



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 10<sup>th</sup> JANUARY 2019 AT 8PM  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND**

## **AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

### **MEETING CLOSED FOR PUBLIC QUESTIONS**

To receive a presentation from Finley Wood of Red Kite on their hopes and plans to create more affordable homes in the Wycombe area

### **MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:  
**18/08368/FUL -18 Bradenham Road West Wycombe** -Householder application for construction of front porch and first floor rear extension  
**18/08325/HPDN -Chilterns Cookshall Lane High Wycombe** -Notification of proposed single storey rear extension; Depth extending from the original rear wall of 5.0 metres, a maximum height of 3.0 metres and an eaves height of 2.7 metres
7. To agree to pay the Clerks Annual Room allowance and annual overtime
8. To discuss any highways issues
9. To discuss the budget for 2019/2020 and to set the precept
10. To approve the accounts for January 2019 and signing of cheques - appendix 2
11. Members questions
12. Date of next meeting -Thursday 14<sup>th</sup> February 2019 at 8pm in The Church Room

SHARON L. HENSON, CLERK

3.1.2019

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

## Correspondence Received from 13<sup>th</sup> December 2018 - 3<sup>rd</sup> January 2019

1. Monthly website reports – emailed
2. Notification from WDC confirming that the elections for 2019 are postponed - emailed
3. Email from a local resident about the surface breaking up on Bradenham Road –Clerk has left a message and sent an email to the TfB officer in charge. TfB will be organising a road sweeper as an instant action and then the contractor has to come and re-do the work.
4. Email from a resident about the temporary road signs left in several places –Clerk has responded and asked Transport for Bucks about them as further work is still planned.
5. Notification from BCC that the Cressex Road will be closed for 19 weeks from 21 January – emailed and on website
6. Police and Crime Commissioners newsletter - emailed and on website.

## Clerks Report

1. The Annual Room allowance for using the home as office is £500. This covers electricity, internet and gas.
2. Over the period 1<sup>st</sup> January 2018 to 31<sup>st</sup> December 2018 I worked a total of 66.5 hours over my allocated hours. This variable year on year – the previous year there were no extra hours. The extra hours were mainly due to the extra work relating to GDPR.

## **Cheques for payment in January**

Mrs S Henson	1394.10	December salary& 66.5 hours of extra time over year
Bucks CC	518.10	January pension
HMRC - online	288.40	Tax
Mrs S Henson	530.40	Mileage, room allowance and expenses
Acorn Landscaping	185.25	9/12 highways grass cutting
TBS Hygiene	77.76	December collections
MH-P Internet Ltd	127.18	Hosting and domain renewal
John Lawrence Landscaping	909.75	4/4 burial ground maintenance,
Southern Electric dd	193.99	Street light energy
<b>Total</b>	<b>4224.93</b>	

## **Statement of Account as at 1<sup>st</sup> January 2019**

Opening balance – 1 <sup>st</sup> December	58109.68
Less December cheques and dd's	3977.06
Plus 2 x allotment rents	20.00
Total	54152.62