



# West Wycombe Parish Council

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD AT 8pm ON THURSDAY 8<sup>th</sup> DECEMBER 2022  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND  
WEARING A MASK IS VOLUNTARY; PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

## **AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the November Parish Council Meeting
4. Clerk's report on progress on items in the previous minutes

### **MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions: **22/08130/PNP16A -Opposite Kittys Lodge, High Street, West Wycombe** - Proposed 5G telecoms installation: H3G 18m street pole and additional equipment cabinets  
**22/08007/TPO -West Wycombe Conservation Area West Wycombe Park West Wycombe** -Woodland edge of mixed species consisting of Ash, Elm, Laurel, Hazel, Wych Elm, Hawthorn, Beech, Yew, Cypress Spp., Sycamore, Elder and Spindle to be cleared back from the boundary by 3 meters to provide statutory clearance around lamp stands and remove overhanging limbs from the edge of the highway and footpath (G1) and where vegetation forms a hedge, this will be kept as a hedge but clipped back to the boundary to provide privacy to the adjacent gardens  
**22/07941/LBC & 22/07940/FUL -36 - 37 High Street West Wycombe** - Listed building consent for internal alterations to separate ground floor shop from first floor residential flat above .
7. To discuss the NALC National Salary Award
8. To agree the budget for 2023/24
9. To set the Precept for 2023/24
10. To discuss the Burial Ground/St Paul's Noticeboard
11. To report and discuss any highways issues including the process and cost for a speed limit change
12. To consider renewing the SWARCO maintenance contract for £499.55
13. To approve the accounts for December 2022 - appendix 2
14. Members questions
15. Date of next meeting -Thursday 12<sup>th</sup> January 2023 at 8pm in The Church Room, West Wycombe

SHARON L. HENSON, CLERK

1.12.2022

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: [clerk@westwycombeparishcouncil.gov.uk](mailto:clerk@westwycombeparishcouncil.gov.uk)**

## Appendix 1

### Correspondence received 11<sup>th</sup> November – 1st December 2022

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website analysis for November – emailed
3. Confirmation from Buckinghamshire Council that the HS2 Road Safety project is now complete.
4. Notification for the renewal of the Maintenance Contract for the two solar powered VAS units in Chorley Road - this year's annual maintenance visit is taking place on 6<sup>th</sup> November. Cost of renewal £499.55 plus VAT.
5. Notification from National Association of Local Councils re the National Salary Awards – it recommends backdating to April 2022. If you agree to a pay increase as per the document the Clerk would not want it back dated but start from April 2023. Clerk is on SCP32.
6. Complaint from a Copperfields resident about parking on the pavement on the West Wycombe Road junction where the bollards have been removed.
7. Agenda for the NW Community Board meeting on Tuesday 6<sup>th</sup> December at 6.30 in the Prices Risborough Centre – a presentation on the Molins site will be given.
8. Request from BMKALC for representatives on their Executive Board from the Wycombe Area – emailed
9. Confirmation that the broken fence by the entrance to WWY10 by the railway bridge is down to the private landowner and that the Rights of Way Team have checked the actual path and there are no issues.
10. Confirmation that the part time traffic lights by Kittys Lodge are due to be replaced in the next financial year.

### Clerks Report

1. Please bring last month's budget – still waiting for the Precept information but this should be available in time for our meeting.
2. The fruit trees in the Community Orchard have been mulched, yellow rattle seed cast and wild flower seed cast.
3. The pavement lighting and flashing school sign are now working.
4. The signage on the Pedestal Roundabout which was damaged, presumably by a vehicle, is being removed and made safe.
5. The non working street light on the zebra crossing has been reported.
6. The drains/gully near Kittys Lodge were cleared by the gully sucking machine – hopefully this will reduce the amount of flooding at this point.
7. Clerk is still chasing about the cobbles under the archway, which, we have now been advised, are on National Trust registered land, and the replacement of bollards at the top of Copperfields – an order has been placed.
8. Fallen branches from trees in Chorley Road have been reported to West Wycombe Estate.
9. Clerk has given approval for a banner on Christmas Tree Recycling to go on the Pedestal fence from 8<sup>th</sup> December.
10. Clerk has asked Acorn Landscapes to check all the wooden posts on the Pedestal Playing Field car park, replace where necessary.
11. The Clerk has confirmed that the Parish Council is in a pension scheme with the Pensioners Regulator.

## Appendix 2

### Payments to be made in December 2022

Cartridge People (debit card)	£175.00	Toner
SLCC (debit card)	£146.00	Annual subscription
Castle Water (dd)	£17.30	Allotment water
Mrs S Henson (BACS)	£619.02	November salary
Bucks Council (BACS)	£231.34	December pension
HMRC (BACS)	£95.40	Tax
Acorn Landscaping (BACS)	£692.72	Highway grass, burial ground, Pedestal strimming
Acorn Landscaping(BACS)	£153.00	Replacement posts in Pedestal Playing Field car park
TBS Hygiene (BACS)	£115.20	November collections
SWARCO (BACS)	£599.46	Maintenance contract for solar VAS units
Bucks Council (BACS)	2651.05	High Street feasibility study
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	Monthly service charge for mobile
Southern Electric (dd)	£220.69 approx	Streetlight energy
<b>Total</b>	<b>£5746.17</b>	

**Clerk will be purchasing thank you gifts for our volunteers using the debit card**

### Statement of account as at 1<sup>st</sup> December 2022

Opening balance as at 1 <sup>st</sup> November	£53515.29
Plus memorial fee	£90.00
Plus allotment rents	£45.00
<b>Subtotal</b>	<b>£53620.29</b>
Less November payments	£9081.34
<b>Total</b>	<b>£44568.95</b>