

MINUTES OF THE MEETING HELD ON THURSDAY 8th FEBRUARY 2018 AT
8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr R. Seymour, Mr S. Cope, Mrs K. Cheshire, Mr P. Brown,
Mr N. Timberlake, Mrs S. Henson – Clerk

APOLOGIES: County Councillor Mr D Hayday, Cllr Mr I. McEnnis, Cllr Mrs J. Teesdale

2 Members of the public including Mrs Walker

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING
TO ITEMS ON THE AGENDA: Cllr Harris declared a pecuniary interest in the planning application for
tree works by the National Trust.

CONFIRMATION AND SIGNING OF MINUTES OF THE JANUARY MEETING

The Minutes for the January Parish Council meeting were agreed by those Councillors present and
signed by the Chairman.

PRESENTATION TO MRS CHRISTINE WALKER
TO RECOGNISE 40 YEARS AS THE SCHOOL CROSSING PATROLLER FOR
WEST WYCOMBE

Cllr Mrs Smith presented Mrs Walker with a bouquet and a gift from the Parish Council on
behalf of all members of the community. Cllr Harris read out a letter of congratulations from
County Cllr Hayday who was unable to attend .

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks report

1. The Clerk has purchased Marks and Spencer Vouchers and flowers for Mrs Walker.
2. Clerk joined a webinar on GDPR run by the SLCC and attending a BMKALC training session on the
subject.
3. Clerk is working with Network Rail re the embankment at the Pedestal – they have 20 days from
24th January to reply to my formal complaint – nothing yet!
4. Christmas Tree lights have been delivered – Clerk had to select a different option as the pine cone
shape had sold out. 5 sets of 100 lights x 10m black rubber cables bright white LED lights and
power pack have been delivered. They can be linked together up to 150m worth (1600 lights) – we
may need to order a starter cable.
5. The Welcome to West Wycombe sign was bent on both the top corners – our LAT has done his
best to straighten it and TfB are sourcing a supplier for a replacement – we may have to pay for it!
6. Grant and Stone are doing a good job with clearing the boundary fence but at the moment there are
some loose fence planks – we will wait before we make comment as they will probably repair as
part of the moving in process.
7. Rent a Van has acquired 3 pavement signs with concrete bases. Photographs taken and reported
to planning enforcement and to highways. The fence advertising signs appear to have increased in
size – Clerk will report this to planning enforcement.
8. Clerk still working with the CEO of Castle Water re our allotment water billing.
9. Clerk has reported new graffiti on the railway bridge footpath.

MEETING CLOSED

MEETING REOPENED

248.1 Correspondence Received from 12th January - 8th February 2018

1. Monthly website report – emailed

2. Chilterns Conservation Board newsletter – emailed
3. Chiltern Society Newsletter - emailed
4. Bucks Healthcare – survey on life with and after cancer – Contact and Website
5. BCC confirmation that the Chorley Road survey will be 50% funded by the Local Area Forum – the Parish Council will pay the balance of just under £2,644.
6. Notification that the BCC Invitation Town and Parish Council Conference on 1 February 2018 has been postponed.
7. Series of emails over HS2 and the A4010 – planning and costing work ongoing.
8. Information on events for Chalk, Cherries and Chairs project – emailed to Councillors
9. Transport Focus Group meeting on 14th March.
10. Copy email to County Cllr Hayday re the state of the pavement from Portway Drive to the Pedestal
11. Agenda for the LAF on 6th February in Hambleden.
12. Thank you email from the Churchwardens for the donation to the Village Clock.
13. Communication with Downley Dynamos over the number of cars and the state of the playing field .
14. Email from a resident about dog mess in the High Street. Tweet gone out and will go in Contact reminding dog owners to be more responsible.
15. BCC publicising –Being a Good Neighbour – on website, Tweeted and gone to Contact. Posters on noticeboards.
16. Email from WDALC re letter to Government over the unitary status in this County – we commented.
17. Request from a West Wycombe resident for a burial of ashes.
18. Notification of weekend works at Handy Cross roundabout – website and tweeted.
19. Road closure for Slough Lane – website and tweeted.
20. Police and Crime Commissioner Newsletter – emailed.
21. NALC Notifications on Making Donations to Churches and Reporting Data Breaches
22. Notification of the next Clerks meeting at WDC – 22nd March

248.2 Planning

Applications

18/05203/TPO-West Wycombe Conservation Area West Wycombe Park-Tree works as per schedule – no objections

18/05161/CLP-21 Copperfields High Wycombe -Certificate of lawfulness for proposed construction of boxed rear dormer window in connection with loft conversion – we object as in conjunction with application number 18/05160FUL we consider this an overdevelopment of the site and insufficient parking for the proposed number of bedrooms in an already congested road..

