

MINUTES OF THE MEETING HELD ON THURSDAY 14<sup>th</sup> FEBRUARY 2019 AT  
8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr S. Cope, Mrs K. Cheshire, Mr P. Brown, Mr N. Timberlake  
Mrs S Henson - Clerk

APOLOGIES:

Cllr Mr R. Seymour, County Cllr Mr D Hayday, Dist Cllr Mrs J Teesdale, Dist Cllr Mr I McEnnis

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA: None declared.

CONFIRMATION AND SIGNING OF MINUTES OF THE JANUARY MEETING

The Minutes for the January Parish Council meeting were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks Report

1. Clerk had requested pavement sweeping as nothing had been done since before the autumn. This has now been completed.
2. Clerk has been working with the team undertaking the road safety work to try and find out when the barriers etc. are to be taken away as they are impeding visibility when exiting Cookshall Lane – these have now been removed. Also ascertaining what else is to be completed a funds have to be used by 31<sup>st</sup> March
3. The LED light conversion in Chorley Road has been completed and the light cleaning has been completed.
4. Clerk is trying to ascertain when BCC plan to update the heritage lights to LED.
5. Clerk has asked Lawrence Landscapes to fill the latest grave with earth but to wait on turfing until the weather improves. We need a site visit to the burial ground as badgers have caused a lot of damage.
6. Clerk has been working with Castle Water to sort out payment of our burial ground water. Third direct debit form has been sent to them.
7. Clerk has communicated with the Road Safety Team re the roadside memorial – nothing much will change or be asked to change until after the inquest which could be in July/August.
8. Chairman and Clerk attended the LAF

MEETING CLOSED FOR PUBLIC QUESTION TIME

MEETING REOPENED

259.1

Correspondence Received from 11<sup>th</sup> January – 14<sup>th</sup> February 2019

1. Monthly website reports – emailed
2. Police and Crime Commissioners newsletter - emailed and on website.
3. BCC Devolution agreement for one year only
4. Letter from WDC informing us that the District Council are starting a legal process over the unitary procedures - emailed
5. Reminder that the Data Protection subscription is due for renewal in March.
6. Newsletter from Chilterns Conservation Board – emailed and on website
7. Survey and press release on behalf of BCC re the Rights of Way in our area – Clerk has responded and on website.
8. Email from a resident about water flowing into her house from the High Street – Clerk has reported it to TfB and Fix My Street and Cllr Hayday. Work has now been completed by TfB. Repair is required to front door.
9. Email about blocked sewer in High Street – Clerk has spoken to Thames Water and the initial matter should be resolved on 6<sup>th</sup> February. It looks as if Thames Water plan to undertake work in the High Street as there could be bigger issues. Cllr Hayday and TfB are now the lead on this.
10. BCC Survey on Community Safety – emailed and on website

11. Agenda and papers for LAF meeting on 12<sup>th</sup> February – Chairman and Clerk attended –Chorley Road, Portway Drive, the DfT safety scheme; LED lighting and Chiltern Rangers all discussed.
12. Email from a resident about the proposed development in Chapel Lane ref 19/05032/OUT – not our parish but do we want to make comment – Councillors stated that if we commented on this we could be asked to comment on other developments outside our parish.
13. Email from resident about the loose road chippings on Bradenham Road – Clerk continues working with TfB on this and weekly road sweeping should be taking place.
14. BCC press release on the County Councillors who will sit on the Unitary Shadow Executive.
15. BCC press release on County Council tax – increase by 2.99% - equates to extra 71p on a Band D property – emailed and on website.
16. BCC press release on the Minerals and Waste consultation
17. WDC special planning newsletter on the Local Plan – emailed and on website.
18. Suggestion from Radnage Parish Council about an MP's surgery on March 8<sup>th</sup> at 6pm. Possibly not the right time.

