

MINUTES OF THE MEETING HELD ON THURSDAY 12th MARCH 2009
AT 8.00 PM. IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Chairman, Cllr Mr R. Seymour, Mr N. Timberlake,
Mr D. Callaghan, Mr F. Downes, Mrs C. Dakin (from 8.20pm), Mrs A. Harris (from
8.25pm) Mrs S. Henson - Clerk

3 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:

Dist Cllrs Mrs J. Teesdale, Cllr I. McEnnis

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS: None declared

CONFIRMATION AND SIGNING OF MINUTES OF THE FEBRUARY PARISH
COUNCIL MEETING

These were agreed by those Councillors present and signed by the Chairman

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

Cllrs Mrs Smith, Mrs Dakin and Mr Callaghan and the Clerk attended the recent
WDALC Training covering basic procedure and management of assets e.g. allotments
and play area.

Cllr Mrs Smith attended the WDC meeting with Parish Council Chairmen.

Clerk attended the Play Partnership meeting at WDC but still no information on funding
from the Government. Cllr Mrs Smith and the Clerk attended the Rural Forum.

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

149.1 Correspondence received from 13th February – 5th March 2009

1. 2SW Chilterns & Marlow Local Community Partnership Newsletter and Minutes
2. Pilot Pathfinder Newsletter
3. Local Council Review
4. WDC Notification of Wycombe Planning Forum on 29th April 5.30 – 7.30pm
5. WDC Notification that the planning application for Ripon, Cookshall Lane is going to appeal. We may need to submit another letter due to the Pedestal lease being signed and the entrance for pedestrians/vulnerable people being directly opposite the planned development.
6. WDC updated contact list for the emergency planning folder
7. Chiltern News magazine
8. Revised street lighting maintenance charges from Southern Electric Contracting
9. BCC Traffic Orders for the revised speed limits in Area 5 as a result of the follow up consultation. Clerk to check with Highways re the signs Welcome to West Wycombe.
10. Standards Board Newsletter
11. Institute of Crematoria and Cemetery Management magazine

149.2 PLANNING -None received

149.3 To discuss the Development and Management of Allotments in the Parish

West Wycombe Estate has agreed to complete clearing the land in Chorley Road by 1st April. Fourteen residents have made a request for allotments. We think that 16 full size can be created in the area available and they will probably be 20 x 5m. These could be halved. West Wycombe Estate will not provide a rear fence for the land. This will be down to the Parish Council or the allotment holders. The Clerk has asked for prices for road planings to be used in the bottom left hand corner for the parking area.

The Clerk circulated two types of allotment agreements for Councillors to consider and we would need to include a page of Allotment Bonfire Regulations. The rent would be set at £12.00 per annum with all rents due on Michaelmass 29th September. Clerk will formulate a set of rules and regulations for consideration at the April meeting. Sheds to be no bigger than 6 x 6 feet and to

be painted dark green or dark brown. Water butts and compost bins to be black, dark brown or dark green. Councillors thought it would be a good idea to create an Allotment Committee and suggested running an allotment holders competition.

- 149.4 To agree upon a fee for supplying Freedom of Information documents
Bucks County Council do not charge for Freedom of Information, Wycombe District Council charge 20p per A4 black and white copy. Charges apply once the cost of the material would be over £10. It was resolved to charge 20p per page with a minimum charge of £3.
- 149.5 To sign the lease for the Pedestal Playing Field and to discuss the management of the land
The solicitors for West Wycombe Estate have not issued the new lease. The Clerk will obtain costs for erecting fencing on the field side – to include a stile for getting into the field to retrieve balls and to create a proper pedestrian entry from Cookshall Lane. We will need to have the trees inspected. Signs cannot be erected without West Wycombe Estate's permission. The Dog Fouling Act applies to the land but will have to be enforced. It was generally felt that it would be a good idea to give a grant to Hithercroft Football Club to continue cutting the grass in the playing season.
- 149.6 Highways issues which need reporting or acting upon – to include parking on the A40
The Clerk has met with a BCC Highways Engineer and Mr Huw Meyrick to discuss parking options/markings within the village. BCC recommended that we ask for 2/3 parking bays outside the Apple Orchard as part of the Local Delegated Budget for 2010/2011. He also stated that the best way to get more people to park by the white gates is to just start having some people parking there. BCC would not want to encourage regular and heavier parking on a major A road.
BCC has repaired the three granite setts on the entry to the village.
Clerk has reported the light on house no 58a High Street and the zebra crossing light as not working.
Clerk to ask for a price for cleaning the bus shelter and the Parish Council Notice Boards and to replace the glass in the Burial Ground Notice Board.
Clerk will ask Elizabeth Ross to clear Cutty Alley and tidy up the shrubs at the Pedestal.
The Clerk has asked the police to visit outside the school to enforce the zig zag lines. Police have used the speed gun in the High Street to enforce the 30mph.
- 149.7 To agree to contribute £30 of Book Vouchers for the NAG's Schools Competition
It was resolved to allow the Clerk to purchase £30 worth of book vouchers. The Parish Councils will be asked to help with printing, laminating and distributing the winning posters
- 149.8 To approve the accounts for March 09 and signing of Cheques
Standing Orders for Mrs S. Henson and Bucks County Council; Mrs Henson; Southern Electric, BT, Lawrence Landscapes; Chiltern Paving, Thames Water, SLCC. It was resolved to approve the accounts for payment.
- 149.9 Matters Raised by Councillors
Cllr Downes reported that BCC had been awarded the top rating of 4 stars by the Audit Commission. BCC are trying hard to reduce their running costs and overheads.
Cllr Mrs Smith reported that the National Trust paint works are ahead of schedule and the Parish Council must ensure that The National Trust continue with the maintenance work now that Mr Phillips has left the organisation.
- 149.10 Date of next meeting
Thursday 9th April 2009 at 8pm in The Church Room.

STATEMENT OF ACCOUNT AS AT 1.3.2009

Opening balance as at 1.2.09	4913.72
Less February cheques	2000.65
Less WDALC cheque issued on 28 th Feb	5.00
Less BT dd	174.99
Closing balance	2733.08
Business Premium Account balance as at 30.12.08	131.33
Bank of Ireland Account as at 4.3.09	13635.40
Total Funds	16674.80

Accounts to be paid in March

Mrs S Henson (s/o)	554.00
Mrs S Henson expenses	30.27
BCC School Crossing Patrol	129.06
Thames Water	6.23
Chiltern Paving (salt)	49.89
Lawrence Landscapes (tree works)	1139.65
Southern Electric (feeder pillars)(d/d)	265.07
SLCC training course	23.70
Total	2197.87