

MINUTES OF THE MEETING HELD ON THURSDAY  
11<sup>th</sup> SEPTEMBER 2014 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mr N. Harris (Vice Chairman), Mr R. Seymour, Mrs K. Cheshire,  
Mr F. Downes, Mr N. Timberlake Mrs S. Henson – Clerk

0 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: Cllrs Mrs V. Smith, Mrs L. Cook,  
County Cllr D Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA: Cllr Harris declared a pecuniary interest in the planning  
application for tree works on West Wycombe Hill and West Wycombe Village Hall; Cllrs  
Seymour and Mrs Cheshire declared a personal interest in the application for West Wycombe  
Village Hall; Cllr Downes declared a personal interest in the application for Flint House.

CONFIRMATION AND SIGNING OF MINUTES OF THE JULY MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES AND CLERK'S REPORT

1. Cllr Mrs Smith has attended the NAG.
2. The noticeboards, village entry gates and handrail have all been repainted/treated.
3. The Clerk has negotiated lower prices for all of our energy supplies.
4. WDC Environmental Health and Waste and Cleansing have visited 351 West Wycombe Road.
5. Clerk asked for prices for cleaning our street signs and the black lighting columns however the company contacted have not submitted any costs.
6. The Clerk has asked Elizabeth Stillman and Neil Harris to talk about clearing the side garden up Church Lane to be /cleared/tidied in conjunction with the National Trust.
7. 10 Clear Up signs which we can put on wooden stakes and keep moving around have been handed to Cllr Harris to make up.
8. Clerk has more 'clear up dog poo stickers' for distribution.
9. Marc Lister Community Liaison & Training Officer from South Central Ambulance NHS Foundation Trust has asked to come to our meeting to discuss what strategies we have for making your community a safer place
10. Si Khan and Kim Hills are no longer with Bucks CC Transport for Bucks.
11. Water supply has been completed on the Allotments. Rent letters have been issued. We need to consider how we will want tenants to use the water. Tenants have been advised that guidelines will be issued in the New Year.
12. Chairman, Vice Chairman and Clerk attended a World War 1 Memorial service at the War Memorial on 4<sup>th</sup> August. Clerk purchased a poppy wreath and wooden cross as we also attended the church service on the previous day.
13. Clerk has asked a local farmer to cut the top of the Cookshall Lane hedge and the shelter belt.
14. The Clerk and Cllr Seymour are working out the requirements for the Christmas lights – we will probably need another socket in the feeder pillar by the village hall.

MEETING CLOSED FOR PUBLIC QUESTIONS

Cllr Harris made a presentation to Cllr Downes who from the end of September will stand down as a Parish Councillor. The Parish Council thanked him for his many years of public service to this community both as Parish Councillor and County Councillor. He also read out a statement from County Cllr Darren Hayday.  
Cllr Timberlake also thanked Cllr Downes for his courteous and professional working relationship.

MEETING REOPENED

209.1 Correspondence Received from 11th July – 11<sup>th</sup> September 2014

1. War Memorials Bulletin
2. Buckinghamshire Fire & Rescue Service: 2015-20 Public Safety Plan Consultation
3. AONB Replacement Parish Member voting form for Chilterns Conservation Board
4. Mazars return of the external audit
5. Notification of the change in legislation re filming and recording of parish council meetings
6. Invitation from WDC for Clerk and Chairman to attend the Battle of Britain Sunday Service on 21<sup>st</sup> September at Wycombe Parish Church. Clerk will attend
7. HS2 Updates and notification of a training session on 11th Sept and conference on 8th October
8. Request from Thames Valley Police to ask residents to cut back their hedges in order that signs can be seen – Clerk to put a piece in Contact
9. LAF Minutes
10. Follow up emails about 351 West Wycombe Road from Waste & Cleansing and Environmental Health.
11. Email from a West Wycombe High Street resident about the size of the restricted parking bays – Clerk has replied and passed on to BCC.
12. Emails from Downley Dynamos accepting our suggested agreement. They will be using their own rubbish bags on training and match days.
13. Chilterns Annual Forum – 7th November plus walk along Chess Valley
14. Chilterns AONB Planning Conference– 8<sup>th</sup> October
15. WDALC Minutes
16. WDC Standards Training – 28<sup>th</sup> October
17. SSE Contracting – asking if we would be interested in an LED Lighting workshop – Clerk has said yes.
18. ICCM Magazine
19. Reminder from Thames Valley Police of **speed awareness week** from 15<sup>th</sup> Sept – looking for volunteers to help use the SID on 17 and 19<sup>th</sup>. Cllr Timberlake and the Clerk will do their best to help.
20. WDC Play Area Inspection – October agenda all very low risk or low risk issues – Clerk to obtain quote for October meeting.
21. Formal letter of resignation from Cllr Frank Downes.