## 259.2 Planning

### Applications

**19/05165/FUL -Chilterns Cookshall Lane High Wycombe** – householder application for single storey rear extension and front porch – we object on the grounds that the extension is too close to the boundary line of the adjacent property and is too dominant and would have an adverse aspect on the neighbour's amenity space. It is hard to judge due to the quality of the drawings but we believe that it may be more than a 50 % increase.

**19/05311/LBC – The Dower House, West Wycombe** - Listed building consent for structural repairs to the listed building including installation of a steel beam to the south wing roof, repairs and tie measures to walls and repairs/replacements to the pediment of the south wing gable – no objections.

### Decisions

**18/08325/HPDN -Chilterns Cookshall Lane High Wycombe** -Notification of proposed single storey rear extension; Depth extending from the original rear wall of 5.0 metres, a maximum height of 3.0 metres and an eaves height of 2.7 metres – refused.

**18/07962/FUL-77 & 79 Bradenham Road West Wycombe -Joint householder application for construction of single storey front extension and first floor rear extension to both properties** – permitted.

## 259.3 To agree to pay the NALC Clerks Annual pay rise of 71p per hour from 1<sup>st</sup> April 2019

It was resolved to pay the increase as from 1<sup>st</sup> April salary – Clerk is on SCP 38

## 259.4 To agree to purchase 2 sets of Heartsine pads and battery packs for the defibrillators at a total cost of £240.59

It was resolved to proceed with the purchase.

## 259.5 To discuss any highways issues and to give an update on the latest A4010 HS2 group

The Bradenham Road lights have not been converted to LED as they cannot have a permit until the BT and Thames Water work currently being undertaken is completed.

All highways issues have been reported to TfB.

Light no 25 is not working and the school flashing lights are flashing at the wrong times – all reported.

Chairman and Clerk attended an HS2 meeting with the A4010 group and BCC officers.

Exhibition in West Wycombe Village Hall on Friday 15<sup>th</sup> March 3.30 – 8.30pm;

Saturday 16<sup>th</sup> March 10 -1pm; Friday 22<sup>nd</sup> March 10- 5pm. Chairman and Clerk who have been working on this for 4 years will be on the rota to explain the work. As long as the funding is met then we will have safety work carried out in Bradenham Road to improve safety for residents living in the road.

## 259.6 To discuss and sign the Local Council Devolution Agreement Variation issued by Bucks County Council

BCC has issued documents to continue with the devolved agreement for a further year with the

same contribution of £2033.58. It was resolved to sign the documents and continue with the arrangement for a further year.

259.7 To approve the accounts for February 2019 and signing of cheques - appendix 2

It was resolved to approve the accounts. See end of Minutes for list of payments.

259.8 Members questions

Cllr Brown asked Cllr Harris if there were any plans to restrict access to the top of the hill, particularly in bad weather. Cllr Harris replied that this was not straightforward. Cllr Cope reminded everyone that the litter pick will take place on March 9<sup>th</sup>.

259.9 Date of next meeting -Thursday 14<sup>th</sup> March 2019 at 8pm in The Church Room

**Cheques for payment in February**

Mrs S Henson	520.73	January salary
Bucks CC	181.97	February pension
HMRC - online	70.20	Tax
Mrs S Henson	68.90	Mileage and expenses
TBS Hygiene	77.76	January collections
MH-P Internet Ltd	1440.00	Webmaster service
West Wycombe Community Assoc	25.00 )	Hire of Village Hall for litter pick
West Wycombe Community Assoc	180.00 )	Hire of Village Hall for HS2/A4010 exhibition
Acorn Landscaping	185.25	10/12 highways grass cutting
BT	148.82	Phone
Southern Electric dd	339.34	Street light energy for January 19 and February18
<b>Total</b>	<b>3237.97</b>	

**Statement of Account as at 1<sup>st</sup> February 2019**

Opening balance – 1 <sup>st</sup> January	54152.62
Less January cheques and dd's	4324.93
Total	49827.69