



West Wycombe Parish Council

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 10th NOVEMBER 2022 IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBER OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND
WEARING A MASK IS VOLUNTARY; PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the October Parish Council Meeting
4. Clerk's report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications & decisions: **22/07794/TPO West Wycombe Conservation Area West Wycombe Park West Wycombe-** Fell to Ground due to ash dieback x 17 Ash (T1 - T17)
22/07636/FUL 22/07637/LBC The High Barn Bradenham Road West Wycombe
Householder application for creation of habitable room over existing garage and installation of x 3 roof lights and x 2 sun tunnels
22/07620/FUL 22/07621/LBC The High Barn Bradenham Road West Wycombe
Demolition and rebuilding of the existing annexe to create a new dwelling in matching finishes to the existing annexe
22/07591/FUL 46 Copperfields High Wycombe
Householder application for installation of 2 x front roof lights and 1 x rear box dormer with juliet balcony in connection with loft conversion
22/07570/FUL26 Portway Drive High Wycombe
Householder application for construction of single storey rear extension
7. To consider the purchase and installation of outdoor gym equipment in the Pedestal Playing Field
8. To consider the future use of The Church Room
9. To report and discuss highways issues including the process and cost for speed limit changes
10. To consider projects and the budget for the next financial year
11. To approve the accounts for November 2022 - appendix 2
12. Members questions
13. Dates for 2023
14. Date of next meeting -Thursday 8th December at 8pm in The Church Room, West Wycombe

SHARON L. HENSON, CLERK

3.11.2022

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombeparishcouncil.gov.uk**

Appendix 1

Correspondence received 14th October – 3rd November 2022

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website analysis for October – emailed
3. Bucks Council invitation to attend a Teams license hearing for The Hellfire Caves.
4. Acorn Landscapes have confirmed that their prices will remain the same for 2023.
5. Police and Crime Commissioners Newsletter – emailed and on website
6. Bucks Council Road Safety team confirming that they will add extra times to the school flashing light sign once the street lights have been reconnected. They are also sending some temporary signage.

Clerks Report

1. Clerk has written to the occupiers of a house in Chorley Road re the light covered by their hedge .
2. BMKALC training on planning was attended by Cllr Rowland and the Clerk.
3. The Clerk will attend the Climate Change Conference organised by BMKALC on 25th October.
4. The Chairman and Clerk attended a meeting with SWARCO and other local parishes who have had the same vandalism occur.- different ideas and suggestions on how to make it more vandal proof were discussed.
5. The MVAS unit has been taken away and is being used to try modifications to improve its battery security.
6. Clerk has been chasing SSE re the non working lights in Chorley Road as well as the issue of the non flashing school lights - they should be repairing the Chorley Road lights by 4th November.
7. Bucks Road Safety have agreed to add extra times to the school flashing lights to cover the pre-school times.
8. Clerk has made contact with defibrillator guardians in the parish and asked them to register their units on The Circuit as well as check battery and pad expiry dates.
9. Clerk has asked for further clarification on the postponement of the implementation of the High Street Safety project.
10. Clerk is questioning TfB responses to Fix my Street reports – jobs being closed when nothing appears to have happened.
11. Clerk has worked with Kensham Farm to ensure footpaths are remarked in crop fields.
12. The Poppy Wreath has been received and is ready for the Remembrance Day Service on 13th November at 10.40am at the War Memorial in St Lawrence Churchyard.
13. Clerk has supplied information to the Churchwarden on the history of the creation of the burial ground and the costs involved.

