

MINUTES OF THE MEETING HELD ON THURSDAY 12TH MAY 2022 AT 8.00 PM IN THE
CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mr S. Cope, Cllr Mr N. Harris, Mrs V. Smith, Mrs K. Cheshire, Mrs E. Copley

In attendance: Mrs A Wright, Mrs S. Henson - Clerk

APOLOGIES: Cllrs Mr J. Carstensen (out of the country for work), Ms C. Rowland (COVID)
Buckinghamshire Cllr Mr D. Hayday, Buckinghamshire Cllr Mrs O. Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING
TO ITEMS ON THE AGENDA – None declared.

CONFIRMATION AND SIGNING OF MINUTES OF THE APRIL PARISH COUNCIL MEETING

The Minutes for the April Parish Council meeting were agreed by those Councillors present and signed by the Chairman.

CLERK'S REPORT

1. Clerk is waiting to receive a response from the Asset Manager at Bucks Council stating in relation to our request about undertaking the work to the Pedestal Monument and adding it to the Asset Register and future liability.

MEETING CLOSED FOR PUBLIC QUESTION TIME
MEETING REOPENED

295.1 Correspondence received 15th April – 12th May 2022

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website statistics – emailed
3. Police and Crime Commissioner's Newsletter – emailed and on website
4. North West Community Board – advising about the budget for this year. Grants for up to £15,000. Contribution required for anything over £1000.
5. WAALC email on the general consensus that the Association has probably come to the end of its natural life. The Chairman is making sure that parishes in the Wycombe area will be represented.
6. Notification of the Rural Forum Farm Tour on 23rd June in Stowe.
7. Emails regarding a non-approved memorial stone.
8. Request for pre-school parents to park in the Pedestal Playing Field Car Park for Walk to School week 17 -21 May. Clerk has given permission.
9. VG have supplied information for re hanging the Pedestal Playing Field half barrier – no new materials are required but approximately 8-man hours at £65 per hour.
10. Request from Network Rail to have a license to use part of the Pedestal Playing Field Car Park – Clerk has asked for more information, why, how long, how big an area and in return clear the Embankment. Sir Edward Dashwood has agreed, and Downley Dynamos are aware that this may happen. Need to ensure that everything is at their own risk, that they are aware of security due to occasional anti-social behaviour in the car park, the height barrier, whether toxic or flammable materials will be on site. Toilet and litter will be raised as a concern.
11. Renewal documents for our annual insurance – Clerk has raised some queries but, we have no choice and we will set up a 3 year term.
12. Downley Dynamos have asked if they could hold an end of season BBQ by the pavilion in July – as permission had been requested at the managers of the club are aware of all our concerns and the event will be properly supervised and not be a foil BBQ on the grass permission was granted.

295.2 Planning Applications & decisions:

Applications

22/06116/CTREE, The Dower House High Street West Wycombe -Crown reduce by up to 4 metres and crown lift low branches to 5m (removing secondary branches only) to 2 x Cherry – no objection.

22/05557/FUL & 05561/LBC, Hill Cottage Church Lane West Wycombe -Householder application for construction of single storey side and rear extension and outhouse conversion and extension – no objection in principal but we are concerned about the number of rooflights

and its effect on the roofscape in a Conservation Area as well as the proposed sliding doors to the rear of the building in a cottage style property.

Decisions

22/05351/FUL -Autumn House 11 Beechwood Road -Householder application for construction of single storey rear extension to replace existing conservatory -permit. Planning Enforcement has given The Pedestal Garage 7 days to remove the Renault sign – due by this day.

295.3 To discuss the allotment water supply

It would appear that someone is possibly forcing the padlocks as replacements have had to be purchased. The phantom tree waterer has also been seen again filling his bowser. We will consider other methods of water supply and usage in time for the next season.

295.4 To discuss the possibility of an outdoor gym area in the Pedestal Playing Field

We have requested more detail from Sunshine Gyms about potential sites for the equipment, however we need another site visit to produce a report which evaluates the site . We have requested this but to date nothing has been presented.

295.5 To report and discuss any highways issues including Community Speedwatch and the High Street Feasibility Study

Street lights have been reported however the one in Church Lane was working and must have an intermittent fault. A further site visit has taken place with another test – no result yet.

The bus stop standing this side of the Bradenham Road railway bridge has been cleared.

Clerk has reported the state of the steps in the car park below the school to West Wycombe estate. Community Speedwatch - Cllr Rowland has attempted to make contact with PC Turnham – so far we have 8 volunteers. Cllr Rowland has asked for dates for sessions for Chorley Road and Bradenham Road and will add the High Street.

