

MINUTES OF THE MEETING HELD ON THURSDAY  
13th NOVEMBER 2014 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr N. Harris, Mr R. Seymour, Mrs K. Cheshire, Mr N. Timberlake (from 8.15) Mrs S. Henson – Clerk

1 member of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: Cllr Mrs L. Cook,  
County Cllr D Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA: Cllr Harris declared a pecuniary interest in the planning application for tree works at West Wycombe Park  
Cllr Mrs V. Smith declared a personal interest in the planning application for 452 West Wycombe Road.

CONFIRMATION AND SIGNING OF MINUTES OF THE OCTOBER MEETING  
These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES AND CLERK'S REPORT

1. Clerk attended the Transport for Bucks conference and chased on the car parking scheme for Church Lane – it is still being funded and hopefully will be complete by the end of March.
2. Clerk attended the Local Area Forum in Marlow.
3. Clerk attended the Rural Forum
4. Clerk has attended two HS2 meetings – one for the local parishes is being held on 13<sup>th</sup> November.
5. Clerk has written to Fynecast Ltd – the owners of Gerrard Court asking them to manage the trees on the other side of the Gerrard Court entrance – no reply or planning application for these trees to date.
6. Mr Brooks has been asked to undertake a final grass cut in the parish.
7. Sign cleaning has started
8. We have issues of certain parish facilities not functioning properly due to overgrown trees/hedges e.g. street lights and bus shelter and damage to the burial ground fence caused by falling trees which will probably be an ongoing issue. Cllr Seymour and Clerk will have a meeting with Sir Edward.
9. The deep grips in Towerage Lane need digging out before winter rainfall adds to the problem. Mr Brooks will be asked to undertake the work.

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

211.1 Correspondence Received from 10th October – 13th November 2014

1. Chalk and Trees magazine
2. Timetable for the procedures required for the 2015 Elections
3. Thames Valley Police Winter burglary letter – circulated to West Wycombe residents.
4. Invitation to BMKALC AGM Friday 7<sup>th</sup> November in the Judges Lodgings, Aylesbury
5. BCC budget consultation
6. Chilterns Conservation Board Newsletter
7. Chiltern Society Newsletter
8. BALC email about selecting the Bishop of Oxford
9. BCC Notice about primary school admissions
10. HS2 Updates
11. Price from Lawrence Landscapes for repairing the burial ground gate post - £267
12. Quotation from Elizabeth Stillman to cover all the work she undertakes for the parish put into a single contract of £740 per annum
13. Price for installing lights in the prunus on the island – if we can gain access
14. Request for a donation from Sue Ryder Nettlebed Hospice
15. WDALC Minutes and dates for 2015
16. No election has been called for therefore we can Co-opt a new Councillor

17. Emails from a resident of the parish about radon
18. Email from a resident of Chapel Lane about the Bucks CC replacement fence at 321 West Wycombe Road. We were not privy to the discussions with the owner of the property boundary and do not know what was agreed. We appreciate that a brick wall would be preferable but realise that the cost would be significant.

#### 211.2 Planning

##### Applications

**14/07904 – West Wycombe Park** - Reduce Lime (T3250) by 30-40% by removing up to 8 metres maximum of apical growth to alleviate strain on potentially weak main stem; remove major deadwood throughout crown of Ash (T6423), thin/reduce by 15% limbs growing over wall and neighbouring properties to alleviate strain on potentially weak unions, thin crown over park by 10-15% to also alleviate strain; reduce crown of Ash (T6425) by up to 20% to alleviate strain on potentially weak unions (removal of up to 2 metres apical growth) and remove deadwood within falling distance of road – no objection.

**14/07842/FUL – 63 Bradenham Road, West Wycombe** – householder application for construction of part two storey and part single storey rear extension – no objection.

**14/07764/FUL-316 West Wycombe Road** -Change of use of part of land to form turning area in connection with vehicle hire and erection of detached building to form storage, wash and maintenance facilities –We strongly object. Given the planning history associated with this site, we are concerned that this latest application presages further incremental applications. Original planning permission was for vehicle storage and this addition planning permission makes it more of a garage with maintenance and service facilities. We are concerned that water from the car washing facility will be allowed to flow down the natural slope onto the pavement and the A40 and Chapel Lane junction as the application form states that no provision is being made for foul sewage/trade effluent and it is not being connected to an existing drainage system. We are also concerned that vehicles will access the site from the supposed ‘closed’ entrance directly opposite the proposed site of the building.

**14/07748/FUL -397 West Wycombe Road** - Householder application for construction of new pitched roof to replace flat roof on a existing single storey front extension – no objection.

