



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 8<sup>th</sup> FEBRUARY 2018 AT 8PM  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items

**PRESENTATION TO MRS CHRISTINE WALKER  
TO RECOGNISE 40 YEARS AS THE SCHOOL CROSSING PATROLLER FOR  
WEST WYCOMBE**

3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:  
**18/05203/TPO-West Wycombe Conservation Area West Wycombe Park-Tree**  
works as per schedule  
**18/05161/CLP-21 Copperfields High Wycombe** -Certificate of lawfulness for  
proposed construction of boxed rear dormer window in connection with loft  
conversion  
**18/05160/FUL-21 Copperfields High Wycombe** -Householder application for part  
conversion of existing double garage into living accommodation with associated  
fenestration alterations, construction of front dormer, insertion of roof lights in  
connection with loft conversion and alterations to front and side elevations  
**18/05059/LBC-Hellfire Caves Church Lane West Wycombe** -Listed building  
application for installation of 2 x roller shutters and 2 x CCTV cameras
7. To discuss any highways issues
8. To discuss the Pedestal Play Area and the trees in the burial ground
9. To discuss the forthcoming litter pick on 17<sup>th</sup> March
10. To receive an update on GDPR
11. To approve the accounts for February 2018 and signing of cheques - appendix 2
12. Members questions
13. Date of next meeting -Thursday 8<sup>th</sup> March 2018 at 8pm in The Church Room

SHARON L. HENSON, CLERK

1.2.2018

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

## Correspondence Received from 12<sup>th</sup> January – 1<sup>st</sup> February 2018

1. Monthly website report – emailed
2. Chilterns Conservation Board newsletter – emailed
3. Chiltern Society Newsletter - emailed
4. Bucks Healthcare – survey on life with and after cancer – Contact and Website
5. BCC confirmation that the Chorley Road survey will be 50% funded by the Local Area Forum – the Parish Council will pay the balance of just under £2,900.
6. Notification that the BCC Invitation Town and Parish Council Conference on 1 February 2018 has been postponed.
7. Series of emails over HS2 and the A4010 – planning and costing work ongoing.
8. Information on events for Chalk, Cherries and Chairs project – emailed to Councillors
9. Transport Focus Group meeting on 14<sup>th</sup> March.
10. Copy email to County Cllr Hayday re the state of the pavement from Portway Drive to the Pedestal
11. Agenda for the LAF on 6<sup>th</sup> February in Hambleden.
12. Thank you email from the Churchwardens for the donation to the Village Clock.
13. Communication with Downley Dynamos over the number of cars and the state of the playing field .
14. Email from a resident about dog mess in the High Street. Tweet gone out and apiece will go in Contact.
15. BCC publicising –Being a Good Neighbour – on website, Tweeted and gone to Contact. Posters on noticeboards.
16. Email from WDALC re letter to Government over the unitary status in this County – we commented.

### **Clerks report**

1. Basket Swing has been removed and repaired and returned to the play area.
2. The Clerk has purchased Marks and Spencer Vouchers and will purchase flowers for Mrs Walker.
3. Clerk is sitting in on a webinar on GDPR run by the SLCC and attending a BMKALC training session on the subject.
4. Pedestal Car Park work has been undertaken but has not been finished due to parked cars – will continue.
5. Clerk is working with Network Rail re the embankment at the Pedestal – they have 20 days from 24<sup>th</sup> January to reply to my formal complaint – nothing yet!
6. Christmas Tree lights have been delivered – Clerk had to select a different option as the pine cone shape had sold out. 5 sets of 100 lights x 10m black rubber cables bright white LED lights and power pack have been delivered. They can be linked together up to 150m worth (1600 lights) – we may need to order a started cable.
7. The Welcome to West Wycombe sign was bent on both the top corners – our LAT has done his best to straighten it and TfB are sourcing a supplier for a replacement – we may have to pay for it!
8. Grant and Stone are doing a good job with clearing the boundary fence but at the moment there are some loose fence planks – we will wait before we make comment as they will probably repair as part of the moving in process.
9. Rent a Van has acquired 3 pavement signs with concrete bases. Photographs taken and reported to planning enforcement and to highways.
10. Clerk still working with the CEO of Castle Water re our allotment water billing.
11. Burial ground tree works are due to take place on 1<sup>st</sup> February.

### Appendix 2

#### **Cheques to be paid in February 2018**

Mrs S Henson	514.90	January salary
Bucks CC	169.31	February pension
HMRC - online	64.80	Tax/NI
Mrs S Henson	245.42	January exp incl training, Christmas lights, vouchers
Acorn Landscaping	215.83	10/12 highways grass cutting
SLCC	36.00	GDPR training
D.P. Green	462.00	Toweridge Lane/grips/car park
The Handyman – James Glasgow	417.50	Installing replacement posts/ropes and basket swing
TBS Hygiene	77.76	January collections – waiting for invoice
Southern Electricity dd	<b>165.35</b>	Street light energy - approx
<b>Total</b>	<b>2369.41</b>	

**The invoice in red is guessed as they do not usually produce it until after the first of the month**

#### **Statement of Account as at 1<sup>st</sup> February 2018**

Opening balance – 1 <sup>st</sup> January	39411.08
Less January cheques	3297.92
<b>Total</b>	<b>36113.16</b>