

MINUTES OF THE MEETING HELD ON THURSDAY
10th JUNE 2010 AT 8.00 PM.
IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Chairman, Mr R. Seymour, Mr N. Timberlake,
Mrs C. Dakin, Mr N. Harris – The National Trust Mrs S. Henson - Clerk

3 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:

Cllrs Mr D. Callaghan, Mr F. Downes, Dist Cllr McEnnis, Dist Cllr Mrs Teesdale

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS: Cllrs Mrs Smith and
Mr Seymour declared a prejudicial interest in the item relating to the Village Hall.
Cllr Mrs Smith declared a prejudicial interest in the item relating to the Chairman's
Allowance.

CONFIRMATION AND SIGNING OF MINUTES OF THE ANNUAL PARISH MEETING,
THE ANNUAL PARISH COUNCIL MEETING AND THE MAY PARISH COUNCIL
These were agreed by those Councillors present and signed by the Chairman

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

1. Clerk produced and arranged circulation of the Annual Report to all residents in West Wycombe Parish via Contact.
2. Clerk as advised WDC of our Councillor Vacancy and has advertised it on the Notice boards and on the website.
3. The Clerk attended the WDC Quality Counts tour where rural diversification and affordable housing sites were viewed.

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

163.1 Correspondence received from 14th May – 10th June 2010

1. Request from the Air Ambulance for support with funding it was agreed that in light of the recent incident where three air ambulances were used, that we would make an initial donation of £100 and would consider a further donation later in the financial year.
2. Emails from Paul Heyday complaining about noise from the Village Hall – circulated to Councillors
3. Email from Neil Harris re the availability of fruit trees from Somerset – it was agreed that we would like to consider planting an orchard above the burial ground and we could use fruit trees in the allotments.
4. Email from WDC with plan for a partial solution to the mud etc at the recycling area in Plant and Harvest – they are asking for financial help towards the total cost of £1450. We would support this project but at the moment are not in position to help financially but will review it in early 2011. Clerk will advise WDC of the position.
5. Email from Jim Foy, National Trust re traffic calming and working with Sustrans – circulated to Councillors. Looking at redesigning the built environment to be more pedestrian friendly.
6. WDC notification of Delivery and Site Allocations Development Plan update and consultation from 25th June. Re- consultation will take into account previous comments made and modifications that may be required due to the change in government and the abolition of SEERA.
7. Notification that BCC are currently reviewing Bucks Country Parks and Green Spaces policy
8. BCC Parish Consultation Policy – a system designed to allow all consultations to be received electronically. As many of these documents are 50 + pages long we will not sign up to this as we still want a hard copy issued.
9. The Playing Field Magazine
10. Chiltern News magazine

11. JCC Minutes passed to Cllr Timberlake.
12. Email from Paul Hughes re 316 West Wycombe Road with a copy email from Planning Dept – circulated to all Councillors
13. Agenda for WDALC meeting on June 17th
14. Notification of a planning forum on 17th June at WDC starting at 6pm.
15. Chilterns Conservation Board information about HS2 and Parish Council status in the discussion
16. BCC Winter Maintenance Feedback request – additional to the one responded to for the Overview & Scrutiny Committee
17. BCC Trading Standards – publicity raising awareness of the activities of rogue traders – the Clerk will obtain copies of the information being supplied.
18. Chiltern Rail advising us of proposed works in 2010 and that it will take place during late evenings and at weekends
19. ICCM Magazine
20. Email from BCC stating that if Parish Councils want to use road planings via BCC then an exemption certificate has to be obtained from the Environment Agency
21. Press release indicating that BCC speed cameras could be axed due to funding restrictions.

163.2 Planning

TG/10/06060/FUL – Chorley Farm – erection of 900sqm agricultural grain store – no objection

1Decisions

AD/10/05620/FUL – 375 West Wycombe Road – construction of single storey side extension - permit

163.3 Highways issues which need reporting or acting upon including the speed of traffic on entering the village from the west

As a consequence of the fatal accident in the High Street on Wednesday 2nd June the Clerk in consultation with the Chairman sent an email to several different departments in Bucks County Council, Thames Valley Police, our MP and National Trust stating our continued concerns about the accidents caused by bad driving as vehicles enter the village on the A40 from Piddington. This email has been put on the website and will appear in Contact with an address where parishioners can write to BCC with their concerns.

Cllr Timberlake has carried out some research on traffic calming in villages on major roads and will produce a document to assist in our discussions with Bucks County Council.

