

MINUTES OF THE MEETING HELD ON THURSDAY 11th OCTOBER 2018 AT
8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr N. Timberlake, Mr P. Brown, Mr S. Cope, Mrs K. Cheshire,
Mrs S Henson - Clerk

APOLOGIES: Cllr Mr R. Seymour, County Cllr Mr D Hayday, District Cllr Mr I McEnnis

No members of the public

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING
TO ITEMS ON THE AGENDA: None to declare.

CONFIRMATION AND SIGNING OF MINUTES OF THE SEPTEMBER MEETING

The Minutes for the September Parish Council meeting were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks report

1. Allotment rent reminders have been sent out – three outstanding, one agreement terminated but new tenant will be handed paperwork on Saturday.
2. The Clerk attended the Transport Focus Forum in Aylesbury.
3. Comments re Bledlow Ridge Recycling centre sent through to Cllr Bill Chapple
4. Clerk has asked our contractors to provide prices of their work for 2019/2020
5. Downley Dynamos have been invoiced and this has been paid.

MEETING CLOSED FOR PUBLIC QUESTION TIME

MEETING REOPENED

255.1 Correspondence Received from 14th September – 11th October 2018

1. Monthly website reports – emailed
2. Chilterns Conservation Board newsletters – emailed
3. Revised prices from SSE Contracting for LED conversion of lights
4. Emails from a concerned resident over the 316 West Wycombe Road planning application – Clerk has kept them informed.
5. Emails between the A4010 group on HS2 – still progressing but very slowly
6. WDC Review of polling districts and polling places 2018 - emailed
7. Beacons of the Past Newsletter – emailed
8. BMKALC training programme – emailed
9. Annual Inspection report for the Pedestal Playing Field - emailed
10. Request from Cllr Hayday to purchase two poppy wreaths on his behalf – he will refund.
11. Local Area Technician survey – Clerk completed this – the areas are too large
12. Traffic regulation Order for 2nd October overnight for works on the Bradenham Road rail bridge – on website and tweeted
13. Comments from residents about hedge growth – Clerk has written to West Wycombe Estate – hedges will be cut soon and the trees will be cut back once the leaves have fallen. Clerk asked that the road sign at the Pedestal be made more visible.
14. Police and Crime Commissioners Newsletter – emailed and on website
15. Thank you note from St Lawrence PCC for our donation to the clock restoration.
16. Chilterns Building Design Guide
17. Email from the local representative of The Chiltern Society detailing the cost of clearing our footpaths this year.
18. Latest update on HS2 – issued to Councillors
19. Email about the Air Quality Situation if more traffic comes through the parish when people have to travel to High Heavens rather than the Bledlow Ridge waste site.
20. Revised unmetered supplies electricity certificate.

21. WDC Review of Polling Districts - emailed to Councillors
22. Email from BCC Road Safety department giving an update on the works from Stokenchurch to the Pedestal to improve the safety of the road – forwarded to Councillors and on website and will be put in Contact.
23. Invitation from PCC to attend the Concert on November 10th in St Lawrence Church. 2pm for tea and 3pm for concert.
24. Thank you letter from PCC re our donation to the refurbishment of the Clock and offering to pay for the Swingtime Sweethearts at the forthcoming WW1 Commemoration Dance.

255.2 Planning

Applications

18/07255/CLP - 345 West Wycombe Road – Certificate of lawfulness for proposed construction of 1 x boxed dormer to rear and insertion of 2 x rooflights to front elevation in connection with loft conversion – no objection

18/07400/CTREE-Rose Cottage, Bradenham Road West Wycombe -Fell group of trees consisting of Leylandii & Juniper trees – no objection

Cllr Timberlake presented our objections to the plans for 316 West Wycombe Road, however it was approved and as far as we are aware without conditions.

Clerk was advised by neighbours of the Pedestal that a letter had been received stating that they would move the position of the raised roof and that 'parking was not a problem' as they would park in the playing field car park. Clerk has written to planning officer stating that it is private land owned by West Wycombe Estate and leased to us and we would not currently allow this. Sir Edward was cc'd in the email.