Appendix 2

Payments to be made in November 2022

Castle Water (dd)	£17.30	Allotment water
Castle Water (dd)	£21.39	Burial ground water
Mrs S Henson	£619.22	October salary
Mrs S Henson	£103.29	October travel and expenses
Bucks Council	£231.34	November pension
HMRC - online	£95.20	Tax
Acorn Landscaping	£692.72	Highway grass, burial ground, Pedestal strimming
TBS Hygiene	£115.20	October collections
BMKALC	£50.00	Conference fee
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	September service charge
Southern Electric (dd)	£220.69	Streetlight energy
Total	£2196.34	

Statement of account as at 1st November 2022

Opening balance as at 1 st October	£56286.91
Plus allotment rents	£135.00
Plus Downley Dynamos	£400.00
Hiscox insurance refund	£340.00
SSE credit refund	£6.87
Subtotal	£57168.78
Less October payments	£3653.49
Total	£53515.29

Draft Suggested Budget for West Wycombe Parish for 2023/24

Estimated Running Costs for 2023/2024

Clerk's salary, pension	(Staff)		£11590
Expenses, stationery/s/ware	(Admin)	£1900	
Auditors	(Admin)	£500	
Chairman's Allowance	(Admin)	£150	
Postage	(Admin)	£40	
Insurance	(Admin)	£1500	
Hire of Rooms	(Admin)	£300	
Use of office, energy, broadband	(Admin)	£500	
Sub-Total			£4890
Web site, telephone line	(Admin)	£1560	
Training	(Admin)	£150	
Subscriptions	(Admin)	£450	
S137 Village Clock	(Admin)	£300	
Misc donations	(Admin)	£1000	
S137 expenditure Wreath, Coronation	(Admin)	£500	
Lighting (maintenance and energy)			£4400
Pedestal Playing Field maintenance and rent			£3900
Pedestal Playing field equipment			£5000
Burial Ground maintenance, refuse			£4800
Allotment maintenance including water, hedge cutting and scrub clearance			£1025
Community Orchard			£500
Highways - verge grass cutting/weed killer/salt/dog bins/sign cleaning			£7100
High Street project feasibility – Transport for Bucks			£8000
Pedestal Monument (might be able to get a grant)			£2000
VAT on purchases (reclaimable)			£3000
General reserve			£10000
Total			£70165
Income:			
Opening balance (including Pedestal reserve and general reserve)			£17000
VAT refund			£4000
Precept			£42500
Bucks CC – devolved services			£2100
Downley Dynamos			£400
Allotment rents			£500
Total			£66500

West Wycombe Parish Suggested Budget for 2023/2024

The Clerk has worked out our proposed and planned expenditure for the remainder of this financial year. Taking into account the invoices to be paid in November through to March, including our contribution of £5000 to the HS2 safety project and £3000 for the High Street feasibility study and the expected expenditure, including the outdoor gym, to the end of our financial year on 31st March, our end of year balance will be in the region of £17,000 plus the VAT refund which will be approximately £4000.

We are committed to 50% funding of the High Street project implementation (£8000 represents 50%), however, although we have put in a bid for funding from this year's budget from the Community Board we have been put on hold as a new Bucks Council contractor will be in place from April 2023 and we have no idea if any cost changes will be involved for 2023/24.

We renewed our electricity contract for 3 year and one for 2 years in March trying to buy at lower prices, although it would not start until September, however our street lighting cost has tripled.

£500 has been allowed in S137, £30 would be for the Poppy Wreath and the balance for Coronation celebrations.

The Pedestal Play equipment budget has stayed the same as we need to allow for replacement/new equipment.

Telephone and insurance costs have stayed the same with the new agreements and the mobile landline system.

Currently we do not have any costings in connection with the possible Pedestal Monument renovation, £2000 has been allowed.

The suggested Precept is £42,500. We are able to keep the same precept as the current year as we have never needed to use our reserve and always end the year in a safe position.

Band D properties have been paying the following figures towards the Parish Council Precept:

15/16	£71.93	16/17	£74.91	17/18	£77.62	18/19	£78.77	19/20	£79.37
20/21	£81.05	21/22	£80.16	22/23	£77.89				

Sharon Henson, Clerk/RFO

3.11.2022



the play inspection company

Annual Inspection

Buckinghamshire Council High Wycombe

The Pedestal Playing Field

Cookshall Lane, off Bradenham Road, West Wycombe,
Buckinghamshire, HP12 4AH



API Associate



Unit 5, Glenmore Business Park, Blackhill Road, Poole, Dorset, BH16 6NL
t- 01202 590675 e- info@playinspections.co.uk

www.playinspections.co.uk

Inspection Scope for RPII Inspection Methodology

This document outlines the RPII scope for inspections undertaken by the Inspectors listed as Annual Inspectors on the RPII Register of Inspectors when undertaking Indoor Annual, Outdoor Annual, Outdoor Operational and Outdoor Routine inspections.