Pothole near The George and Dragon; loose kerb stones near the notice board and accountants. Light outside house no 25 not working.

163.4 To place an order for play equipment in the Pedestal Playing Field and to order the fencing and height barrier in relation to the play area

The height barrier will cost £1180 for construction and installation.

It was resolved to place an order with Mr Turney.

The Clerk had communicated with ROSPA, WDC and the play equipment companies on their views about extra fencing – all parties agreed that we would not need to create extra fencing within the field other than to ensure that vehicles could not drive onto the field. Mr Stocks has supplied a price of £9 per metre for low level Ascot post and rail fencing. A 'boxed' area will be constructed near the entrance area and a 40m length will run parallel to the roadside fence to create a 'car park'. A rail will be left out of one section to allow disable access and one post will be removable for the grass cutting contractor. Mr Stocks supplied a price of £250 to erect the top gate and fencing in his initial quote but has not been instructed to carry out the work. It was resolved to place an order with Mr Stocks for fencing works at a maximum total cost of £850.00

The Clerk has worked with Playground Services and can agree a price of £14,000 for the swings, barriers and play trail. It was resolved to place an order for the equipment with Playground Services at £14,000.

- 163.5 To place an order for allotment fencing
It was resolved to place an order for fencing at a total cost of £420, 50% of this figure would be invoiced to West Wycombe Estate.
- 163.6 To discuss West Wycombe Fete and place orders for related equipment
A meeting with stallholders/organisations had been held prior to the Parish Council meeting. It was resolved to place an order for two toilets from DP Toilets at a cost of £150. The Clerk has spoken to the insurance company and we have to carry out a risk assessment and ensure we have seen insurance certificates from the organisations taking part. The Clerk still has to make contact with a First Aid organisation.
- 163.7 To consider the report on the review of the effectiveness of the system of internal audit and to consider the Annual Governance Statement
Councillors resolved to accept the report and agreed that it fully reflected our view on the effectiveness of our internal audit.
The Chairman read out the Annual Governance Statement and these were completed in the affirmative with the exception of question 9 which did not apply.
- 163.8 To sign the BCC Local Government Pension Scheme Service Level Agreement
BCC had issued a copy of the Pension Fund's Pension Administration Strategy and revised Service Level Agreement – Parish Council's have been asked to sign the SLA which incorporates a charging schedule for information and work not supplied on time. The Chairman signed the document.
- 163.9 To agree to pay a Chairman's allowance
It was resolved to pay a Chairman's Allowance of £150 for the coming year.
- 163.10 To approve the accounts for June 2010 –; Signing Cheques;
It was resolved to accept the accounts. See end of Minutes
- 163.11 To discuss a resident's complaint about late night noise at Village Hall events
With the absence of two Councillors and a further two declaring a prejudicial interest the meeting was not quorate (3 Councillors being required). Cllr Timberlake took the Chair. Councillors were disappointed that Mr Heyday was not present. The complaint was discussed in depth but no course of action could be agreed upon until the next meeting where the legal number of Councillors should be present, however the Clerk will explain the situation to Mr Heyday and a response will be formulated taking into account all the issues raised as well as talking to neighbours and this will be presented to the next meeting for consideration.
- 163.12 Matters Raised by Councillors
Concerns raised about the laurel hedge and the flint work on The Dower House.
- 163.13 Date of Next meeting
Thursday 15th July at 8pm in The Church Room West Wycombe.
There being no other business to conduct the Chairman closed the meeting at 9.40 pm

STATEMENT OF ACCOUNT AS AT 1.6.2010

Opening balance	18411.75
Less May s/o,dd and cheques	4458.20
Plus donation from West Wycombe Caves	2000.00
Closing balance as at 31.5.2010	15953.55
Business Premium Account balance as at 31.3.10	3131.47
Bank of Ireland Account as at 31.3.10	11372.63
Total funds	30457.65

Accounts to be paid in June

Mrs S Henson (s/o)

511.54

BCC Pension	153.46
Tax & NI	11.52
AON Insurance	1293.44
Mrs S. Henson – expenses	42.44
Fair print – Annual report	347.80
National Allotment Association – subs	64.63
Southern Electric Contracting	1101.75
Southern Electric – dd	20.47
Southern Electric – dd	14.75
Peter Ansell – Pedestal Maintenance 3/12	136.00
Miss L.M. Hewitt	75.00
Thames Water	9.64
Elizabeth Stillman – Pedestal area maintenance	40.00
Total	3822.44