

MINUTES OF THE MEETING HELD ON  
THURSDAY 6<sup>th</sup> APRIL 2006  
AT 8.00 PM. IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Chairman, Mr R. Seymour, Mr D. Callaghan,  
Mrs A. Harris, Mrs C. Dakin, Mr N. Timberlake, Mr F. Downes (from 9pm)  
Mrs S. Henson, Clerk 3 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:

Mr N. Phillips – Property Manager The National Trust.  
District Cllrs Mr McEnnis and Mrs Teesdale.

TO DECLARE ANY PECUNIARY, NON-PECUNIARY, PERSONAL OR PRIVATE  
INTERESTS: Cllr Mrs Dakin declared an interest in 22 Copperfields.

CONFIRMATION AND SIGNING OF THE MARCH PARISH COUNCIL MEETING  
MINUTES

These were agreed by those Councillors present and signed by the Chairman

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

1. Preparatory work has begun on the High Street lighting scheme.
2. The Clerk has spoken to the Land Registry – adverse possession would not be an option on any land in our Parish. The Parish Council must actively maintain any land for a period of at least 12 years where they want to register ownership; this process also ensures that if there is an owner who is not registered then this usually comes to light in this period of time.
3. Cllr Timberlake had gone through the Imagine the Future document and this document has been produced to prove that WDC has met and complied with the tests for the Soundness of Community Involvement – Clerk will reply in the affirmative.
4. Residents at No 7 and No 19 Bradenham Road have verbally that they would object to the new street lights. Lights between no 35/37 and outside no 18 have been knocked over in traffic accidents. Insurance claims will be made.
5. The fence by BRS depot has at last been cleared of brambles etc.
6. An inaugural Neighbourhood Watch meeting will be held on 26<sup>th</sup> April in The Church Room.

MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING REOPENED

116.1 CORRESPONDENCE RECEIVED FROM 10<sup>th</sup> March – 6<sup>th</sup> April 2006

1. Parish Fact File booklet
2. BCC GC2C Newsletter – circulated.
3. WDC Notification of The Friend at Hand planning applications going to Development Control on 29<sup>th</sup> March.
4. Notification of the inaugural meeting of the A4010 Parishes Action Group on 24<sup>th</sup> April; 7.30 for 8pm at Princes Risborough Town Council Offices. Chairman and Clerk will attend.
5. Notification of Rider on Call Meeting on 11<sup>th</sup> April at 7.30pm – venue to be confirmed – Cllrs Mrs Smith, Seymour, Timberlake and Clerk will attend – vitally important as Rider on Call is under threat due to lack of customers and funding running out in December 2006.
6. Letter from The Showman's Guild of Great Britain asking if we have land available for winter quarters – Clerk will reply that we do not have any land.

7. Response from Steve Cohen editor of The Bucks Free Press re the Local Correspondents page. – he states that the will stop this page and that local news will be inserted throughout the paper.
8. Email from West Wycombe School re shelter and fencing – we have advised them that they must consult WDC Planning dept and The National Trust.
9. Copy email from School Travel Plan re brewery deliveries to The George & Dragon – trying to get the time changed from peak morning when it causes chaos.
10. BCC Orders for the new speed limits to come into place.
11. Hacker Young calling the audit for the 30<sup>th</sup> June and enclosing results of the feedback questionnaire.
12. Information sheet from SLCC about subscriptions.
13. Acknowledgement of our request to The Chilterns Conference for a 40<sup>th</sup> Anniversary grant.
14. Notification of SLCC Regional One Day Conference on 1<sup>st</sup> June 2006 at a cost of £40 – WW will pay a portion and the Clerk will ask her other Parish Councils to contribute.
15. Internal auditors report – circulated at the meeting.
16. defra – offering the opportunity to obtain a copy of a free guide – ‘Getting to Grips with the Clean Neighbourhoods and Environment Act 2005’.
17. Minutes of WDC Rural Forum Meeting – mainly talked about alternative fuel.
18. Copy of NALC response to defra on Quality Parish Councils – basically no changes needed other than some recognition and benefits for obtaining Quality Status.
19. Chiltern & Thames Valley – Where to stay and where to eat in the Chilterns & Thames Valley.

## 116.2 PLANNING

### Applications

#### **MJD/0605150/FUL amendments – Allotment Gardens, Beechwood Road**

– erection of 2 x 3 bed dwellings and 2 x 4 bed dwelling & associated garaging and access – we have no sound planning reasons for objecting to the amendment to slightly reposition the house adjacent to no 8 Beechwood Road as it is preferable to the original positioning, however we do feel that the whole effect on this property will be to devalue it and change its whole aspect.

**SN/05/07186/FUL amendments– The Friend at Hand** - amendments were for internal alterations to which we had no objection, however we restated our concerns over parking and highways issues.

The Friend at Hand application has gone to Development Control where a recommendation was made that members deferred both applications for further clarification of Highways and parking issues.

**VJB/06/05430/FUL – 21 Bradenham Road** – construction of part two storey, part single storey side extension – no objection.

