

MINUTES OF THE MEETING HELD ON THURSDAY 10<sup>th</sup> SEPTEMBER 2009  
AT 8.00 PM. IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Chairman, Mr R. Seymour, Mr N. Timberlake,  
Mr D. Callaghan, Mrs A. Harris, Mrs C. Dakin (8.35) Mr. N. Harris, The National Trust  
Mrs S. Henson - Clerk  
Dist Cllrs Mrs J. Teesdale,

5 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:

Cllr Mrs Dakin (until 8.35 after attending a Governors Meeting), Cllr Mr F. Downes,  
District Cllr I. McEnnis

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS:

Cllr Timberlake declared a personal interest in the planning applications for 27 Portway Drive and 428 West Wycombe Road due to their proximity to his property.  
Mr Harris declared a prejudicial interest in the planning applications for West Wycombe House and the Mausoleum as they are National Trust applications..

CONFIRMATION AND SIGNING OF MINUTES OF THE JULY PARISH COUNCIL

These were agreed by those Councillors present and signed by the Chairman

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

Cllrs Mrs Smith and Mr Callaghan and Clerk attended the WDALC meeting which covered Gypsy and Traveller site requirements in WDC.

Cllr Mrs Smith and the Clerk attended the WDALC training session on Community Self Help in Emergencies

The Clerk has spent time dealing with escaped cattle – a broken fence in the top burial ground field needs emergency repairs – Mr Stocks has been asked for a price.

The Clerk has written to The National Trust asking about future maintenance work on the properties – a reply has been received from Mr Begg stating that Mr Jim Foy will be advising us of future plans. Cllr Mrs Smith has attended a meeting as a resident's representative and works are imminent with the cottages opposite The Church Room and next door to The Swan the next to be redecorated.

The Clerk has been corresponding with BCC about reducing our lighting costs.

The Clerk has contacted BCC about bulk purchase of electricity although despite receiving the document from BCC on the new service they now state that they had to sign up the new contract for electricity in September and thought it was too late to consider our request – still waiting for final information.

The Parish Council met during the summer to plan its Quality Status submission.

Cllr Mrs Smith attended a Standards Committee – future training on Nov 25<sup>th</sup> from 9.30 – 4.00pm at a cost of £15 at Missenden Abbey

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

154.1 Correspondence received from 16<sup>th</sup> July – 10th September 2009

1. Completion of audit notice from Mazars - no issues raised
2. WDC Emergency Planning disc
3. WAP JCC – Minutes for July meeting – passed to Cllr Timberlake
4. BCC – Flu pandemic response planning
5. Chilterns Conservation Board Planning Conference – previously circulated by email.
6. The Playing Field Magazine
7. BCC – Buying in Bucks – purchasing arrangements for Parish & Town Councils
8. ICCM – Flowers at Funerals – issue about the 'bases'
9. Chilterns Conservation Board Annual Review
10. Code of Conduct Booklet – issued
11. Letter from Network Rail re the placing of a communication mast by the railway line in line with the coach depot
12. SLCC Training Course on Project management - £95 – Wokefield Park, 16<sup>th</sup> November.

13. Leaflet on Oxfordshire and Buckinghamshire Gypsy and Traveller Services
14. Chiltern News
15. BCC – delegated budgets for the remainder of 2009/2010 and request needed by 31<sup>st</sup> December for next year.
16. BCC Notification that we will be getting the extra grit bins we requested
17. WDC - Gambling Act 2005 – Policy Statement Review
18. Emails from WDC and BCC re the refuge for Gerrard Court with an explanation of the difference between a refuge and filter. Concern over the fiasco in painting the white lines and the BCC/tax payer's waste of money caused by the contractor's error in initially marking up the road.
19. Acknowledgement by WDC for our Site Allocation response. Cllr Timberlake was thanked for all his hard work on producing the document.

154.2 Planning

Applications

**AD/09/06579/FUL – 428 West Wycombe Road** – householder application for construction of single storey rear extension and new retaining wall – no objection

**AHC/09/06538/TPO – Land to the rear of 27 Portway Drive** – crown reduce by up to 20% to 1 oak tree and 2 sycamores – no objection

**EC/09/06528/FUL – Kingscote, Park Farm Road** – householder application for replacement rear conservatory – no objection

**JREMM/09/06655/CTREE – Mausoleum, West Wycombe Hill** – fell 1 yew tree – no objection

**JREMM/09/06656/CYREE – West Wycombe House** – fell 1 cypress tree – no objection

**AD/09/06681/FUL – 8 Copperfields** – householder application for the conversion of existing garage to living accommodation and alterations (retrospective) – whilst we accept that this property has a drive, we are concerned that any car parking facilities e.g. a garage, should be lost on this development where parking issues are serious and dangerous

Decisions

**VJB/09/05943/FUL715/FUL – 47 Bradenham Road** – householder application for construction of single storey extension and ramp – permit

154.3 To advise the Parish Council that an order for tree/hedge works on the Pedestal Playing Field has been placed following a meeting with Sir Edward Dashwood.