18/05160/FUL-21 Copperfields High Wycombe -Householder application for part conversion of existing double garage into living accommodation with associated fenestration alterations, construction of front dormer, insertion of roof lights in connection with loft conversion and alterations to front and side elevations – we object as we consider this is an overdevelopment of the site with insufficient parking for the proposed number of bedrooms in an already congested road.

18/05059/LBC-Hellfire Caves Church Lane West Wycombe -Listed building application for installation of 2 x roller shutters and 2 x CCTV cameras –no objection.

Decisions

17/08116/CTREE-Silver Birches Church Lane West Wycombe -Lift to 4-5 metres to T1 & T2 (Silver Birch), lift T3 (Pine Tree) by 2.5 metres, crown reduce T4 (Silver Birch) by 1.5 metres and Coppice T5 (Hazel) – not to make a TPO.

248.3 To discuss any highways issues

The Local Area Forum agreed to fund 50% of the cost of a feasibility study producing suggestions for traffic calming measures to reduce speeding traffic in Chorley Road . The Parish Council will pay the remaining 50% - £2644.00

The kerbstone outside the sweet shop has been marked up for repair.

Potholes in Chorley Road have been marked up for repair.

The Clerk has been working with TfB to try to get all the longstanding non-working street light issues sorted. Three still not working.

Concern that some of the pre school parents are now parking on the triangle.

- 248.4 To discuss the Pedestal Play Area and the trees in the burial ground
Basket Swing has been removed and repaired and returned to the play area and the replacement ropes and wooden posts have been installed.
Pedestal Car Park work has been completed.
Burial ground tree works took place on 1st February ; stump grinding is the next part of the process.
- 248.5 To discuss forthcoming litter pick on 17th March
Cllr Cope will put a piece in Contact. The meeting point is to be changed to the Village Hall.
- 248.6 To receive an update on GDPR – General Data Protection Regulations
The Clerk has sat in on one webinar run by SLCC which was long but excellent and is attending a training course run by BMKALC. Government are still discussing the issue of Data Processing Officers for small enterprises and Parish Councils.
We have to make changes to our contact form on the website making people positively giving consent and agreeing that their details will be held and may be used in relation to resolving their query.
Clerk has asked WDC about Data Sharing in relation to Planning applications.
The Fee structure will be changing – currently £35.
The Clerk needs to redact email addresses and IP addresses from emails to be forwarded to Councillors – Clerk will copy and paste the relevant part of the email to prevent these being forwarded.
We have relevant policies in place but they will need updating after 25th May.
- 248.6 To approve the accounts for February 2018 and signing of cheques
It was resolved to approve the accounts – See end of Minutes.
- 248.7 Members Questions
Cllr Brown reported that there was a large tree fallen over the footpath by Chorley Bottom Farm.
Cllr Mrs Smith suggested we investigate purchasing new noticeboards.
Clerk will chase Southern Electric Contracting and remind them that we asked for prices to clean the street lights.
Concern over tree waste covered over in the allotments – Clerk will contact allotment holders
- 248.8 Date of next meeting
Thursday 8th March 2018 at 8pm in the Church Room.

Cheques to be paid in February 2018

Mrs S Henson	514.90	January salary
Bucks CC	169.31	February pension
HMRC - online	64.80	Tax/NI
Mrs S Henson	245.42	January exp incl training, Christmas lights, vouchers
Acorn Landscaping	215.83	10/12 highways grass cutting
SLCC	36.00	GDPR training
D.P. Green	462.00	Toweridge Lane/grips/car park
The Handyman – James Glasgow	417.50	Installing replacement posts/ropes and basket swing
TBS Hygiene	77.76	January collections
MH-P Internet	1440.00	Annual website service and support
Southern Electricity dd	155.34	Street light energy
Total	3798.86	

Statement of Account as at 1st February 2018

Opening balance – 1 st January	39411.08
Less January cheques	3297.92
Total	36113.16