255.3 To discuss the Pedestal Playing Field inspection report and further discussions on installing CCTV

All items raised in the Inspection Report were recorded as Low Risk. Discussion took place over future plans for play equipment maintenance and replacements.

The picnic bench in the Pedestal Play Area has been removed by Cllr Harris and he will try to undertake a repair.

Downley Dynamos have agreed to allow CCTV controls to be placed in the pavilion and to contribute 50% towards any cost.

Our Neighbourhood Police team have given advice about installing and implementing the use of CCTV.

After further discussions it was resolved to postpone the installation of CCTV.

255.4 To receive an update on the LED lighting project

The Clerk has asked the two companies selected to answer questions about guarantees, maintenance and emergency situations. One company, the one for Bradenham Road has replied stating that the guaranteed for the lights is 5 years, can be increased to 10 years but this would increase the cost by £24 per light (total £432) Guarantee is for failure of lantern or its components. Sparkx will provide a 12 month warranty on workmanship or if a lantern fails (traffic management if required will be an extra cost). Emergency cover would be provided by Sparkx in conjunction with Bucks CC. Clerk has chased the other company.

Councillors resolved to proceed with the Bradenham Road lights and to increase the guarantee to 10 years. It was resolved that we would now place the Chorley Road order with Sparkx and try to negotiate the 10 year guarantee to be included at no extra cost or at least try to obtain a reduction by placing both orders with them..

255.5 To agree to purchase three British Legion poppy wreaths under S137 expenditure.

A further request had come in for a wreath. It was resolved to purchase four wreaths at £25 each. The cost of three of these would be refunded to the Parish Council.

255.6 To begin the process of planning the budget for 2019/2020

The Clerk/RFO issued an up to date expenditure against budget up to the date of the meeting to facilitate the discussion. Suggestions for flower troughs in front of the village entry gates, WW1 Memorial, Noticeboards, Park Farm Tree maintenance, Clerk will cost out these options.

255.7 To report and discuss any Highways issues

West Wycombe Estate has confirmed that they will be cutting back trees along the approach to the High Street and cutting hedges in Church Lane and Chorley Road. The hedge leading into the High Street is the responsibility of the farmer renting the land and West Wycombe Estate are pursuing this.

Site visit with Local Area Technician – grips on the hill are to be dug out; flooding at Pedestal roundabout reported and gullies to be cleared; technician will put the cobble back under the Church Lane arch with appropriate material; will consider siding out top of Church Lane once the trees/hedging are cut back by West Wycombe Estate.

Clerk has asked for our contractor to carry out one more roadside weed killer application at a cost of £150.

In the event that High Street parking is temporarily restricted due to the planned Bucks County Council work we will allow parking in the Parish Council Burial Ground car park behind St Paul's Church.

255.8 To approve the accounts for October 2018 and signing of cheques

It was resolved to approve the accounts. See end of Minutes for list

255.9 Members questions

Clerk will be setting dates for next year's meetings. The elections should be in early May so the Annual Parish Meeting will be on the 25th April and the July meeting will be on the 4th to avoid the set up process of the Summer Fayre

Cllr Mrs Cheshire reported that new batteries for the defibrillators would be needed by March.

255.10 Date of next meeting

Thursday 8th November 2018 at 8pm in the Church Room

Cheques for payment in October

Mrs S Henson	520.73	September salary
Bucks CC	181.97	October pension
HMRC - online	70.20	Tax
Mrs S Henson	157.41	Mileage and expenses and church heating
Acorn Landscaping	185.25	6/12 highways grass cutting plus post in Pedestal
TBS Hygiene	77.76	September collections
Chiltern Pest Solutions	85.00	Controlling rats on allotment
John K Lawrence	792.25	2/4 burial ground maintenance
The Chiltern Society	358.40	Footpath clearance for the 2018 season
Southern Electric dd	159.59	Street light energy
Total	2588.56	

Statement of Account as at 1st October 2018

Opening balance – 1 st September	42,991.84
Less September cheque's and dd's	2917.08
Plus allotment rents	210.00
Plus final 50% of precept	21,500.00
Total	61,784.76