

MINUTES OF THE MEETING HELD ON THURSDAY 11<sup>TH</sup> NOVEMBER 2021 AT 8.00 PM IN  
THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mr S. Cope, Mr N. Harris, Mrs V. Smith, Mrs E. Copley

In attendance: Mrs A Wright, Mrs S. Henson - Clerk      Buckinghamshire Cllr Mrs O. Hayday,

APOLOGIES:

Mrs K. Cheshire (COVID isolation), Mr J. Carstensen (COP26), Ms C. Rowland (illness)  
Buckinghamshire Cllr Mr D. Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA – Cllr Harris declared a pecuniary interest in the planning  
application 21/08085/CTREE

CONFIRMATION AND SIGNING OF MINUTES OF THE OCTOBER PARISH COUNCIL  
MEETING

The Minutes for the October Parish Council meeting were agreed by those Councillors present  
and signed by the Chairman.

CLERK'S REPORT.

1. A new goal post bracket has been delivered – JSG Handyman has been asked to install when he fits the new parts on the play equipment, which have also been delivered.
2. All the necessary electrical connections have been installed for the Christmas lights.
3. We still have one tenant yet to pay their allotment rent.
4. We had a burial of ashes on 6<sup>th</sup> November and a burial into an already existing grave on 10<sup>th</sup> November.
5. Work on the burial ground trees was completed on 29<sup>th</sup> October. Tree works at the Pedestal Playing Field taking place on 11<sup>th</sup> November.
6. The Poppy Wreath for the Remembrance Day service has been received. Cllr Mrs Smith will represent the Parish Council.

MEETING CLOSED FOR PUBLIC QUESTION TIME  
MEETING REOPENED

289.1 Correspondence received 15<sup>th</sup> October – 11<sup>th</sup> November 2021

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website analysis for October – emailed
3. Agenda for the North West Community Board meeting – Cllr Cope attended. Reports on lorries parking in Speen; issue over number of lorries; EU funding to reduce energy costs could benefit the Village Hall and other local businesses and organisations.
4. Bucks Council advising us that there will be a 3% increase on the Devolution budget.
5. Notification that our request for all our signs and street lights to be cleaned through the Big Bucks Tidy Up has been put on a reserve list.
6. Bucks Council request for pensions information to comply with the McCloud court ruling.
7. Clerk has contacted Fynecast in relation to the undergrowth on the pavement beyond Gerrard Court.
8. Cost for burial ground hedge cutting £85 – Clerk has given the go-ahead to undertake the work.
9. Bucks Council – Play around the Parish – passed to Cllr Mrs Cheshire
10. Enquiry from a film company to use the burial ground car park for parking for two days on 17<sup>th</sup> and 18<sup>th</sup> November – Clerk has indicated it will be possible and negotiated a fee of £150.
11. Notification from Bucks Council that we could order new benches free of charge – Clerk has ordered two.

289.2 Planning Applications & decisions:

**21/08025/FUL-26 Portway Drive High Wycombe**-Householder application for erection of single storey side extension – no objection.

**21/08009/FUL-Wyeside Park Farm Road High Wycombe**-Household application for construction of roof extension incorporating habitable space within loft, including rear and side dormers and additional roof lights, part single storey, part two storey rear extension and fenestration alterations (alternative scheme to 21/07101/FUL) – we continue to object to this application and we note that the amended plans seek to reverse an original condition on the balcony size adjacent to Kingscote using the 'excuse' that privacy screens must be erected - we object to this as it will still have an impact on Kingscote. We note the inclusion of an additional rooflight which could affect the front elevation and street scene.

**21/08085/CTREE-58A High Street West Wycombe**-Fell x 1 Hazel (T1), cut to ground level x 1 Bay Tree (T2) and prune up to 1 metre x 3 Apple (P1-P3) – no objection

#### Decisions

No up-to-date decisions.

289.3 To discuss the litter bins in the High Street

Bucks Council Waste and Cleansing have been looking at the litter bins in the High Street. Councillors felt that we should retain the existing bins. We would seriously like the litter bin in the layby on Bradenham Road replacing with hooded bins as there is a constant amount of litter blowing around the layby.

289.4 To discuss ordering a replacement seat for the Burial Ground at a cost of £1,300

The burial ground seat has been removed. Some of the stone base may need repairing or replacing. Current cost for a memorial bench from Tom Hall, The Wooden Weasel - £1,300. It was resolved to place an order. It was agreed that we would remove the bench by the Village Hall for safety reasons and arrange repair.

289.5 To discuss whether to take out annual maintenance contracts on the Chorley Road solar powered VAS units

We received notification from Swarco that our Solar Powered VAS units in Chorley Road run out of warranty on 21<sup>st</sup> November. A callout charge would be £700 plus parts. Two Maintenance level contracts are available covering both units at a cost of £365.58 or £502.36 per annum. The units cost £2,500 each. It was resolved to place an order for the Gold Contract. We will request that they advise us of the date of the proposed inspection.