Inspections are undertaken with reference to the standards listed in this preamble only; where no date for the standard is given it will be the standard that is current at the time of inspection except where overlap periods are granted by the standards committee when standards are updated. The information contained in reports is provided to assist the owner/operator in fulfilling their responsibilities as detailed in the relevant standard. Other standards referenced within the listed standards do not form part of the inspection, unless they are also explicitly listed here.

The following standards are relevant to all installations of equipment that are publicly accessible to users; this includes public parks, pay and play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks etc. All equipment used or employed in publicly accessible areas should meet with the requirements of the relevant standards (listed below):

BS EN 1176 Parts 1, 2, 3, 4, 5, 6, 10 & 11 Playground equipment intended for permanent installation outdoors & indoors.

BS EN 1176 Part 7 - 'Guidance on Installation, Inspection, Maintenance and Operation' (this document gives guidance to the owners/operators of the facility on the installation, inspection, maintenance and operation of playground equipment, excluding ancillary items).

In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in this document. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore, in the UK this standard (BS EN 1176 – Part 7) contains no requirements and needs to be read and implemented as guidance, with the use of the term 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic play equipment falls outside of the scope of BS EN 1176 and has its own standards (BS EN 71 series – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report but any comments concerning compliance will follow the requirements and recommendations of BS EN 1176.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to BS EN 1176. We have not assessed these against the requirements of BS EN 17232 (Water play equipment and features).

Other equipment that is not clearly identified as unsupervised or domestic (natural play, self-build equipment etc.) will be assessed for compliance with the relevant standard listed below:

BS EN 15312 Free access multi-sports equipment
BS EN 14974 Skateparks
BS EN 16630 Permanently installed outdoor fitness equipment
BS EN 16899 Parkour equipment (plus RPII/API guidance notes)

Annual and Post Installation inspections will take into consideration compliance with these current standards, and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to three metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) structural integrity, wear and vandalism.

Routine visual inspections relate only to the most obvious defects such as broken or missing parts, litter, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

All inspections are non-dismantling, non-destructive and do not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment.

Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document. (Note: Ancillary items are not included in the specific equipment-type parts of the EN 1176 series; hence they are not assessed for compliance with EN 1176 series and are subject to a general safety assessment).

The owner/operator is responsible for the overall safety of the equipment and area.

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of the impact attenuating properties of any surfaces; the identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection; the inspection of any equipment (or part thereof) that is beneath the playing surface (loose-fill materials may be moved to expose foundations); tightening any bolts, hinges or other fixing devices on any apparatus or equipment; assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment; assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming); where planting or trees are mentioned in the report no assessments of toxicity, suitability or condition are undertaken – the owner/operator should have suitable inspections provided by a competent person.

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity. This inspection shall be considered as contributing to the operator's discharge of this responsibility.

The details contained within the report are a snapshot of the condition at the time of inspection only and subsequent events may affect the condition of the facility. Suggested remedial actions are based on the knowledge and experience of the inspector and/or that of the inspection company. The owner/operator should always seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

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The operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facilities. The inspection guidance is listed in Table 1, with an indication of which parts will be included in an RPII Annual or Post-Installation Inspection. The relevant standards also contain additional parts which the operator should follow.

Inspection recommendations of relevant standards Refer to relevant standards for full text	Annual Main	RPII Annual/ Post Installation Inspection
6.1 d) Overall levels of safety of equipment (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of playing surfaces (see note 2)	✓	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓	✓ [3]
6.1 d) Effects of weather	✓	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✓	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓	✗

NB: The clause numbers in table 1 are taken from BS EN 1176 - Part 7:2020. The content is equally applicable to all other relevant standards listed herein. Playgrounds contain a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator's overall Annual Main Inspection as detailed in the relevant standards.

