

MINUTES OF THE MEETING HELD ON THURSDAY  
11th FEBRUARY 2016 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr R Seymour, Mrs K. Cheshire, Mr S Cope,  
Mr N. Timberlake, Mrs S. Henson – Clerk  
County Cllr Mr D Hayday

APOLOGIES FOR ABSENCE: Dist Cllr Mr I McEnnis  
1 member of the public

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA

Cllr Harris declared a non-pecuniary interest in the planning application for St Lawrence Church.  
The planning application for tree works is the Parish Councils application for work undertaken by  
a contractor.

CONFIRMATION AND SIGNING OF MINUTES OF THE JANUARY MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks Report

1. Chairman and Clerk had a meeting on HS2 on 28<sup>th</sup> January to discuss the press release on what we have achieved – no lorries through West Wycombe village and £480,000 for mitigation projects for our group.
2. Work has been completed on the allotment hedge and it took them less time than quoted for so the invoice was reduced.
3. Clerk has asked Chiltern Society to carry on with the footpath clearance for the coming year.
4. Clerk contact St Lawrence architect with our comments and amended plans have been issued.
5. Clerk has advised WDC that the dormer work is taking place on 460 West Wycombe Road.

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

225.1 Correspondence Received from 15<sup>th</sup> January – 11<sup>th</sup> February 2016

1. Local Authority Resource pack for Clean for the Queen
2. Quotes for tree works on Toweridge Lane and Chorley Road – enclosed
3. BCC Information about renewing bus passes – on notice boards and website
4. Information Commissioner – renewal for Data Protection registration
5. Copy email from Sir Edward over trees on West Wycombe Hill and the damp in St Lawrence Church.
6. BCC Snow Code – on noticeboards and website
7. Chilterns Conservation Board Newsletter – forwarded to Councillors
8. Clean for the Queen – request for address to deliver litter bags
9. My Bucks Newsletter – forwarded to Councillors
10. Response from the WI explaining their request for using the Burial Ground car park
11. Chiltern Society – launch of new Chilterns Heritage Group
12. Cllr Hayday has been in correspondence with a gentleman over the grave stones being laid down in St Lawrence Church Yard – the church yard comes under Wycombe District Council
13. Email from the Church Warden at St Lawrence stating that the Church has been temporarily closed due to the spores being produced by the damp/mould. We have put notices on our notice boards and on our website with a link to the Church website.
14. Email from a local resident about Rent a Van and the non-adherence to planning Conditions – Clerk to write to our District Councillors and Alastair Nicholson.
15. Chiltern Society Newsletter – forwarded to Councillors

16. Wycombe Reserve Sites Draft Infrastructure consultation – Councillors to consider whether it should be an agenda item for March.
17. Confirmation from WDC that we have not had a request for an election and that we can Co-Opt a Councillor

## 225.2 Planning

### Applications

**15/08322/FUL amended plans -St Lawrence Church Of England Church, Church Lane, West Wycombe** -Application for construction of single storey extension to North / West elevation, incorporating 2 x rooflights and restoration of historic window to Ground floor of North elevation – no objection.

**16/05285/CTREE -West Wycombe Burial Ground** - Crown lift all trees in car park area to give 4 metres clearance all round and remove dead sections; crown lift all trees adjacent to drive in burial ground to give 4 metres clearance all round to allow adequate access; crown lift all trees in paddock adjacent to burial ground on perimeter to allow adequate access for tractor and trailer, approximately 4 metres from ground level. This planning application is our own application and we will submit a no objection to the contractor's application.

### Decisions

**15/08139/TPO-Adjacent Rosemary Close West Wycombe Park West Wycombe** - Reduce crown of T3248 Horse Chestnut over gardens in Rosemary Court by approx. 2.5 metres of apical and lateral growth, those stems supported adjacent to cavities, to help alleviate stress on potentially weak stem – grant consent

**15/07955/FUL-Plant And Harvest Garden Centre Chorley Road West Wycombe** - Demolition/relocation of existing structures, alteration of the existing cottage, extension to provide a replacement dining area and WCs, construction of 3 no. greenhouses, construction of education centre, new opening in the existing boundary wall, raising the boundary wall at the east end of the site, finials to existing gate piers, construction of covered ways and relocation and conversion of the gardeners' shed to create WCs – permit.

