



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 14th NOVEMBER 2019 AT 8PM
IN THE CHURCH ROOM, WEST WYCOMBE**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the October Parish Council Meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions: None at the time of producing the agenda
7. To receive an update on the Chorley Road MVAS installation
8. To report and discuss any Highways issues
9. To discuss the Play Inspection report and to agree to purchase a new basket swing unit
10. To consider projects and the budget for 2020/2021
11. To discuss the BCC Rights of Way consultation and the Bucks Unitary priorities consultation
12. To discuss VE Day, Friday 8th May 2020
13. To approve the accounts for November 2019 signing of cheques - appendix 2
14. