



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 11th APRIL 2019 AT 8PM
IN THE CHURCH ROOM, WEST WYCOMBE**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
19/05589/ADV -Pedestal Garage West Wycombe Road High Wycombe -Display of 4 x internally illuminated fascia signs, 1 x internally illuminated projecting sign & 1 non-illuminated totem sign
7. To discuss and decide on what actions to take from the Chorley Road feasibility study
8. To discuss and decide on the work required for the Park Farm Road trees
9. To discuss any highways issues
10. To approve the accounts for April 2019 and signing of cheques - appendix 2
11. Members questions
12. Date of next meeting - Annual Parish Meeting on 25th April 2019 at 8pm in The Church Room and 9th May 2019 at 8pm in The Church Room, West Wycombe

SHARON L. HENSON, CLERK

4.4.2019

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 14th March – 4th April 2019

1. Monthly website reports – emailed
2. Police and Crime Commissioners newsletter - emailed and on website.
3. Papers from the external auditors – PKF Littlejohn have arrived.
4. Notification that the SLCC are joining a task group to update ethical standards in local government.
5. WDALC agenda – we were unable to attend as we were at another meeting.
6. BCC information about the changes to waste recycling – sites, charges and hours – on website
7. Came & Company insurance documents – Clerk is looking at another policy with Hiscox as the sums covered are more in line with our size and financial commitments.
8. Downley Dynamos have advised us that they will be repairing some of the work areas and will arrange the repositioning of the big goal posts to give that area a chance for the grass to re establish.
9. Notification from Bucks CC that the devolved services money - £2033.58, will in by 5th April

Clerks Report

1. The first bill has come in since the LED light conversions and it is £100 lower for the month.
2. Chairman and Clerk attended the Transport Focus Group meeting where the Parish information website and Fix My Street were discussed and the value of the Transport for Bucks contract.
3. The Clerk is still negotiating the burial ground waste bill. Not sure we will win.
4. The Clerk attended the Clerk's meeting where the latest position on unitary status was discussed.
5. The Chairman and Clerk attended the Rural Forum where rural 'poverty' was considered.
6. The end of the year bank balance is £25,636.06 and the Clerk has just claimed back a VAT refund of £4471.79.
7. Complete Tree Services say that the trees in Park Farm Road can be pruned once they have finished blossoming, they can be mulched at the same time and the tree that has died can be removed and then stump ground. September time would be a better time to replace the dead tree as watering would be an issue through the summer.
8. The Clerk has placed the order for the planting of the three troughs but we are currently waiting for three troughs to be in stock. We will be using the new troughs not using weathered ones.
9. Transport for Bucks will be carrying out weed killer spraying in April, if this happens with suitable strength chemical then we will not need to do it.
10. Clerk has invited all local community organisations, the police, West Wycombe Estate and our County and District Councillors to the Annual Parish meeting.
11. Fly tipping in Cookshall Lane on Network Rail land has been reported.
12. Preparatory road surfacing has taken place in Portway Drive – micro surfacing will occur in the summer.
13. Un taxed vehicle in Portway drive has been reported and been contacted, however it has now been dumped in St Paul's Church Yard and has been reported again as being dumped on private land.
14. The local police team have been asked to monitor West Wycombe School parent parking

Cheques for payment in April

Mrs S Henson	551.88	March salary
Bucks CC	199.17	April pension
HMRC - online	63.20	Tax
Mrs S Henson	459.46	Mileage and expenses inc 30 litter picks/10 hoops
Acorn Landscaping	185.25	12/12 highways grass cutting
TBS Hygiene	97.20	March collections
BMKALC	208.44	Annual subscription
RBS	145.20	Allotment software support
John k Lawrence	929.75	4/4 burial ground maintenance
Southern Electric (dd)	81.57	Street light energy
Total	2921.12	

Statement of Account as at 1st April 2019

Opening balance – 1 st March	46589.72
Less March cheques and dd's	20953.66
Total	25636.06

West Wycombe Parish Council

Summary Receipts and Payments for Year Ended 31st March 2019

Last Year Ended 31st March 2018		Current Year Ended 31st March 2019
	Operating Income	
43,101.52	Administration	43,909.56
360.00	Allotments	340.00
400.00	Pedestal Playing Field	400.00
460.00	Burial Ground	300.00
0.00	Highway	2,033.58
2,505.18	VAT Data	3,483.16
<u>46,826.70</u>	Total Receipts	<u>50,466.30</u>
	Running Costs	
15,610.02	Administration	18,513.82
2,659.20	Street Lighting	18,616.89
1,133.25	Allotments	288.39
5,217.70	Pedestal Playing Field	2,907.77
5,397.74	Burial Ground	3,655.33
8,670.05	Highway	5,162.56
3,121.76	VAT Data	4,856.09
<u>41,809.72</u>	Total Payments	<u>54,000.85</u>
	Receipts and Payments Summary	
<u>24,153.63</u>	Opening Balance	<u>29,170.61</u>
46,826.70	Add Total Receipts(As Above)	50,466.30
70,980.33		79,636.91
41,809.72	Less Total Payments(As Above)	54,000.85
<u>29,170.61</u>	Closing Balance	<u>25,636.06</u>
	These cumulative funds are represented by:	
29,170.61	Barclays Community A/c	25,636.06
0.00	Barclays Bus Saver A/c	0.00
0.00	Bank of Ireland A/c	0.00
<u>29,170.61</u>		<u>25,636.06</u>
	Reserve Balances are represented by:	
5,016.98	Current Year Fund	-3,534.55
24,153.63	General Reserves	29,170.61
<u>29,170.61</u>		<u>25,636.06</u>

Signed : _____ (Chairman) _____ (RFO)