

MINUTES OF THE MEETING HELD ON THURSDAY  
21st JULY 2011 AT 8.00 PM  
IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr R. Seymour, Mr N. Timberlake, Mrs C. Dakin, Mr N. Harris, Mr D. Callaghan, Mr F. Downes Mrs S. Henson - Clerk

Dist Cllr Mrs J Teesdale

5 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: Cllr I. McEnnis

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS: None declared

CONFIRMATION AND SIGNING OF MINUTES OF THE JUNE PARISH COUNCIL MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

1. The allotments are looking good – the weed killing has been carried out. Clerk has issued an information sheet to tenants re the forthcoming Fete and an allotment competition and also the latest status on the water supply.
2. Cllr Timberlake attended the Planning Forum which covered enforcement, localism, residential homes.
3. After a further request for financial help from St Lawrence PCC it was agreed by Councillors to send a cheque for £250 for the tree works and we will reconsider any further payment towards the end of the financial year.
4. Cllr Mrs Smith attended the WDALC meeting.
5. Cllrs Mrs Smith and Cllr Callaghan attended the BALC Executive
6. Cllr Mrs Smith attended the Parish Liaison Meeting.
7. Cllr Timberlake was not able to attend the JCC meeting.
8. The Annual Report was issued in the July Contact.
9. Letter sent to Cllr Mrs Teesdale about double yellow lines in the parish.
10. Final letter sent to Mrs Curran re removal of the wooden memorial post during the final week of July.
11. The seats in the play area have been repaired and treated and the Car Park sign has been delivered.

MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING REOPENED

175.1 Correspondence received from 11<sup>th</sup> June – 21<sup>st</sup> July 2011

1. WDALC Minutes for June 16<sup>th</sup> Meeting – passed to Cllrs Mrs Smith and Callaghan.
2. WDALC training course on 25<sup>th</sup> July – 7 – 9pm – Cllrs Mrs Smith and Callaghan and the Clerk will attend. Cost £10
3. Southern Electric – letter about electricity prices – Clerk is negotiating and may have prices in time for the meeting.
4. WDC request for help in a swift's nest survey – put on website.
5. BCC advice that Bottom Road is to be closed from 6/9/2011 to 8/9/2011 for carriageway repairs – diversion route issued.
6. SLCC Notice that the 20<sup>th</sup> edition of the Parish Councillors Guide has been published at a cost of £12.75 (we have the 18<sup>th</sup> edition)
7. Several emails between Chiltern Rail, Bradenham residents and BCC over the works/pavement/litter in Bradenham Road. BCC have taken over responsibility to sort out the pavement/litter etc.
8. Email from Chiltern Rail confirming that the VAS signs will be erected soon.
9. Email from BCC confirming that the VAS sign on the Oxford Road will be installed soon.
10. Notification that BCC LAF has been postponed until September.

11. BCC – Order confirming the diversion of footpath 10 from August 9<sup>th</sup>. We feel that a staggered gate needs installing due to the proximity of the pavement to the road.
12. Minutes of WDC/BCC/Clerks meeting where Car Boots were discussed.
13. Letter from Mrs Taylor about parking in Beechwood Road – Clerk will contact the police asking them to ticket cars on the corner. Clerk will ask for the Fire Brigade to pay a visit and put up their signs. County Cllr Downes will contact her.

#### 175.2 Planning

##### Application

**11/06344/FUL - Chorley Farm, Bottom Road** - Change of use of land to allow siting of residential caravan (retrospective) – no objection but we would want a condition imposed to ensure that it is for the owners use only i.e. one caravan only.

**11/06387/FUL - 387 West Wycombe Road** - Householder application construction of part single, part two storey side and rear extension. Insertion of rear dormer with balcony – no objections.

**11/06366/CLP, 5 Bradenham Road West Wycombe** -Certificate of proposed construction of single storey rear extension – no objections.

**11/06556/FUL - 314 West Wycombe Road** - Use of land for motor vehicle storage and erection of 2 metre high fence with planting behind – part retrospective – we object on the grounds of the visual impact caused by the vehicles and the 2m high fence

**11/06554/FUL - 316 West Wycombe Road** - Construction of single storey rear extension to existing office building – we object as we feel that the permitted land use i.e. storage of motor vehicles would not require office space

**11/06612/FUL - Mede Cottage, Park Farm Road** –householder application for creation of new vehicular access onto the West Wycombe Road including new retaining walls, ramps and dropped kerb – we strongly object on the grounds of safety – this pavement has extremely high usage by all the children walking to school and is adjacent to the pelican crossing which the Parish Council paid for to ensure our residents safety. There is already adequate vehicular access to the garage and the West Wycombe Road cannot cope with any more central refuges/interruptions of traffic flow and access points.

