

MINUTES OF THE MEETING HELD ON THURSDAY 8<sup>TH</sup> DECEMBER 2022 AT 8.00 PM IN THE  
CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mr N. Harris, Mrs V. Smith, Mrs E. Copley, Mrs K. Cheshire, Ms C. Rowland  
In attendance: Mrs S. Henson - Clerk

APOLOGIES: Cllrs Mr S. Cope (COVID) Mr J. Carstensen (health), Mrs A Wright  
Buckinghamshire Cllrs Mr D. Hayday, Mrs O. Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA – Cllr Harris declared a pecuniary interest in the applications for West  
Wycombe Park and 36/37 High Street.

CONFIRMATION AND SIGNING OF MINUTES OF THE NOVEMBER PARISH COUNCIL MEETING  
The Minutes for the November meeting were agreed by those Councillors present and signed by the  
Chairman.

**CLERK'S REPORT**

1. The fruit trees in the Community Orchard have been mulched, yellow rattle seed cast and wild flower seed cast.
2. Clerk has given approval for a banner on Christmas Tree Recycling to go on the Pedestal fence from 8<sup>th</sup> December.
3. Clerk has asked Acorn Landscapes to check all the wooden posts on the Pedestal Playing Field car park, replace where necessary. Three have been replaced.
4. The Clerk has confirmed that the Parish Council is in a pension scheme with the Pensioners Regulator.
5. Cllr Mrs Smith and the Clerk attended the NW Community Board meeting where the Molin's site project was explained. The energy cable laying will take 18 months as it is being fed from Amersham to Haw Lane – 17.4 km. We raised issues of rat run traffic from Bledlow Ridge when the final section on the A4010 is undertaken. Good presentation and have met the people who will be the on site project team. The route from Amersham will down Cryers Hill and then go along Naphill and Walters Ash and come down Bradenham Woods Lane.

MEETING CLOSED FOR PUBLIC QUESTION TIME  
MEETING REOPENED

**301.1 Correspondence received 11<sup>th</sup> November - 8<sup>th</sup> December 2022**

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website analysis for November – emailed.
3. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
4. Confirmation from Buckinghamshire Council that the HS2 Road Safety project is now complete.
5. Notification for the renewal of the Maintenance Contract for the two solar powered VAS units in Chorley Road - this year's annual maintenance visit is taking place on 6<sup>th</sup> November. Cost of renewal £499.55 plus VAT.
6. Notification from National Association of Local Councils re the National Salary Awards – it recommends backdating to April 2022. If you agree to a pay increase as per the document the Clerk would not want it back dated but start from April 2023. Clerk is on SCP32.
7. Complaint from a Copperfields resident about parking on the pavement on the West Wycombe Road junction where the bollards have been removed.
8. Agenda for the NW Community Board meeting on Tuesday 6<sup>th</sup> December at 6.30 in the Princes Risborough Centre.
10. Request from BMKALC for representatives on their Executive Board from the Wycombe Area – emailed
11. Confirmation that the broken fence by the entrance to WWY10 by the railway bridge is down to the private landowner and that the Rights of Way Team have checked the actual path and there are no issues.
12. Confirmation that the part time traffic lights by Kittys Lodge are due to be replaced in the next financial year.

13. The Precept information from Buckinghamshire Council.
14. The quote for the annual maintenance undertaken by Stillman Garden Services.
15. Correspondence from The National Trust and Transport for Bucks disputing ownership of the cobbled area under the arch leading to Church Lane.

### 301.2 **Planning Applications & decisions:** **Applications**

1. **22/08130/PNP16A -Opposite Kittys Lodge, High Street, West Wycombe** - Proposed 5G telecoms installation: H3G 18m street pole and additional equipment cabinets – we object on the grounds of the proximity of the Conservation Area.  
**22/08007/TPO -West Wycombe Conservation Area West Wycombe Park West Wycombe** - Woodland edge of mixed species consisting of Ash, Elm, Laurel, Hazel, Wych Elm, Hawthorn, Beech, Yew, Cypress Spp., Sycamore, Elder and Spindle to be cleared back from the boundary by 3 meters to provide statutory clearance around lamp stands and remove overhanging limbs from the edge of the highway and footpath (G1) and where vegetation forms a hedge, this will be kept as a hedge but clipped back to the boundary to provide privacy to the adjacent gardens – no objection.  
**22/07941/LBC & 22/07940/FUL -36 - 37 High Street West Wycombe** - Listed building consent for internal alterations to separate ground floor shop from first floor residential flat above – no objection.