[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested or with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment.


[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on RPII annual inspections.

[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment.

[4] The operator should use manufacturer's recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance.

[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.

Risk Assessment Matrix

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
Likelihood	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
				Very Low	Low	Moderate	High	Very High
				1	2	3	4	5
				No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality
				Severity>>				
<p>Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3).</p> <p>Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.</p>								

Equipment has been assessed to the following standards where relevant:

BS EN 1176 Parts 1-11 (Playground equipment and surfacing)
BS EN 14974 (Facilities for users of roller sports equipment)
BS EN 15312 (Free access multi-sports equipment)
BS EN 16899 (Parkour Equipment)
BS EN 16630 (Outdoor Fitness Equipment).



The Pedestal Playing Field

Inspection Ref: 1726841

Site Ref: 19687

Inspected: 4-August-2022 - 09:16 by Martin Lawrence (RPII Annual Inspector)

Risk Assessment: **16 High Risk**



Location:

The site is partially overlooked by properties in the local community

Disabled Access:

Some accessible features; an area that presents difficulties to the majority of people with disabilities but in favourable circumstances and certainly in partnership can be accessed.



i 6 - Low Risk

Item: Site General
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

i 4 - Very Low Risk

Item: Fence
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

4 - Very Low Risk

Item: Sign
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

8 - Low Risk

Item: Bench
Manufacturer: Owner/Operator
Surface Type: Paving Slabs
Item Quantity: 2
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

The area around the item has eroded and may become slippery - Reinstate eroded area

Finding 2

There is some evidence of fire damage to the item - Monitor for any further deterioration and repair as required



4 - Very Low Risk

Item: Litter Bin
Manufacturer: Owner/Operator
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

8 - Low Risk

Item: Picnic Table
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

The area around the item has eroded and may become slippery - Reinstate eroded area

! 16 - High Risk

Item: Multi Play (Junior)
Manufacturer: A.E.Evans
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 12



Finding 1

There are gaps opening between the grass mat tiles - Provide additional ties or secure / reinstate surface

Finding 2

The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface - Consider HIC testing impact absorbing properties to ensure the correct surface qualities are maintained for the equipment and replace as required

Finding 3

This item of equipment has a fall height in excess of 2.5m and grass mats have been installed as an impact absorbing surface; these mats rely heavily on the underlying surface to achieve their critical fall height properties. - Ensure surfacing certification is sought and consider HIC testing to ensure the surfacing is performing adequately

Finding 4

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

Finding 5

A number of fixing(s) have worked loose on the rope net - Secure all loose fixings

Finding 6

A number of fixing(s) have worked loose on the access element - Secure all loose fixings

Finding 7

There is algae or moss on the surface of the equipment - Clean and treat appropriately

Finding 8

The height of the slide runout is in excess of 350mm and fails the requirements of BS EN 1176: Part 3 - Monitor - No remedial work recommended

Finding 9

There is/are finger entrapment/s in the slide starting section and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers - Monitor - No remedial work recommended

Finding 10

A number of fixing(s) have worked loose on the rope bridge - Secure all loose fixings

Finding 11

There are areas or parts of the timber rope net crossbeam on the structure that have rotted. Office contacted to inform client - Replace all affected timbers

Finding 12

There is an opening in the barriers exceeding the width allowed (500mm) in BS EN 1176, and no guardrail has been provided; this is a low risk failure and no remedial action is required - Monitor - No remedial work recommended

6 - Low Risk

Item: Swing Barrier
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 4



Finding 1

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

Finding 2

There are cable ties attached - Remove

Finding 3

The item is slightly loose in its foundations - Monitor for any further deterioration and repair as required

Finding 4

The item has been damaged - Monitor for any further deterioration and replace as required

3 - Very Low Risk

Item: 1 Bay 2 Seat Swing
Manufacturer: Wicksteed Playgrounds
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -



i 6 - Low Risk

Item: Basket Swing - Type 1
Manufacturer: Sovereign Leisure
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 3



