b>42023.10</b>