As per Minute 151.3 Cllr Seymour and the Clerk have instructed Mr P. Ansell to carry out works at a price of £580. Cllr Seymour and the Clerk have had a meeting with Sir Edward Dashwood to discuss the allotments and the Pedestal Playing Field. We will be charged a nominal rent of £100pa for the allotment land. Sir Edward gave permission to allow parking on the front section of the Pedestal Field (10m x 50m) and to install a height barrier instead of a gate (we have started to ask for prices for this work) and for the hedge, basic tree works and erecting a secondary fence and gate near the Pedestal entrance, blocking in the gap in the Cookshall Lane hedge and installing a gate at the top entrance in Cookshall Lane. He does not want any of the big trees removed but supports us in our work to manage the trees. He has written to Hithercroft FC asking for them to tidy up the pavilion and we have written to them asking them not to park on the pavement, to clear the litter after each usage and advising them that they may, in the future be able to park on the field in all weathers. Cllr Seymour was thanked for his hard work on getting the allotments ready – 19 have now been rented and the tenants are working the land.

154.4 Highways issues which need reporting or acting upon

The Clerk has reported all Highways and lighting issues to the Local Area Technician.

The Clerk has been communicating with BCC and WDC re the access for Gerrard Court.

The Clerk has been working with BCC re a request to BCC for double yellow lines along sections of the West Wycombe Road and parking issues in Copperfields however the Officer concerned is now on long term sick leave. The Mix FM sign will be removed.

The Clerk has discovered that we will no longer have to pay for the School Crossing Patrol as its current usage means it no longer needs sponsoring and will be paid for by BCC.

The Pedestal Roundabout now has a tree planted in the middle and there are concerns that it will affect driver visibility.

The Pedestal Garage has an advertising banner on their front wall.

Concern about the position/safety of a boulder on the top of the hill – it is pegged into position.

The Civil Parking Enforcement announcement signs – when are they going to be taken down.

154.5 To approve the accounts for September 2009 – Appendix 2; Signing of Cheques

See accounts at the end of the Minutes

It was resolved to approve the accounts for payment.

The Clerk issued a spreadsheet showing expenditure and balances to date.

154.6 To agree to enter the Clerk into the BCC Pension Scheme

Calculations and procedures had been issued prior to the meeting. The Parish Council will pay 21.2% of the Clerks salary to the pension scheme and pay National Insurance ((£2.80 per month). The Clerk will now be employed by the Parish Council and not self employed. It was resolved to enter the Clerk into the BCC Pension scheme.

154.7 Matters Raised by Councillors

The National Trust has carried out the maintenance on the triangle and repaired the seat at the top of Church Lane and were thanked for their work.

West Wycombe Community Library Sale – Saturday 19<sup>th</sup> September

Old Folks Coffee Morning – 10<sup>th</sup> October

154.8 Date of next meeting

Thursday 8<sup>th</sup> October 2009 at 8pm in The Church Room, West Wycombe

There being no other business to conduct the Chairman closed the meeting at 9.30pm.

The Clerk will be on holiday from 14<sup>th</sup> September – 1<sup>st</sup> October

**STATEMENT OF ACCOUNT AS AT 1.9.2009**

<b>Opening balance</b> as at 1.7.09	1403.40
<b>Plus transfer</b>	4000.00
<b>Less July</b> cheques	3636.80
<b>Less August</b> s/o,dd and cheque	823.31
<b>Plus</b> electricity refund WDC	353.98
<b>Business Premium Account</b> balance as at 31.03.09	131.38
<b>Bank of Ireland Account</b> as at 30.7.09	14641.78
<b>Total Funds</b>	<b>16070.43</b>
<u>Accounts to be paid in September</u>	
Mrs S Henson (s/o)	554.00
Mrs S Henson expenses	53.70
Mazars – audit fee	327.75
Southern Electric Feeder pillar (dd)	489.73
Thames Water	6.48
The Chiltern Society subs	25.00
B.J. Turney – hedge cutting – allotments	595.00
Southern Electric Feeder Pillar (dd)	9.34
<b>Total</b>	<b>2061.00</b>

**Transfer from Bank of Ireland - £1000, Precept due in at end of September**