Finding 1

There are gaps opening between the grass mat tiles -
Provide additional ties or secure / reinstate surface

Finding 3

There are caps missing from the underside of the seats -
Replace missing caps under the seats

Finding 2

There is some notable evidence of chain wear - Monitor for
any further deterioration and replace when 40% worn

! 12 - Moderate Risk

Item: 1 Bay 2 Seat (Flat)
Manufacturer: Setter Play
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 10



Finding 1

There is moderate damage to the surface - Repair the damaged areas of surfacing

Finding 3

Fixing Pins have been installed in the impact areas of the grass mats - Remove pins from impact areas

Finding 5

A number of suspension fixing(s) have worked loose - Secure all loose fixings

Finding 7

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

Finding 9

This design of swing joint has been known to fail on the weld connecting the joint to the threaded stud - We would recommend that the joint be dismantled and checked on a regular basis or consulting with manufacturer on whether a Secondary Safety Device can be fitted

Finding 2

There are gaps opening between the grass mat tiles - Provide additional ties or secure / reinstate surface

Finding 4

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

Finding 6

The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 - Monitor - No remedial work recommended

Finding 8

The seat has minor damage or wear - Monitor for any further deterioration and replace as required

Finding 10

The inspector has some concerns about the internal condition of the timber crossbeam due to discolouration and was unable to verify the structural integrity without further testing. We recommend a Resi-PD survey to establish the condition of the timber at it's core. - Contact the Play Inspection Company office for further information

i 8 - Low Risk

Item: Activity Trail
Manufacturer: A.E.Evans
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 11



Finding 1

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

Finding 3

There is algae or moss on the surface of the equipment - Clean and treat appropriately

Finding 5

A number of fixing(s) have worked loose on the swinging steps - Secure all loose fixings

Finding 7

A number of fixing(s) have worked loose on the rotating beam brackets - Secure all loose fixings

Finding 9

There is some wear to the shackles. - Monitor for any further deterioration and replace when 40% worn

Finding 11

The ends of the beams do not have a minimum radius of 50mm as recommended in BS EN 1176 Part 1 - Monitor - no remedial action recommended

Finding 2

The timber is rough and worn - Sand down and treat affected areas

Finding 4

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

Finding 6

Parts of the timber are rough or splintered - Remove all rough or sharp edges

Finding 8

A number of fixing(s) have worked loose on the rotating beam rope grip - Secure all loose fixings

Finding 10

The clearance to the underside of the beam is less than 400mm and fails the requirements of BS EN 1176 Part 1 - Monitor - no remedial action recommended

8 - Low Risk

Item: Table Tennis
Manufacturer: Not Identified
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 3



Finding 1

There are gaps opening between the grass mat tiles -
Provide additional ties or secure / reinstate surface

Finding 3

There are post / end caps missing from the item - Replace
missing post caps

Finding 2

The grass mats are silted up, the soil is compacted and the
area will become very slippery when the soil is wet. -
Reinstate as required

6 - Low Risk

Item: Basketball Post
Manufacturer: Safe & Sound
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

There is some damage to the net - Repair or replace

Finding 2

There is some minor damage to the surface - Monitor for
any further deterioration and repair as required

Findings information

6 - Low Risk (Finding 1)

Item: Ancillary Items - Site General
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: N/A



Finding: There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

Action: Monitor for any deterioration (rot) and replace as required

8 - Low Risk (Finding 1)

Item: Ancillary Items - Bench
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: Paving Slabs



Finding: The area around the item has eroded and may become slippery

Action: Reinstate eroded area

i 6 - Low Risk (Finding 2)

Item: Ancillary Items - Bench
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: Paving Slabs



Finding: There is some evidence of fire damage to the item **Action:** Monitor for any further deterioration and repair as required

i 8 - Low Risk (Finding 1)

Item: Ancillary Items - Picnic Table
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: The area around the item has eroded and may become slippery **Action:** Reinstate eroded area

i 6 - Low Risk (Finding 1)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There are gaps opening between the grass mat tiles

Action: Provide additional ties or secure / reinstate surface tiles

i 8 - Low Risk (Finding 2)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface

Action: Consider HIC testing impact absorbing properties to ensure the correct surface qualities are maintained for the equipment and replace as required

i 10 - Low Risk (Finding 3)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: This item of equipment has a fall height in excess of 2.5m and grass mats have been installed as an impact absorbing surface; these mats rely heavily on the underlying surface to achieve their critical fall height properties.

