



West Wycombe Parish Council

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 9th SEPTEMBER 2021 IN THE VILLAGE HALL, WEST WYCOMBE**

**MEMBER OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND
WEARING A MASK IS VOLUNTARY; PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

AGENDA

1. To accept apologies for absence
2. For the newly selected Councillor Chantal Rowland to sign the Declaration of Acceptance
3. Declaration of disclosable pecuniary interests by Members relating to agenda items
4. To confirm and sign the minutes of the July Parish Council Meeting
5. Report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED

6. Correspondence – see Appendix 1
7. Planning Applications & decisions:
 - 21/07525/FUL-Beechwood House 10 Beechwood Road High Wycombe** -Householder application for construction of proposed side gates leading to rear garage and re-landscaping of side gravel drive leading to rear of property
 - 21/07358/VCDN -391 West Wycombe Road** - Variation of conditions 2 (plan numbers) attached to pp 18/07804/FUL (Proposed demolition of existing detached dwelling and erection of 7 x 1 bed apartments with associated access, parking, and bin and cycle stores) to allow for improved living accommodation
 - 21/07478/CTREE-OS Parcel 2178, Burial Ground, High Street West Wycombe**-Fell x 1 Cherry (T1), x 1 Lime (T2) and x 1 Beech (T3) and crown lift to approx. 3 metres x 14 Limes (G1)
 - 21/07194/FUL -The Apple Orchard High Street West Wycombe** -Change of use of first floor from retail showroom (use class E(a)) to coffee shop (use class E(b)) (retrospective)
 - 21/07200/TPO -Gerrard Court 473 West Wycombe Road High Wycombe**-Remove to ground level due to Ash Dieback x 1 Ash (T1) and crown lift to 5m by removing branches no greater than 100mm diameter back to source, girdle ivy and remove to allow more light x 3 Sycamore (T2, T3 and G2)
 - 21/06938/FUL-12 Beechwood Road High Wycombe** -Householder application for construction of single storey rear extension
 - 21/07101/FUL-Wyeside Park Farm Road High Wycombe**-Householder application for construction of roof extension incorporating habitable space within loft, including rear and side dormers and additional roof lights, part single storey, part two storey rear extension and fenestration alterations (Alternative scheme to 21/05940/FUL)
8. To agree to make the annual £300 donation to the maintenance of the Village Clock
9. To receive the Annual Play Inspection and to place an order for any remedial work including the surface repairs
10. To receive the External Audit report
11. To discuss the water supply at the allotments considering climate change
12. To discuss progress on the Community Orchard
13. To report and discuss any highways issues
14. To discuss Her Majesty's Platinum Jubilee Celebrations for 2022
15. To consider COVID19 and decisions or actions which may be required
16. To approve the accounts for August and September 2021 - appendix 2
17. Members questions
18. Date of next meeting -Thursday 14th October at 8pm in The Church Room, West Wycombe

SHARON L. HENSON, CLERK

2.9.2021

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombeparishcouncil.gov.uk**

Appendix 1

Correspondence received 15th July - 2nd September 2021

1. Website analysis for July and August – emailed.
2. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
3. Agenda for the AGM and regular meeting of WDALC on 16th September– forwarded to Cllr Cope.
4. Police and Crime Commissioner Newsletter – emailed
5. Annual Play Equipment inspection report -emailed.
6. Notification from PFK Littlejohn that the external audit is complete, and no issues raised.
7. BMKALC training on planning on 9th September – Clerk is attending.
8. Notification of BMKALC Annual Conference on 22nd September – Clerk is attending.
9. Notification that 2 bollards in Copperfields have been damaged by the Waste & Cleansing Truck – Clerk reporting it to Fix My Street and the Waste & Cleansing Team.
10. Response from NW Community Board on our suggestion to move the 30mph sign at Toweridge Lane -emailed.
11. Emails from residents of Park Farm Road with reference to the planning application for Wyeseide.
12. Email from a resident about the planning application for 316 West Wycombe Road

Clerks Report

1. Clerk has still not had a reply from anyone as to when the gullies will be cleared.
2. The road surface in Bradenham Road has been repaired.
3. The grass along all our verges/junctions and adjacent to footpaths has been cut and the verge by the park wall will be added to our contractor's schedule for next year.
4. The National Trust will have a site meeting in January re the archway cobbles.
5. Clerk has chased Buckinghamshire Council about extending the double yellow lines in Chorley Road.
6. Clerk has chased Waste and Recycling services about swapping the litter bin in the Pedestal Playing Field
7. Clerk has had the gate near the Pedestal Garage entrance to the playing field removed for safety reasons and it will be replaced.
8. Clerk attended the Community Board meeting on 20th July – mainly discussions over the increase in HGV lorries in our area and the difficulties in trying to improve the situation.
9. Clerk has asked our contractor to cut the shelter belt hedge and the Cookshall Lane hedge.
10. A new football net and fixings has been fitted and a new goal post bracket is on order.
11. The Community Orchard field has had two separate cuts and collection of grass by Chiltern Rangers.
12. The grips on one end of Toweridge Lane and the grass cut on the other end has been completed.
13. The Clerk has spoken to Tom Hall to discuss the purchase/creation of a bench for the Community Orchard/Platinum celebrations – this could be in the region of £1200 or more due to the 100% increase on some supplies of wood. It used to be £750/£800 for the seat and extra for the 'engraving'.

Appendix 2

Statement of Account as at 1st August 2021

Opening balance – 1 st July	45423.17
Less July expenditure	4048.86
Plus credit from Castle Water	13.95
Plus burial fee	175.00
Total	41563.26

Payments made in August 2021

Itsagoal/Soccertackle	78.97	Goal post bracket
Sophos (debit card)	50.00	Anti-viral software annual fee
Net World Sports (debit card)	80.88	Goal net and fixings
Giff gaff (debit card)	6.00	Monthly charge for mobile
Smart Numbers (dd)	23.99	August service charge
Mrs S Henson	599.42	July salary
Bucks Council	221.30	July pension
HMRC - online	84.00	Tax
Acorn Landscaping	523.14	Verges, burial ground, Pedestal strimming, replace post
TBS Hygiene	144.00	July collections
Wicksteed	7440.00	Toddler swing
D.P. Green	660.00	Grips in Toweridge Lane, Grass bank Towerage Lane
Southern Electric (dd)	85.18	Streetlight energy

Microsoft 365 (debit card)	59.99	Annual fee
Total	10056.87	

Payments to be made in September 2021

Parcel Force (debit card)	13.14	Return of goal bracket
Davies Sports (debit card)	109.99	Purchase of replacement goal brackets
Giff gaff (debit card)	6.00	Monthly charge for mobile
Smart Numbers (dd)	23.99	September service charge
Mrs S Henson	599.22	August salary
Bucks Council	221.30	September pension
HMRC - online	84.20	Tax
Acorn Landscaping	493.14	Highway grass, burial ground, Pedestal strimming
TBS Hygiene	115.20	August collections
PKF Littlejohn	360.00	External audit
Buckinghamshire Council	53.40	Play Inspection
Southern Electric (dd)	25.62	Feeder pillar energy
Southern Electric (dd)	25.62	Feeder pillar energy
Southern Electric (dd)	78.88	Streetlight energy
Total	2209.70	

Statement of account as at 1st September 2021

Opening balance as at 1 st August	41563.26
Plus allotment rent	30.00
Less August payments	10056.87
Total	31536.39

50% balance of precept, £21,750 due in September