289.6 To consider the Annual Risk Assessment documents

Councillors had copies of the two documents prior to the meeting. Nothing had really changed except the element referring to COVID19. It was agreed that we would replace COVID19 with the words 'Government-imposed health restrictions'. Clerk will seek a training course on play inspection for Cllr Cope and modify the wording to inspection accordingly.

289.7 To discuss progress on the Community Orchard.

No sign of the sheep yet – Chiltern Rangers would like to start planting and seeding in November/December with the school. Ideally this will happen once the sheep have moved on, but the Rangers can be relatively flexible at the moment. Cllr Harris will make contact with a shepherd.

289.8 To report and discuss any highways issues including suggestions for the Bucks Capital Maintenance Scheme

As a response to the Clerk's strongly-worded email about gully emptying, TfB advised us that they are starting to plan a gully emptying programme and gave us 3 days' notice that work would be undertaken overnight on 11<sup>th</sup>/12<sup>th</sup> November. All properties, both domestic and business in Church Lane and the High Street have had notices delivered as well as putting up posters in businesses and on posts in the High Street that cars have to be removed for that night and they can park in the burial ground car park, the Village Hall car park and West Wycombe Estate has given permission to use the Garden Centre Car park for free until noon on Friday 12<sup>th</sup>.

No action yet on the severe water leak at the top of Rosemary Close which has been running for eight-plus weeks. Clerk also contacted TfB about it as it could break up the

road surface and got an email back stating that you had to report it to Thames Water – if only they read what had been said!  
 All the non-functioning lights have been repaired.  
 The water leak in Black Boy Yard and West Wycombe Park is in the process of being repaired.  
 Waste and Cleansing have now supplied a years' worth of refuse sacks to High Street/Church Lane residents .  
 The grass area outside the park gates has been cut.  
 Acorn Landscapes will be clearing the Old Man's Beard on the front fence and the rear fence of the Pedestal Playing Field and re-seed and lay grass Lok under the swings and other play equipment.

**Capital Maintenance Scheme suggestions:**

Pavement from Gerrard Court vehicle access to the Pedestal Roundabout  
 Church Lane from the school entrance to beyond the entrance to The Caves - yellow zig zags need repainting as well as the road surface.  
 Toweridge Lane by the Cricket Meadow in a very poor state for homes to be accessed.  
 Road leading to the public toilets.  
 The Chorley Road pavement needs resurfacing and significant siding out  
 The A40 path to Piddington needs maintenance to get the full width back and improve the surface.

289.9 To discuss Her Majesty's Platinum Jubilee Celebrations for 2022  
 Nothing further to report.

289.10 To consider projects for the new financial year  
 We will not have the Council Tax details for helping with the budget until early December.  
 Clerk has been in contact with Sheppards of Henley in relation to the Pedestal Monument.  
 Clerk has been in contact with Historic England about the ownership of the Pedestal Monument as they put it on the Listing Index in 1954.  
 Clerk has received quotations for work for 2022/23 from Acorn Landscapes (increased to £8,313.60 per annum but this has allowed for extra work as specified by the Clerk as well as increased costs in fuel, repairs and equipment and no increase for 3 years) and Stillman Garden Services (£1,795 reduced specification). Copies of each quotation given to Councillors.  
 It was resolved to place an order with Acorn Landscapes and Stillman Garden Services for 2022/2023.

289.11 To approve the accounts for November 2021 – appendix 2  
 It was resolved to approve the accounts.

289.12 Members questions  
 Cllr Mrs Smith had noted that both the Mayor and Steve Baker had been invited to the school to explain their roles and thought that the Parish Council should be invited to explain their role.  
 Cllr Mrs Copley reported that there are still ongoing issues with the replacement post box in Bradenham Road.

289.13 Dates for 2022  
 A list of dates was issued to each Councillor and will go on the website and on the Noticeboards.

289.14 Date of next meeting  
 Thursday 9<sup>th</sup> December at 8pm in The Church Room, West Wycombe

Appendix 2

**Additional payment in October after the meeting:**

The Print Shop	24.00	Vinyl sign to update email address at Pedestal.
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**Payments to be made in November 2021**

A.E. Evans(debit card)	334.40	Spare parts of play equipment
Giff gaff (debit card)	6.00	Monthly charge for mobile
Smart Numbers (dd)	23.99	October service charge
Mrs S Henson	599.42)	October salary
Mrs S Henson	67.80)	October travel and expenses
Bucks Council	221.30	November pension

HMRC - online	84.00
Acorn Landscaping	493.14
TBS Hygiene	144.00
Glynn Spratt	45.00
Buckinghamshire Council	106.60
BMKALC	60.00
Stillman Garden Services	1905.00
Castle Water(dd)	15.94
Southern Electric (dd)	81.44
<b>Total</b>	<b>4188.03</b>

Tax  
 Highway grass, burial ground, Pedestal strimming  
 September collections  
 Grass cutting  
 Burial Ground waste collection (6 months)  
 Planning training  
 Annual contract  
 Burial Ground water  
 Streetlight energy

**Statement of account as at 1<sup>st</sup> November 2021**

Opening balance as at 1 <sup>st</sup> October	51083.63
Plus allotment rents	150.00
Downley Dynamos	400.00
<b>Subtotal</b>	<b>51633.63</b>