Action: Ensure surfacing certification is sought and consider HIC testing to ensure the surfacing is performing adequately

i 6 - Low Risk (Finding 4)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process

Action: Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

i 10 - Low Risk (Finding 5)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: A number of fixing(s) have worked loose on the rope net

Action: Secure all loose fixings

i 8 - Low Risk (Finding 6)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: A number of fixing(s) have worked loose on the access element

Action: Secure all loose fixings

i 8 - Low Risk (Finding 7)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is algae or moss on the surface of the equipment

Action: Clean and treat appropriately

i 6 - Low Risk (Finding 8)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The height of the slide runout is in excess of 350mm and fails the requirements of BS EN 1176: Part 3

Action: Monitor - No remedial work recommended

i 5 - Very Low Risk (Finding 9)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: A.E.Evans

Risk Level: V - Very Low Risk
Surface: Grass Matrix Tiles



Finding: There is/are finger entrapment/s in the slide starting section and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers

Action: Monitor - No remedial work recommended

i 9 - Low Risk (Finding 10)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: A number of fixing(s) have worked loose on the rope bridge

Action: Secure all loose fixings

16 - High Risk (Finding 11)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: A.E.Evans

Risk Level: H - High Risk
Surface: Grass Matrix Tiles



Finding: There are areas or parts of the timber rope net crossbeam on the structure that have rotted. Office contacted to inform client

Action: Replace all affected timbers

8 - Low Risk (Finding 12)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is an opening in the barriers exceeding the width allowed (500mm) in BS EN 1176, and no guardrail has been provided; this is a low risk failure and no remedial action is required

Action: Monitor - No remedial work recommended

i 6 - Low Risk (Finding 1)

Item: Swings - Swing Barrier
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process
Action: Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

i 6 - Low Risk (Finding 2)

Item: Swings - Swing Barrier
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There are cable ties attached
Action: Remove

i 6 - Low Risk (Finding 3)

Item: Swings - Swing Barrier
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: The item is slightly loose in its foundations

Action: Monitor for any further deterioration and repair as required

i 6 - Low Risk (Finding 4)

Item: Swings - Swing Barrier
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: The item has been damaged

Action: Monitor for any further deterioration and replace as required

i 6 - Low Risk (Finding 1)

Item: Swings - Basket Swing - Type 1
Manufacturer: Sovereign Leisure

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



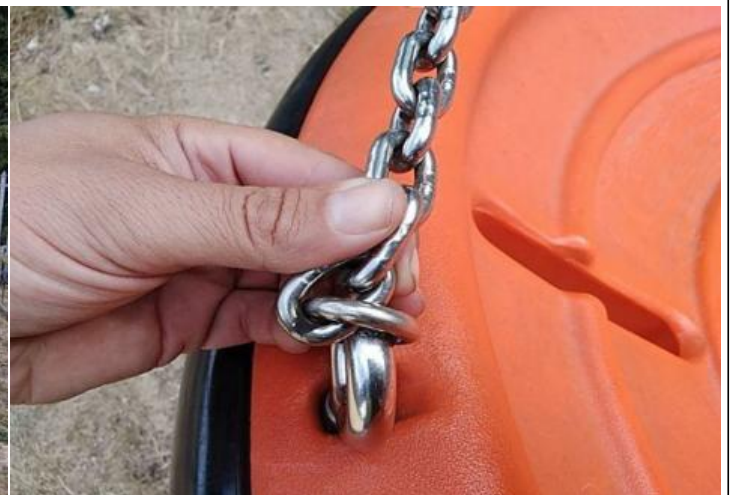
Finding: There are gaps opening between the grass mat tiles

Action: Provide additional ties or secure / reinstate surface

i 6 - Low Risk (Finding 2)