#### **Decisions**

**22/07506/TPO - West Wycombe Conservation Area West Wycombe Park West Wycombe**  
Reduce Northern side overhanging adjacent property by removing up to 2 metres lateral growth on neighbouring property side only x 1 Sycamore (1202), reduce all round by 2m to contain including the southern stem adjacent to brook to protect understory x 1 Ash (192), 2 metre reduction via thinning to reduce exposure to wind x 1 Sycamore (598), reduce by 2metres to contain including reduction over target footpath x 1 Beech (077), reduce large southern limb by up to 4 metres to alleviate strain on potentially weak union x 1 Horse Chestnut (T1), poor unions are present as well as extensive decay associated with previous significant limb failure and monolith to 4m x 1 Horse Chestnut (T2) and reduce to contain by removing up to 2m apical and lateral growth due to proximity to buildings x 1 Horse Chestnut (1206) – permit

### 301.3 **To discuss the NALC National Salary**

Councillors discussed the proposed NALC salary award and resolved that the increase of £1 per hour should be backdated to go from April 2022.

### 301.4 **To agree the budget for 2023/24**

Stillman Garden Services have submitted their annual maintenance quote of £2070.00 and increase of £295 from the current year. It was resolved to place our annual contract with them. It was resolved to agree the budget as presented at the November meeting with proposed expenditure at around £71,000, this allowed for the pay award for the Clerk and the extra from Stillman Garden Services.

### 301.5 **To set the Precept for 2023/24**

It was resolved to set the precept at £42,500 with a Band D property at an estimated £78.15, a small increase from last year which was £77.89, this will be caused by the other elements of the Council Tax e.g. Bucks or the Police and Fire Authority. The Special Expenses figure which represents the maintenance of St Lawrence Closed Churchyard will be an estimated £13.07 for a Band D property.

### 301.6 **To discuss the Burial Ground/St Paul's Noticeboard**

The current noticeboard is in a very bad state of repair and there is a possibility that the Serbian Orthodox element will either be removed or reduced. The West Wycombe Parochial Church Council plan to replace it. It was agreed that we would contribute £200 to the replacement

### 301.7 **To report and discuss any highways issues including the process and cost for a speed limit change**

1. The pavement lighting and flashing school sign are now working in Chorley Road.
2. The signage on the Pedestal Roundabout which was damaged, presumably by a vehicle, is being removed and made safe.
3. The non working street light on the zebra crossing has been reported.
4. An order has been placed for the replacement of bollards at the top of Copperfields.

5. The drains/gully near Kittys Lodge were cleared by the gully sucking machine – hopefully this will reduce the amount of flooding at this point.
6. Clerk is still chasing about the cobbles under the archway, which, we have now been advised, are on National Trust registered land; The National Trust and Transport for Bucks are now disputing
7. Fallen branches from trees in Chorley Road have been reported to West Wycombe Estate.
8. Cllr Rowland reported some progress from Thames Valley Police on the implementation of the Speedwatch scheme.

### **301.8 To consider renewing the SWARCO maintenance contract for £499.55**

It was resolved that we would renew the contract once we had a report on the maintenance site visit on 6<sup>th</sup> December.

### **301.9 To approve the accounts for December 2022 - appendix 2**

It was resolved to approve the accounts for December.

### **301.10 Members questions**

Cllr Mrs Copley reported that she still has not had any response regarding the replacement post box in Bradenham Road – the Clerk will ask Cllrs Mr & Mrs Hayday to renew the request and battle to get it re installed at the original site as the distance to the nearest post box is still an issue.

Everyone thanked Cllrs Mrs Cheshire and Mr Harris for the tremendous amount of work involved in organising and running the previous evening's Festive Fayre.

### **301.11 Date of next meeting – Thursday 12<sup>th</sup> January 2023 at 8pm in the Church Rooms, West Wycombe**

**Cllr Harris wished everyone a Happy Christmas and invited them to join in with light refreshments.**

## **Appendix 2**

### **Payments to be made in December 2022**

Cartridge People (debit card)	£175.00	Toner
SLCC (debit card)	£146.00	Annual subscription
Castle Water (dd)	£17.30	Allotment water
Sainsburys (debit card)	£49.50	Christmas gifts for volunteers within the community
Mrs S Henson (BACS)	£619.02	November salary
Bucks Council (BACS)	£231.34	December pension
HMRC (BACS)	£95.40	Tax
Acorn Landscaping (BACS)	£692.72	Highway grass, burial ground, Pedestal strimming
Acorn Landscaping(BACS)	£153.00	Replacement posts in Pedestal Playing Field car park
TBS Hygiene (BACS)	£115.20	November collections
SWARCO (BACS)	£599.46	Maintenance contract for solar VAS units
Bucks Council (BACS)	£2651.05	High Street feasibility study
Eros Hire Tools	£115.20	Cherry Picker hire
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	Monthly service charge for mobile
Southern Electric (dd)	£227.42	Streetlight energy
<b>Total</b>	<b>£5917.60</b>	

### **Statement of account as at 1<sup>st</sup> December 2022**

Opening balance as at 1 <sup>st</sup> November	£53515.29
Plus memorial fee	£90.00
Plus allotment rents	£45.00
<b>Subtotal</b>	<b>£53620.29</b>
Less November payments	£9081.34
<b>Total</b>	<b>£44568.95</b>