

MINUTES OF THE MEETING HELD ON THURSDAY  
9<sup>th</sup> MAY 2013 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr N. Harris, Mr F. Downes, Mr N. Timberlake,  
Mrs K. Cheshire, Mrs L. Cook Mrs S. Henson – Clerk

No members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:

Cllr R.Seymour, Dist Cllr I. McEnnis, Dist Cllr Mrs J. Teesdale, County Cllr D Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA:

Cllr N. Harris declared a disclosable pecuniary interest in the planning application.  
Cllrs Mrs V. Smith, N. Harris, N. Timberlake, Mrs Cheshire and Mrs Cook declared an interest  
in the item relating to the fete however as this would make the meeting inquorate on the  
subject and the fete had previously been a Parish Council activity which has now expanded to  
work with others in the community on other community events it was agreed that the item could  
be voted upon as nobody had a personal pecuniary interest.

CONFIRMATION AND SIGNING OF MINUTES OF THE APRIL PARISH COUNCIL MEETING  
These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

1. Cllr Timberlake went on the Quality Counts Tour on 25<sup>th</sup> April – Agenda item for June.

MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING REOPENED

195.1 Correspondence Received from 12<sup>th</sup> April - 9<sup>th</sup> May 2013

1. Bucks CC request for Community Resilience contacts – the Clerk and Chairman's names will be submitted.
2. ROSPA Inspection booking for Parish Play Area – we expect to be criticised for not fixing the seats however the ability to be moved into the shade or nearer peoples children or to join with another family has a greater priority. They are too heavy for a single child to move them. Downley Dynamos are replacing the goal posts.
3. LAF Local Priorities confirmation – issued to LAF reps
4. AON Insurance policy renewal - Clerk has negotiated a Long Term Agreement with our insurance company which reduced our premium for the next three years and no extra costs when we add or remove items from the policy. Public liability is increased to £10,000,000 and £250,000 for Libel and Slander.
5. Matters Arising Newsletter from BALC –circulated via email
6. Hot Topics Newsletter from Bucks CC – circulated via email
7. The Playing Field Magazine – passed to Cllr Seymour.
8. WDC Planning Forum – 6th June – emailed to all Councillors – Cllr Timberlake will attend.
9. Bucks CC Rights of Way Newsletter – emailed to Councillors
10. Suggestion from Clerk to Stokenchurch PC that we could hold a meeting in their offices on 4<sup>th</sup> June to discuss the WDC Local Plan – due to other meeting commitments no one will be able to attend. The Clerk will write to WDC and explain that we submitted our comments in January and as volunteers there is a limit to how many meetings they can attend and also advise them that some members are on holiday. The Clerk will advise Stokenchurch PC
11. Request from Downley Dynamos for permission to use the Pedestal Playing Field on Saturday mornings – agenda item.

195.2 Planning

**13/05808/FUL & 13/05809/LBC – 59 High Street, West Wycombe** – Householder and Listed building application for raising the surface level of the roofs by 110mm during re-roofing works to accommodate additional thermal insulation – no objection.

195.3 To report and discuss any highways issues

There is still no sign of the resurfacing taking place along the West Wycombe Road and this is where our planings are due to come from. All highways works in the parish are being chased up by the Clerk. Orders have been issued but no one seems to be carrying out the work. We will write to Cllr Tett at Bucks County Council as well as County Cllr Hayday stating all our complaints asking when we can expect to see some activity.

195.4 To discuss the Parish Plan

The Parish Plan committee has produced a resident's questionnaire. It is planned that it will be hand delivered to every household in the parish in June. Quotes are currently being obtained. It was resolved that we would allow expenditure up to a maximum of £510.00. The last Parish Plan covered a Village Users Questionnaire and a Youth Questionnaire - the usefulness of the Village Users Questionnaire was questioned. These will be discussed by the Parish Plan Committee.

195.5 To discuss the creation of a 'sun' shelter in the Pedestal Playing Field and Downley Dynamos request to use the Pedestal Playing Field

The Clerk will approach Bucks New University to see if they would like to offer the project of designing/creating a 'budget' a sun/weather shelter for the Pedestal Playing Field to their students. We would consider offering a prize to the winning design.