Item: Swings - Basket Swing - Type 1
Manufacturer: Sovereign Leisure

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is some notable evidence of chain wear

Action: Monitor for any further deterioration and replace when 40% worn

i 6 - Low Risk (Finding 3)

Item: Swings - Basket Swing - Type 1
Manufacturer: Sovereign Leisure

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There are caps missing from the underside of the seats

Action: Replace missing caps under the seats

i 10 - Low Risk (Finding 1)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Setter Play

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is moderate damage to the surface

Action: Repair the damaged areas of surfacing

i 6 - Low Risk (Finding 2)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Setter Play

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There are gaps opening between the grass mat tiles

Action: Provide additional ties or secure / reinstate surface

i 5 - Very Low Risk (Finding 3)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Setter Play

Risk Level: V - Very Low Risk
Surface: Grass Matrix Tiles



Finding: Fixing Pins have been installed in the impact areas of the grass mats

Action: Remove pins from impact areas

i 6 - Low Risk (Finding 4)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Setter Play

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress fixing points of the structure and/or cause any instability which will accelerate the rotting process

Action: Monitor to ensure the splits do not cross through

! 12 - Moderate Risk (Finding 5)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Setter Play

Risk Level: M - Moderate Risk
Surface: Grass Matrix Tiles



Finding: A number of suspension fixing(s) have worked loose

Action: Secure all loose fixings

i 5 - Very Low Risk (Finding 6)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Setter Play

Risk Level: V - Very Low Risk
Surface: Grass Matrix Tiles

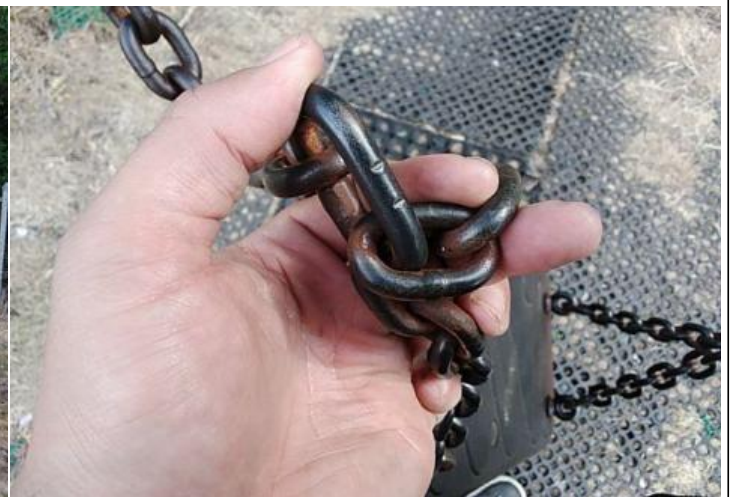


Finding: The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 **Action:** Monitor - No remedial work recommended

i 6 - Low Risk (Finding 7)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Setter Play

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is some notable evidence of chain wear **Action:** Monitor for any further deterioration and replace when 40% worn

i 6 - Low Risk (Finding 8)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Setter Play

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



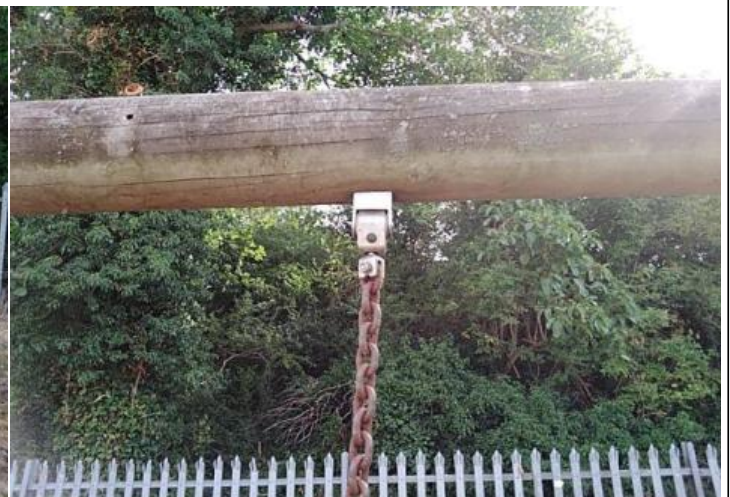
Finding: The seat has minor damage or wear