**VJB/06/05722/FUL – 22 Copperfields** – constr of front porch extension, partial change of use of garage, and external alterations (alt scheme to 05/05220/FUL to include alterations to front porch only) – no objection to the proposed amendments, but we would like a guarantee that 2 permanent parking spaces are available to the property.

### Decisions

**AD/06/05221/FUL 365 West Wycombe Road** – const of roof extension & alterations incorp new side gable and rear dormer in connection with loft conversion and external alterations – permit

- 116.3 TO RECEIVE A REPORT FROM THE PARISH PLAN COMMITTEE  
Results are divided into information and actions that the Parish Council could undertake and things that can be achieved via a community group. The committee felt a group should be formed to be pro-active. Timing is an issue at the moment as there is always a limitation on the people available to form a group, at the moment with the Library Action Group, human resources could be stretched – push at the Annual Parish Meeting and in the Annual Report.
- 116.4 TO DISCUSS THE ANNUAL PARISH MEEETING AND THE ANNUAL REPORT  
Reports from the Chairman, Responsible Financial Officer, The Parish Plan, and The National Trust. Cllr Timberlake will check with the Library Action Group to see if they would like to give an update and the Clerk will contact Graham Wood for the Community Association. Cllr Downes would like to give a County Council and School report. We will organise wine and nibbles. PC Dave West has also been invited but to date no reply.
- 116.5 TO DISCUSS THE PARISH COUNCIL EQUIPMENT, INSURANCE AND RISK ASSESSMENT  
It was agreed that if Piddington & Wheeler End would like to use our laptop and printer we will charge then £15 per month. When it comes to replacement then we can discuss a shared purchase.  
Councillors went through the Risk Assessment document and there are no changes to make. Clerks note – we will be asking Lawrence Landscapes to quote for: 1 - changing the size of the hogging on the paths within the burial ground as a smaller size would make it easier to walk on and 2 creating a small gate by the double entrance gates to give a pedestrian access rather than people squeezing through the right hand side near the wire fence.  
We will carry out a risk assessment once the two new Christmas tree fixings are installed.  
The assets register was checked there is one extra small gate to add on in the burial ground and we will have to add the new lights in Bradenham Road.
- 116.6 TO COMPLETE THE EXTERNAL AUDIT DOCUMENT  
The Chairman read out the statements and asked Councillors if we met the criteria. The answers were in the affirmative and the form was completed and signed by the Chairman and the RFO.
- 116.7 HIGHWAYS ISSUES  
It was agreed to obtain a quote from Mr Brookes for clearing all the grips in Towerage Lane and see if this will help the drainage and flooding situation. Problems currently with heavy lorries working in the woods and this is blocking up the existing grips. Damage on the pavements at the bottom of the hill being caused by building lorries and the logging lorry. Clerk will write to West Wycombe Estate as the contractors know that they have to make good any damage caused by the school project.  
  
Cllr Callaghan had spoken to residents along Bradenham Road about the new lights. With the exception of two residents, the remainder were in favour. Councillors felt that as we were asked by residents of the road to consider the lights and there erection would add to pedestrian and vehicle safety, then we will go with the majority view. The project has been regularly reported in Contact and has been on the Agenda several times. The order will now be placed.

Cllr Downes had been approached by a resident about the junction of Chapel Lane with West Wycombe Road and the pavement damaged caused by articulated lorries going on the pavement – BCC suggested that 2 very heavy bell bollards were installed on the corner. Parish Council agreed that as it would make the pavement safer for pedestrians it should be carried out as soon as possible.

- 116.8 TO RESOLVE TO APPROVE THE ACCOUNTS FOR APRIL 2006 AND SIGNING OF CHEQUES AND TO AGREE AND ACCEPT THE ACCOUNTS FOR THE YEAR ENDING MARCH 2006  
Cheques and standing orders for Mrs S. Henson, Bucks County Council, BALC, Southern Electric Contracting, Southern Electric and Mike Henson Presentations (second payment for website design)  
Miss Hewitt had produced the internal audit report and suggested that the Clerks running total spreadsheet for Actual against Budgeted expenditure be issued to Councillors and that a separate column for staff costs and bank transfers be included.  
Cllr Downes asked about Section 137 and the capital equipment item of the printer.  
It was resolved to approve the monthly accounts and the annual accounts.

- 116.9 MATTERS RAISED BY COUNCILLORS  
The Chairman reported that WDALC would be arranging training for Chairman, but all Councillors could attend, on June 3<sup>rd</sup>.  
West Wycombe Women's Institute are replacing the pound gate sign.  
Cllr Seymour reported that work was due to be carried out in the Village Hall Car Park and that the Notice board was to be moved and the Christmas tree fixing would be installed.

- 116.10 DATE OF NEXT MEETING  
**Annual Parish Meeting Thursday 4<sup>th</sup> May at 8pm in The Church Room.**  
**Annual Parish Council Meeting and May meeting Thursday 11<sup>th</sup> May at 8 pm in the Church Room**

The Chairman closed the meeting at 10.05pm