209.2 Planning

Applications

**14/07161/FUL -15 Rosemary Close High Wycombe** -Householder application for construction of single storey rear conservatory following demolition of existing sun lounge – no objection

**14/06915/CTREE-West Wycombe Village Hall** -Fell Silver Birch T1 and Sorbus Aucuparia T2 – no comment made

**14/06914/CTREE-West Wycombe Hill Church Lane** -Thinning (selective felling) of trees in woodland on West Wycombe Hill – no objection

**14/06837/FUL-142 Chorley Road West Wycombe** -Householder application for construction of long roof extension dormer window with two smaller dormer windows in connection with loft conversion and fenestration alterations – no objection

**14/06828/CTREE-Flint House Bradenham Road** -Crown lift Birch T1 by removing 8 x lowest laterals to provide 4 metres clearance from ground and leave no growth below second telephone line; crown clean and remove deadwood from Prunus T2; reduce upper section of Yew T3 above approximately 1.5 metres height by approximately 0.5 metres in line with lower crown; crown reduce Hornbeam T4 by approximately 0.5 - 1 metres (15% reduction) - no objection.

## Decisions

**14/06720/TPO-West Wycombe Park - Adjacent Copperfields West Wycombe**-Fell to above fork Sycamore T6429; reduce Horse Chestnut T5101 to 5 metre ecostump; fell Horse Chestnut T6431; fell Horse Chestnut T5104; fell Horse Chestnut T5959 to 4 metres; reduce Horse Chestnut T5097 to ecostump at fork; fell rear stem of Horse Chestnut T5098 to fork; remove major deadwood and reduce apical and lateral growth by 10% (approximately 1 metre) from Sycamore A; remove major deadwood and reduce apical and lateral growth by 10% (approximately 1 metre) from Sycamore B; remove major deadwood and reduce apical and lateral growth by 10% (approximately 1 metre) and remove to source 3x lower laterals adjacent to 72 Copperfields plus 2x lower laterals adjacent to fence to clear roof and building from Sycamore C; remove to source on main trunk 4x lower laterals from Sycamore D – permit.

**14/06540/FUL-367 West Wycombe Road, High Wycombe** -Change of use of existing house of multiple occupation to 1x 6 bed residential unit, construction of two storey side/rear extension to main dwelling and conversion of lower ground floor to create 2 x bedsits –permit

**14/06520/LBC-George and Dragon High Street West Wycombe** -Listed Building application for reduction on height of internal partition to dado level and introduce oak posts where existing partition has been removed - permit

**14/06915/CTREE-West Wycombe Village Hall** -Fell Silver Birch T1 and Sorbus Aucuparia T2 – not to make a TPO

**14/06914/CTREE-West Wycombe Hill Church Lane** -Thinning (selective felling) of trees in woodland on West Wycombe Hill – not to make a TPO

209.3 To discuss the Christmas trees and Christmas lights

The Clerk will contact an arboriculturist for fixing extra lights on the island tree; Cllr Harris will source two trees for planting after Christmas and the Estate will supply a tree for the Village Hall.