## 225.3 To consider the purchase of a dog bin and a concrete table tennis table for the Pedestal Playing Field

It was resolved to purchase an extra dog bin at a cost of £282.40 with a subsequent increase in the weekly collection cost of £2.50 per week.

It was resolved to purchase the green concrete table tennis table with net, 12 free bats and 144 balls, installation and grass matting at a cost of £2345 plus VAT. Site visit to be arranged.

## 225.4 To consider making a donation to the Chilterns Conservation Board

It was resolved to make a donation of £50.

## 225.5 To report any Highways issues including tree works at Towerage Lane and Chorley Road.

Clerk has written to BCC re the damaged granite sett in the High Street and the damaged granite cobbles at the Chorley Road junction and the issue over drainage in Chorley Road.

Clerk has sent photos to Transport for Bucks of the advertising hoardings along the West Wycombe Road.

Cllrs Seymour and Cheshire reported a damaged concrete sett and section of pavement in Chorley Road

Clerk reported severe pothole in Portway Drive

Cllr Mrs Smith reported Chapel Lane potholes

Cllr Harris reported a damaged/noisy drain cover on Bradenham Road near the Pedestal.

Cllr Cope has reported a Gym Fit sign chained to 50mph sign near Cookshall Lane. Councillors asked what the 'estate agent' style signs were which had appeared in the parish - Chiltern Cycle event

Clerk has sent photos and been in touch with the British Transport Police over the graffiti and trespass on the track at the bridge along the West Wycombe Road.

The Chairman has been working with our Neighbourhood Police Team over school parent's parking.

Cllr Mrs Smith showed Cllr Hayday the drain cover outside no 2 High Street which has been making a noise for many months and which Transport for Bucks do not think warrants any attention.

It was resolved to place an order with D P Green for £450 to clear the Towerage Lane bank/verge.

It was resolved to place an order with The Tree People for £190 for work on trees along Chorley Road.

225.6 To discuss the celebrations for the Queens 90<sup>th</sup> Birthday – Clean for the Queen (4,5,6 March) and to agree to such necessary expenditure e.g. litter-pickers

Cllr Cope had issued an email to Councillors with his ideas. The Clerk has received 1000 free litter collection bags from the Clean for the Queen project.

There will be two sessions 10.30 -12.00 and 2.00 – 3.30 on 5<sup>th</sup> March based at the Garden Centre Car Park where high viz jackets, bin bags and litter pickers will be handed out. Cllr Mrs Smith and the Clerk will be based at the Garden Centre.

Cllr Harris thought the National Trust would also be involved in some capacity.

Posters and leaflets advertising the event will be produced.

225.7 To approve the accounts for February 2016 and signing of cheques – appendix 2

It was resolved to approve the accounts. See end of Minutes.

225.8 Members questions

Councillors were curious about work being undertaken by Thames Water along Chorley Road/Bottom Lane.

225.9 Date of next meeting

Thursday 10<sup>th</sup> March 2016 at 8pm in The Church Room, West Wycombe.

The Clerk reminded everyone of the change of date for the Annual Parish Meeting from 28<sup>th</sup> April to 5<sup>th</sup> May.

Cheques to be paid in February 2015

Mrs S Henson s/o	517.99	January salary
Mrs S Henson	52.64	Balance of January salary
Bucks CC	162.95	February pension
HMRC	77.75	NI
Mrs S Henson	11.50	Expenses for January
TBS Hygiene	108.00	Collections for December and January
Acorn Landscaping	215.83	10/12 highways grass cutting
Staples	15.00	Photocopy card
Chilterns Conservation Board	50.00	Donation
Information Commissioner	35.00	Annual registration
MHP Internet Ltd	72.00	Hosting fee
Elizabeth Stillman	550.00	Allotment hedge clearance
Southern Electricity dd	132.65	Street light energy
British Telecom	217.08	Phone
<b>Total</b>	<b>2218.39</b>	

**Statement of Account as at 1<sup>st</sup> February 2016**

Opening balance – 1 <sup>st</sup> January	22657.90
Less January cheques	5205.76
<b>Sub Total</b>	<b>17452.14</b>
Deposit account	2628.52
<b>Total</b>	<b>20080.66</b>