



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 13th OCTOBER 2022 IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBER OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND
WEARING A MASK IS VOLUNTARY; PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the September Parish Council Meeting
4. Clerk's report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications & decisions: **22/07318/FUL -8 Copperfields High Wycombe -**
Householder application for construction of single storey rear extension

22/07506/TPO -West Wycombe Conservation Area West Wycombe Park West Wycombe

Reduce Northern side overhanging adjacent property by removing up to 2 metres lateral growth on neighbouring property side only x 1 Sycamore (1202), reduce all round by 2m to contain including the southern stem adjacent to brook to protect understory x 1 Ash (192), 2 metre reduction via thinning to reduce exposure to wind x 1 Sycamore (598), reduce by 2metres to contain including reduction over target footpath x 1 Beech (077), reduce large southern limb by up to 4 metres to alleviate strain on potentially weak union x 1 Horse Chestnut (T1), poor unions are present as well as extensive decay associated with previous significant limb failure and monolith to 4m x 1 Horse Chestnut (T2) and reduce to contain by removing up to 2m apical and lateral growth due to proximity to buildings x 1 Horse Chestnut (1206)

7. To discuss the water supply at the allotments considering climate change
8. To agree to purchase a poppy wreath for Remembrance Sunday under S137 expenditure
9. To discuss the Pedestal Play Area inspection report and maintenance
10. To report and discuss highways issues including the process and cost for speed limit changes
11. To receive the external auditor's report
12. To consider the budget against expenditure
13. To start considering projects for the next financial year
14. To approve the accounts for October 2022 - appendix 2
15. Members questions
16. Date of next meeting -Thursday 10th November at 8pm in The Church Room, West Wycombe

SHARON L. HENSON, CLERK

6.10.2022

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombeparishcouncil.gov.uk**

Appendix 1Correspondence received 9th September - 6th October 2022

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website analysis for September – emailed
3. Completion of the audit
4. Emails about the HS2 Safety project
5. Emails about the Bradenham Road landowner
6. Emails about the MVAS with the insurance company and SWARCO
7. Notification and agenda for the Rural Forum which will be held on 13th October

Clerks Report

1. The shelter belt hedge and the Cookshall Lane hedge have been cut. .
2. BMKALC training on planning was cancelled due to the death of her Majesty; the Annual Stakeholder Conference will be held on 13th October – Clerk will attend
3. Cllr Rowland and the Clerk will attend the Climate Change Conference organised by BMKALC on 25th October.
4. Clerk has organised the collection of the bags from the Community Litter Pick. The fly tipping has been reported and acknowledged.
5. The Clerk has spoken to Connells Farms and they will be putting sheep in the field below St Paul's again at some point once the grass has grown and they will allow the sheep to graze the Community Orchard – we need to chain open the linking gate and lock the access gates from the burial ground.
6. The union flag has been taken down.
7. Clerk has turned off the allotment water and encouraged tenants to install rainwater storage.
8. Clerk is chasing the replacement of the lit signs – now should show 50 – on the entrance to the High Street.
9. The MVAS unit has been taken away and has been advised that unit is in full working order and just needs replacement batteries for which we will make an insurance claim. We will be attending a meeting with SWARCO and other local parishes who have had the same vandalism occur.
10. Clerk attended a Licensing training session
11. The response for West Wycombe Caves licence was submitted.
12. The Boundary Commission response was submitted – they have subsequently extended the deadline to 5th December.
13. SSE should be repairing the Chorley Road lights by mid October.
14. Cllr Harris, Cllr Rowland and the Clerk have cut and cleared the Community Orchard with Cllr Harris undertaking the lion's share!
15. Two letters have been sent to the registered landowner of the land along Bradenham Road without a response, Buckinghamshire Council has now sent a third legal letter.
16. The majority of the HS2 safety work has been completed in the Bradenham Road, the final stage will take place in late October.
17. Clerk has been working with TfB and the Tree Officer has inspected and produced a report on the Manna Ash trees along the West Wycombe Road and work will be undertaken by TfB.
18. Clerk has advised the North West Community Board that we would like to take up the offer of a bench seat and this will be placed in the Burial Ground.

Appendix 2Payments to be made in October 2022

Castle Water (dd)	17.30	Allotment water
Mrs S Henson	619.22)	September salary
Mrs S Henson	52.18)	July, August, September travel and expenses
Bucks Council	231.34	October pension
HMRC - online	95.20	Tax
Acorn Landscaping	692.72	Highway grass, burial ground, Pedestal strimming
TBS Hygiene	144.00	September collections
Glynn Spratt	145.00	Hedge cutting
PKF Littlejohn	380.00	External audit fee
West Wycombe Community Association	54.25	Village Hall for litter pick
Chiltern Society (debit card)	30.00	Annual subscription
Giff gaff (debit card)	6.00	Monthly charge for mobile
Smart Numbers (dd)	23.99	September service charge
Southern Electric (dd)	240.89	Streetlight energy
Total	2732.09	

Statement of account as at 1st October 2022

Opening balance as at 1 st September	37026.22
Plus allotment rents	315.00
Plus 50% of Precept	21250.00
Subtotal	58591.22
Less September payments	2304.31
Total	56286.91