##### Decisions

**11/06096/CTREE - The Post Office, 51 High Street, West Wycombe** - Reduce by 20% one Yew Tree (T1), reduce by 20% one Yew Tree (T2) and crown lift including one major limb and clean out crown to one Sycamore Tree (G1) – not to make a TPO

**11/06095/TPO - West Wycombe Park** - Reduce by 30% Yew Trees (T1) and fell to ground 14 x Poplar Trees (T2) – permit.

The 74 Copperfields application has been withdrawn

Cllr Timberlake and the Clerk had a meeting with WDC to discuss 314/316 West Wycombe Road – the applicant and his agent were in attendance.

#### 175.3 To discuss producing an update of the Parish Plan

We produced the last Parish Plan in 2006. The Clerk will email the questions from the last one to all Councillors

#### 175.4 Highways issues which need reporting or acting upon

The Clerk has written to Cllr Downes re finance for the bollards on the Pedestal pavement.

The overhanging trees at Rosemary Close are hitting people in the face – we will contact the residents association and pass their address on to BCC. Pavement near Bradenham Road Bridge needs bollards on the edge of the pavement prior to the Network Rail access point.

175.5 To discuss the possibility of allowing a football club to use The Pedestal Playing Field

Moyra and Fran Lazenby of Downley Dynamos Junior Football Club attended the meeting. They have teams ranging in age from under 6 to under 18 Youth. Under 18 Youth play on Sunday morning from 9am – 1pm and need to have changing facilities. We discussed the usage of the field and cost at a suggested £25 per session and explained the current position with the pavilion. We would not want parking on the pavement. We would like to investigate working with them on the pavilion. We will insist that all rubbish is to be cleared away and all cars to be off site by 1.30pm.

175.6 To discuss the Pedestal Play Area

The Clerk will book the hedge to be cut and advise Mr Ansell to do a cut for the fete and make him aware that the field could be used for football. We have been advised by TVP to lock the remaining gate in Cookshall Lane. This may be a temporary measure.

175.7 To discuss the Fete

St John's Ambulance has cancelled their attendance however British Red Cross is now looking for volunteers to attend.

The Clerk has met with the ladies of the WI and explained that we will supply water, a generator and urns for them. We will set up prior to their arrival and have the urns on.

The school have come forward and will be running a donut stall.

Rookes Farm has agreed to move the sheep for us.

Cllr Timberlake will develop a rowing game.

Next meeting on Monday 15<sup>th</sup> August – 7.30pm.

175.8 To approve the accounts for July 2011: Signing Cheques:

The Clerk issued a spreadsheet showing expenditure against budget.

The Clerk has set up a business account at Staples for stationery and copying.

See financial statement at end of Minutes.

It was resolved to accept the accounts.

175.9 Members Questions

Cllr Callaghan raised the issue of Localism and that there could be detrimental effects on Parish Councils if they are not willing to take on 'responsibilities'.

Agenda item for September to develop this Parish Council's view on Localism.

Cllr Timberlake reported that the 275 High Wycombe to Oxford bus service was de-registered and is now on a temporary contract whilst it goes out to tender.

175.10 Date of Next meeting

Thursday 8<sup>th</sup> September at 8pm in The Church Room. Agendas will not be issued until 5<sup>th</sup> September due to Clerk's holiday.

The Parish Council Offices will be closed from Monday 25<sup>th</sup> July – Monday 8<sup>th</sup> August inclusive and from Tuesday 30<sup>th</sup> August to Monday 5<sup>th</sup> September inclusive.

There being no other business to transact the Chairman closed the meeting at 9.50pm

## STATEMENT OF ACCOUNT AS AT 1.7.2011

<b>Opening balance</b> as at 1.6.11	15521.74
<b>Plus</b> refund on telephone bill	133.97
<b>Plus</b> M. Beattie allotment rent	12.00
<b>Less June</b> s/o, d/d and cheques	1771.61
<b>Closing balance</b> as at 30.6.2011	<b>13896.10</b>
<b>Business Premium Account</b> balance as at 30.6.11	132.83
<b>Bank of Ireland Account</b> as at 31.6.11	1130.41
<b>Total funds</b>	<b>15159.34</b>

### Accounts to be paid in July

Mrs S Henson (s/o)	517.99
Mrs S Henson – (padlock/chain/photocopying/ mileage)	73.80
BCC Pension	153.46
Peter Ansell – Pedestal Maintenance 4 /12	176.00
WDALC training	10.00
The Handyman- Pedestal seats	250.00
Southern Electric – dd	470.25
Oakdale – Annual Report	184.00
Southern Electric Contracting	897.24
WDC – Burial Ground refuse	29.56
<b>Total</b>	<b>2762.30</b>

### Accounts to be paid in August

Mrs S Henson	517.99
Bucks County Council	153.46
Lawrence Landscapes	804.00
<b>Total</b>	<b>1475.45</b>