

MINUTES OF THE MEETING HELD ON THURSDAY 14<sup>th</sup> JUNE 2018 AT  
8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr N. Timberlake, Mr R. Seymour, Mr P. Brown, Mr S. Cope  
Mrs K. Cheshire  
Mrs S Henson - Clerk

APOLOGIES: County Cllr Mr D Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA: Cllr Harris declared a pecuniary interest in the planning application for 20 High Street and 21 Copperfields.

CONFIRMATION AND SIGNING OF MINUTES OF THE MAY MEETINGS

The Minutes for the Annual Parish Council meeting, the May Parish Council meeting and the Annual Parish Meeting were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks report

1. The 2 new discs in the wooden trail have been replaced as has the basket swing connection and spare replacement parts for the picnic bench have been delivered. The damaged parking sign will not be replaced.
2. The latest HS2 Costing Mitigation meeting was cancelled.
3. The Chairman attended the LAF meeting on 5<sup>th</sup> June
4. The Clerk has emailed James Brokenshire MP re our decision to ask for two unitary status and had an acknowledgment of receipt.
5. Clerk has reported a broken light in Bradenham Road outside house number 97/99.
6. The Clerk has ordered signs for the banning of barbecues and fires on the Pedestal Playing Field
7. Clerk has booked the play area inspection and asked our contractor to cut the sloe bushes back from the rear metal fence in the play area and to cut the triangle at the entrance to the play area
8. We will have a burial on June 19<sup>th</sup> at about 2.15pm – service at 1.30 in St Lawrence first.
9. Clerk has contacted two companies re replacement LED lighting – waiting for information

MEETING CLOSED

MEETING REOPENED

252.1 Correspondence Received from 11 May – 14<sup>th</sup> June 2018

1. Monthly website report – emailed
2. Chilterns Conservation Board newsletter – emailed
3. WDC consultation on the Licensing Act 2003 – Policy Review – comments by 3<sup>rd</sup> August – July agenda
4. BCC Agenda for LAF on 5<sup>th</sup> June in West Wycombe School.
5. Request from Neighbourhood Police to have a pop up police station in the Village Hall car park on 29<sup>th</sup> July –Community Association have agreed to this.
6. Request from the Samaritans to put up a sign for their sponsored bicycle ride – permission given for 3 weeks.
7. Email from resident of Rosemary Close re grass cutting – Clerk contacted WDC and they undertook a cut the next day
8. Emails about the bench outside the Church Room – now taken away by the National Trust for repair.
9. Emails between Setter Play equipment and Clerk re the broken connection on the basket swing – now been replaced free of charge and faulty equipment has been sent back to the manufacturer in Belgium
10. Emails between Clerk and Glasdon about the damaged picnic bench; replacement parts free of charge have been delivered
11. Copy emails from Cllr Hayday and resident about the fly tipping caused by Network Rail employees at the Bradenham Road bridge

12. WDC asking if we want a play area inspection.
13. BCC notification that the Mobile Library Service ceased on 31<sup>st</sup> May. Clerk has advised the Community Library who will now try to open on a Wednesday. On website and Tweeted.
14. WDC protocol issued for the death of the Sovereign and senior members of the Royal Family.
15. WDC Agenda for Parish Clerks meeting on 21<sup>st</sup> June.
16. Latest Newsletter from the Police Commissioner – forwarded by email to Councillors and webmaster
17. BCC survey on county supported rural bus services

#### 252.2 Planning Applications

**18/06190/FUL-21 Copperfields High Wycombe** -Householder application for insertion of 3 x rear dormer windows in connection with loft conversion – no objection in principal however we have concerns that this will increase the potential for occupancy and subsequent extra vehicles in a street where parking is already an issue.

**18/06217/LBC-20 High Street West Wycombe** -Listed building application for replacement of the existing 20th century timber, single-glazed rear windows and door with like-for-like timber replacements – no objection.

#### 252.3 To receive an update on GDPR

Requests to have permission to hold allotment tenants information have been issued – to date only four have failed to reply.

The family connected to the current burial arrangements has received a privacy notice in connection with Grants of Exclusive Rights.

The laptop has had all 'private' email addresses removed.

#### 252.4 To discuss converting Bradenham Road street light to LED

Clerk has contacted two companies to discuss this project and is now waiting for further information – agenda item for July

#### 252.5 To discuss the principle and possibility of installing CCTV at the Pedestal Playing Field

The Pedestal Playing Field has suffered more vandalism. A general discussion took place on the viability of CCTV. It was resolved that at this stage we will investigate various options.

A working party will meet at 10am on 1<sup>st</sup> July to carry out simple maintenance work including repairing the catch on the Cookshall Lane gate, repairing the plastic netting on the swing dividers and putting up the BBQ signs.

#### 252.6 To discuss producing the Annual Report

The current circulation for West Wycombe is 660 homes. We could probably get it produced in time to go out with the July/August issue of Contact. It was resolved not to produce the Annual Report as it is no longer a requirement but we will refer residents to the Annual Parish Meeting Minutes on the website by Tweeting and referring to it in Contact.

#### 252.7 To report and discuss any Highways issues

The Clerk had written to a house in West Wycombe Road about the width of their hedge which is affecting the pavement and the work has been undertaken.

Clerk contacted West Wycombe Estate about the trees near Gerrard Court needing to have some of the branches cut back – this has been undertaken but the debris was thrown into the grass. The Clerk asked the estate to tidy up the general area and this has now happened.

Roadside weed killing has been undertaken and repeated after 10 days

The caravan dumped in Portway Drive was eventually removed.

The National Trust will be cutting the grass from Ness Cottage up to the Caves. The Parish Council will get a price for cutting the grass from the Pound to the 30mph sign.

Kerb stone outside Sweet Shop is still loose.

Clerk is asking for good reasons why lights 21 and 18 and still not be repaired after 8 months.

252.8 To approve the accounts for June 2018 and signing of cheques - appendix 2

It was resolved to approve the accounts. See end of Minutes for list.

252.9 Members questions

Councillors were reminded that help would be needed on 6<sup>th</sup> and 7<sup>th</sup> July for the Summer Fayre.

252.10 Date of next meeting

Thursday 12<sup>th</sup> July 2018 at 8pm in the Church Room

**Direct Debit Payments made in May after the meeting**

BT	137.88	
Southern Electric	215.24	this will be credited as it is the disputed February bill
	<b>353.12</b>	

**Cheques to be paid in June 2018**

Mrs S Henson	525.33	May salary
Bucks CC	181.97	June pension
HMRC - online	65.60	Tax
Mrs S Henson	205.68	May expenses – play equipment/APM refreshments
Acorn Landscaping	195.25	2/12 highways grass cutting plus post in Pedestal
TBS Hygiene	77.76	May collections
Peter Gomme	525.00	3 cuts of Pedestal Field
James Elliott	275.00	Roadside weed killing
Stocksigns	118.44	BBQ small signs
Signs Scott Ltd	140.40	BBQ sign for main sign board
James Glasgow –The Handyman	205.00	Pedestal Play area repairs/fixing
Castle Water dd	10.19	Burial Ground water
Southern Electricity dd	19.57	Feeder Pillar
Southern Electricity dd	19.63	Feeder Pillar
Southern Electricity dd	160.24	Energy
<b>Total</b>	<b>2725.06</b>	

**Statement of Account as at 1<sup>st</sup> June 2018**

Opening balance – 1 <sup>st</sup> May	53444.58
Plus cancelled cheque	2046.00
Less May cheques and dd's	6020.27
<b>Total</b>	<b>49470.31</b>