Clerk has chased Ernest Barnes Ltd re the repair of the cobbles under the archway.

Feasibility study – Confirmation that TfB will submit an up to date bid for the High Street Feasibility Study project to the North West Community Board for the work to be undertaken. Clerk has indicated we might be able to go up to £7,500 as a contribution to the overall figure of £17,500 – £21,500.

A3 plans have been produced for the informal consultation process to be discussed at the June meeting.

295.6 To agree to modify the Pedestal Playing Field barrier

The barrier needed to be rehung on the other side as using it is often made difficult by cars parked in front of it and the new litter bin is higher than the original. The barrier needed to be hung from the field side for use and speed of use. It was resolved to proceed with the work as soon as possible.

295.7 To discuss Her Majesty's Platinum Jubilee Celebrations for 2022 – wording for Commemorative Seat; distribution of Commemorative memorabilia; the Beacon; the Community Picnic

West Wycombe School's Parent's Association is organising a community parade for Saturday 4th June starting and finishing at the school with a BBQ to raise school funds.

The Community Orchard, after the recent working planting 500 wildflower plugs, mowing paths, clearing around the whips and installing two benches is now ready for the Community Picnic. We need to have the mown paths maintained. Cllr Mrs Smith asked the choir if they could sing during the picnic and not at the Beacon, however they have decided to sing in St Lawrence on the Beacon evening. West Wycombe Brass Band has had to cancel but an alternative band has been found. The Beacon Lighting will be at 9.45pm on 2nd June; gather from 8pm; hot food van booked; St Lawrence will be open from 6pm and supply tea, coffee, cakes and licensed bar as well as the use of the toilet.

Bunting will be draped on both sides of the High Street from 22nd May – meet at the Village Hall from 11am. Might be able to drape bunting on the tree in the middle of the Pedestal roundabout. Residents throughout the parish have been encouraged to decorate their houses, windows or gardens from 22nd May.

Cllr Mrs Cheshire has organised and publicised the Official Queens Beacon Trail.

A leaflet covering everything went into this parish's May issue of Contact. Posters are up and everything is advertised on Facebook and our website.

Commemorative gifts will be handed out to the school and pre-school children. Clerk will make contact to arrange a day when the Chairman and Clerk and any other Councillors could present them. Time capsule has been ordered and despatched. Ideas for the time capsule were discussed. Clerk will take photos of the parish and contact the school for a current photo.

The wording for the Commemorative Seat was agreed and Clerk will advise Wooden Weasel that the seat is to be placed on a brick and concrete plinth. Clerk will provide ribbon and scissors for the official 'unveiling'.

Community Picnic – 5th June – 1pm-4.30pm

West Wycombe Churches with Mrs Wright are organising craft activities in St Paul's Church as well as selling tea, coffee and cake and providing the toilet. The ice cream van is booked. We will run face painting, marshmallow golf, jenga, chess, beat the buzzer games etc in the car park area; we have sufficient bunting to put up around the entrance and perimeter.

Cllr Harris will provide first aid kits.

All Councillors able to help on the day to meet in the burial ground car park at 11am.

295.8 To approve the accounts for May 2022 – appendix 2

It was resolved to approve the accounts.

295.9 Members questions

None.

295.10 Date of next meeting

9th June 2022 at 8pm in The Church Room

Appendix 2 - Payments to be made in May 2022

Hatts Locksmith – debit card	£28.65	Allotment padlock
Castle Water (dd)	£12.40	Allotment water 2/6
Mrs S Henson - BACS	£619.22	April salary
Mrs S Henson -BACS	£76.20	Expenses April 2022 – APM refreshments
Bucks Council - BACS	£231.34	May pension
HMRC – BACS	£95.20	Tax
Acorn Landscaping - BACS	£757.72	Highway grass, burial ground & maint, Pedestal strimming maint
TBS Hygiene - BACS	£144.00	April collections
Rialtas - BACS	£154.80	Software support – accounts package
South Bucks Business Products -BACS	£75.00	Leaflets for Contact and posters
JSG Handyman - BACS	£55.00	Allotment tap lock and padlock
VG Agricultural Services - BACS	£624.00	Reconfigure Pedestal barrier
Gallagher/Came & Co - BACS	£1257.19	Annual insurance
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	Monthly service charge
Southern Electric (dd)	£83.77	Streetlight energy
Total	£4244.48	

Statement of account as at 1st May 2022

Opening balance as at 1 st April	£27731.36
Plus Precept	£21250.00
Plus Devolved Services	£2094.62
Plus VAT refund	£4145.15
Plus second burial fee`	£190.00
Plus headstone inscription fee	£35.00
Less April payments	£3488.13
Total	£51958.00