**14/07658/FUL-452 West Wycombe Road** -Householder application for construction of first floor rear extension and detached single garage at side – we have no material objection but we would ask that consideration is given to the comments made by a resident of Wood View Close.

**14/07636/CTREE-Rose Cottage Bradenham Road, West Wycombe** -Thin/ reduce foliage clusters by 10% (0.5 - 1.0 metre) to reduce windage to T1 Cupressus arizonica glauca located at rear of property and install support system (Cobra) from 2 main stems to adjacent conifer; thin/reduce by up to 10% (0.5 - 1.0 metre) adjacent Larch to reduce windage – no objection

**14/07580/TPO-Gerrard Court 473 West Wycombe Road** -Remove branches growing towards building (marked on photos) back to main stem to Ash T1 and Sycamore T2 – no objection

##### Decisions

**14/07161/FUL -15 Rosemary Close High Wycombe** -Householder application for construction of single storey rear conservatory following demolition of existing sun lounge – permit

#### 211.3 To discuss the Christmas trees and placing an order for installing Christmas lights

It was resolved to place an order for the work required to install extra lights on the prunus as and when Southern Electric have cleared the site and it is accessible and of a suitable condition.

#### 211.4 To report and discuss any highways issues

No major maintenance issues. Parking remains a problem for the community which is currently exacerbated by the Southern Electric works. We will monitor the quality if the final road repairs once Southern Electric have completed the re cabling.

#### 211.5 To agree to place an order for work in relation to the Pedestal Play Area Inspection report

Playground Services have supplied a price of £1575 to carry out remedial work. It was resolved to place an order for the work and to take away the old seat and Cllr Harris will place a carved out tree trunk as extra seating.

- 211.6 To discuss the allotment rules and regulations in relation to the water supply  
It was resolved to add a new clause in relation to the water supply: Tenants may use the water supply with watering cans or their own hand held hose which is to be removed from the tap after use. No sprinklers are to be used.  
Clerk will issue this out to tenants in January 2015.
- 211.7 To approve an order to repair a gate post in the Burial Ground at a cost of £267  
It was resolved to place an order for the work.
- 211.8 To discuss tidying of the Church Lane garden  
Cllr Harris will make contact with Elizabeth Stillman to discuss the work required.
- 211.9 To approve the accounts for November 2014 and signing of cheques – appendix 2  
See itemised list at the end of the Minutes. It was resolved to approve the accounts.
- 211.10 To discuss the budgets for 2015/2016  
Prior to the meeting the Clerk had issued spreadsheets showing expenditure to date, projected year end expenditure and a suggested budget. The money for the Parking Scheme TRO has not been carried forward into the next budget so this may still have to be allowed for. We still do not know if WDC or BCC are going to devolve services to us. We have to allow for an election. We need to allow funds for tree works in the Pedestal Playing Field. Clerk will re-present once we have more information.
- 211.11 Members questions  
Cllr Mrs Smith asked if we could consider purchasing a defibrillator. Clerk will ask for a demonstration from AED Locator.  
The Clerk reported that the Brother printer has ceased to work. Councillors gave permission to purchase a replacement printer.  
Cllrs Mrs Smith and Harris have researched the 'radon' issue for our parish. We have a 1-3% chance of houses which have not been tested being above the action level.  
Clerk has received several phone calls about cars parking over the new bus stop near Crown Court. The bus stops near Crown Court and opposite on the High Street and West Wycombe Road need markings to stop residents parking in the affected area. Clerk will send maps to Bucks CC showing the correct sites and ask that they mark out the areas.
- 22.12 Date of next meeting - Thursday 11<sup>th</sup> December at 8pm, The Church Room

The Chairman closed the meeting at 9.40pm

**Cheques to be paid in November 2014**

Mrs S. Henson S/O	517.99	October salary
Mrs S Henson	29.13	Balance of salary
Bucks County Council	160.06	Pension – November
HMRC	4.00	Tax
Mrs S Henson	99.77	Mileage and expenses
Staples	12.49	Stationery
Blachere	120.79	Christmas light transformers and leads
Royal British Legion	50.00	S137 poppy wreaths
Southern Electric dd	155.38	Energy (street lights)
BT	319.15	Telephone
<b>Total</b>	<b>1468.76</b>	

**Statement of Account as at 31<sup>st</sup> October**

Opening balance – 1 <sup>st</sup> October	33477.64
Allotment rents	160.00
Downley Dynamos	300.00
Less October cheques	3080.83
<b>Sub Total</b>	<b>30856.81</b>
Bank of Ireland	1133.87
Deposit account	1134.32
<b>Total</b>	<b>33125.00</b>