The Chairman and Clerk have had discussions with Mr Ben Stupples who is running the training for the 6 and 7 years olds for Downley Dynamos as they needed an instant replacement training field. We agreed to it as long as we do not have to make any financial commitment, and we will continue to maintain the field to the Parish Council's requirements. Downley Dynamos will pay for any extra work they require e.g. grass cutting, pitch marking. The Parish Council is not asking for any fee from them and we will review the arrangement at the end of the 2013/2014 season. They have non-exclusive use on Saturday mornings for training; we will be discussing arrangements for any matches which could be on other days or the possibility of tournaments. The Clerk has a copy of their public liability insurance certificate. The Clerk has agreed with Mr Stupples that they can mark out two small pitches on the field and that Downley Dynamos will replace the full size goals as these are regularly used by all members of the community. Sir Edward Dashwood has agreed to offer Downley Dynamos Junior Football Club a three year licence for exclusive use of the pavilion at the Pedestal Playing fields with no rental cost but Downley Dynamos will be responsible for the upkeep of the building. The building and contents will be covered by the West Wycombe Estate insurance.

The bund will be constructed in May using the two piles of soil in the car park area.

195.6 To agree to make a donation of £500 to the West Wycombe Events Committee for the Fete

It was resolved to make a donation of £500 to the West Wycombe Village Events Committee for the Fete to be held on 13<sup>th</sup> July.

195.7 To agree to make a donation of £200 towards the repair of the Church Loft Clock

It was resolved to make a donation of £200 towards the repair of the Church Loft Clock.

195.8 To approve the payment of a £75 honorarium to the Internal Auditor

It was resolved to pay an honorarium of £75 to the Internal Auditor.

195.9 To consider necessary repairs and renovations to the Notice Board outside the West Wycombe Burial Ground

The original sign writer who created the board in 2000 has given a price of £368 to restore and renovate the sign with gold leaf as per the original. It was resolved to proceed with placing an order for the work to be undertaken.

195.10 To complete the External Audit Statement and to consider and complete the Annual Governance Statement

The Chairman read out all the Annual Governance Statements to Councillors and completed all the questions in the affirmative.

195.11 To approve the accounts for May 2013 and signing of cheques – appendix 2  
See financial statement at end of the Minutes. It was resolved to approve the accounts.

195.12 Members questions

Concerns were raised over how to discourage badgers.

195.13 Date of next meeting

**Wednesday 19<sup>th</sup> June** at 8pm in the Church Room, West Wycombe  
Cllr Mrs Cook gave her apologies.

The Chairman closed the meeting at 9.55pm

The Clerk will be on holiday from 28<sup>th</sup> May – 10<sup>th</sup> June inclusive and 22<sup>nd</sup> July – 30<sup>th</sup> July inclusive.

**Accounts to be paid in May 2013**

|                                                    |                |
|----------------------------------------------------|----------------|
| Mrs S Henson s/o                                   | 517.99         |
| Bucks County Council                               | 153.46         |
| Peter Gomme – 2 cuts and 1 x weed killer           | 400.00         |
| Staples – photocopying                             | 22.90          |
| Miss L M Hewitt                                    | 75.00          |
| AON Uk                                             | 1875.71        |
| St Lawrence PCC – Room Hire for 2012/2013          | 240.00         |
| Peter Gomme – 1 cut                                | 175.00         |
| West Wycombe Village Events Team                   | 500.00         |
| St Lawrence PCC – Church Clock repair contribution | 200.00         |
| Southern Electric d/d                              | 137.59         |
| <b>Total</b>                                       | <b>4297.65</b> |

|                                   |                 |
|-----------------------------------|-----------------|
| Balance on 31 <sup>st</sup> March | 10506.43        |
| Plus 50% of precept               | 19918.42        |
| Less April cheques                | 4154.76         |
| <b>Balance</b>                    | <b>26270.09</b> |