209.4 To report and discuss any highways issues including cleaning of road signs and lighting columns; grass cutting

Cllr Timberlake reported that the Arriva 40 route is currently secure and any rumours to the contrary are inaccurate.

Cllr Downes asked if there was any further news about resurfacing the pavement from the Pedestal to the village – it is still planned for 2015/2016.

The water leak on the A40 has been repaired.

Mr Brooks will be asked to carry out one complete cut of all our grass at the end of October/mid November.

209.5 To discuss the purchase and emptying of dog bins

Clerk has enquired about the cost of dog waste bins; £282.40 and £2.50 per bin to empty per time. It was resolved to purchase two bins – one for the Pedestal Playing field and one for under the railway bridge in Cookshall Lane.

209.6 To discuss the allotment rules and regulations in relation to the water supply

No water required between 1<sup>st</sup> November and 1st March. Suggest no sprinklers, hand held hose and we will investigate other allotment arrangements.

209.7 To discuss tidying of the Church Lane garden

Cllr Harris will make contact with Elizabeth Stillman to discuss the work required.

209.8 To revise the Standing Orders relating to the filming and recording of parish council Meetings

HM Government has changed the legislation relating to filming and recording parish council meetings and our Standing Orders have to reflect this change. It was resolved to add a clause to our Standing Orders to cover this addition. Public question time now has to be minuted.

209.9 To vote on a candidate for the replacement parish member to the Chilterns Conservation Board

Candidates were not known to Councillors and declined to vote.

209.10 To consider having a Communications Questionnaire put on our website  
It was resolved to have the questionnaire available from November.

209.11 To report on the external audit; approve the accounts for August/September 2014 and signing of cheques – appendix 2  
The external auditors had no concern with our accounts. The final document can now be viewed on the website.  
See itemised list at the end of the Minutes. It was resolved to approve the accounts.

209.12 Members questions

1. Cllr Seymour asked if he could obtain the costs for 3 apple trees for the allotment.
2. Cllr Harris asked if the parking time limit could be extended to 1 hour. The Clerk will investigate.
3. The National Trust is making hay from the grass on the hill.

209.13 Date of next meeting – Thursday 9<sup>th</sup> October at 8pm, The Church Room

The Chairman closed the meeting at 9.30pm

**Cheques paid in August 2014**

Mrs S. Henson S/O	517.99	July salary
Mrs S Henson	29.33	Balance of salary
Bucks County Council	160.06	Pension – August
HMRC	3.80	Tax
Peter Gomme	175.00	Pedestal Playing Field
John Hardwick	131.25	Materials for water supply & Pedestal work
Chiltern District Council	206.00	Burial Ground refuse collection
BT dd	457.03	
Southern Electric dd	152.68	Energy (street lights)
<b>Total</b>	<b>1833.14</b>	

**Cheques to be paid in September 2014**

Mrs S. Henson S/O	517.99	August salary
Mrs S Henson	29.13	Balance of salary
Bucks County Council	160.06	Pension – September
HMRC	4.00	Tax
Mrs S. Henson	153.10	Mileage, Poppy Wreath & general expenses
Mazars	240.00	Audit fee
James Glasgow	1002.50	Handyman -Noticeboards, Gates, handrail
South Bucks Business Prod	208.00	Annual Report
Elizabeth Stillman	310.00	Work on allotments and Pedestal
Thames Water	6.39	BG Water
Chiltern Society	25.00	Subscription
Southern Electric dd	11.52	Feeder pillar
Southern Electric dd	6.97	Feeder pillar
Southern Electric dd	152.68	Energy (street lights)
WDC	76.80	Play area inspection report
<b>Total</b>	<b>2904.14</b>	

**Statement of Account as at 31st August**

Opening balance – 1 <sup>st</sup> July	23175.69
Less July cheques	3296.77
Less August cheques	1833.14
<b>Sub Total</b>	<b>18045.78</b>
Bank of Ireland	1133.69
Deposit account	1134.17
<b>Total</b>	<b>20313.64</b>