Action: Monitor for any further deterioration and replace as required

i 0 - Risk Assessment not Undertaken (Finding 9)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Setter Play

Risk Level: N - Risk Assessment not Undertaken
Surface: Grass Matrix Tiles



Finding: This design of swing joint has been known to fail on the weld connecting the joint to the threaded stud

Action: We would recommend that the joint be dismantled and checked on a regular basis or consulting with manufacturer on whether a Secondary Safety Device can be fitted

i 10 - Low Risk (Finding 10)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Setter Play

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The inspector has some concerns about the internal condition of the timber crossbeam due to discolouration and was unable to verify the structural integrity without further testing. We recommend a Resi-PD survey to establish the condition of the timber at it's core.

Action: Contact the Play Inspection Company office for further information

i 6 - Low Risk (Finding 1)

Item: Activity Equipment - Activity Trail
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process

Action: Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

i 6 - Low Risk (Finding 2)

Item: Activity Equipment - Activity Trail
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The timber is rough and worn

Action: Sand down and treat affected areas

i 8 - Low Risk (Finding 3)

Item: Activity Equipment - Activity Trail
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is algae or moss on the surface of the equipment

Action: Clean and treat appropriately

i 6 - Low Risk (Finding 4)

Item: Activity Equipment - Activity Trail
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The ropes/nets are worn/damaged in places

Action: Monitor for any further deterioration and repair or replace as required

i 6 - Low Risk (Finding 5)

Item: Activity Equipment - Activity Trail
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: A number of fixing(s) have worked loose on the swinging steps

Action: Secure all loose fixings

i 6 - Low Risk (Finding 6)

Item: Activity Equipment - Activity Trail
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: Parts of the timber are rough or splintered

Action: Remove all rough or sharp edges

i 8 - Low Risk (Finding 7)

Item: Activity Equipment - Activity Trail
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: A number of fixing(s) have worked loose on the rotating beam brackets

Action: Secure all loose fixings

i 6 - Low Risk (Finding 8)

Item: Activity Equipment - Activity Trail
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: A number of fixing(s) have worked loose on the rotating beam rope grip

Action: Secure all loose fixings

i 6 - Low Risk (Finding 9)

Item: Activity Equipment - Activity Trail
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is some wear to the shackles.

Action: Monitor for any further deterioration and replace when 40% worn

i 8 - Low Risk (Finding 10)

Item: Activity Equipment - Activity Trail
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The clearance to the underside of the beam is less than 400mm and fails the requirements of BS EN 1176 Part 1

Action: Monitor - no remedial action recommended

i 8 - Low Risk (Finding 11)

Item: Activity Equipment - Activity Trail
Manufacturer: A.E.Evans

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The ends of the beams do not have a minimum radius of 50mm as recommended in BS EN 1176 Part 1

Action: Monitor - no remedial action recommended

i 6 - Low Risk (Finding 1)

Item: Other - Table Tennis
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There are gaps opening between the grass mat tiles

Action: Provide additional ties or secure / reinstate surface

i 8 - Low Risk (Finding 2)

Item: Other - Table Tennis
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. **Action:** Reinstate as required

i 6 - Low Risk (Finding 3)

Item: Other - Table Tennis
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There are post / end caps missing from the item **Action:** Replace missing post caps

i 6 - Low Risk (Finding 1)

Item: Multi Use Games Area - Basketball Post
Manufacturer: Safe & Sound

Risk Level: L - Low Risk
Surface: Grass



Finding: There is some damage to the net

Action: Repair or replace

i 4 - Very Low Risk (Finding 2)

Item: Multi Use Games Area - Basketball Post
Manufacturer: Safe & Sound

Risk Level: V - Very Low Risk
Surface: Grass



Finding: There is some minor damage to the surface

Action: Monitor for any further deterioration and repair as required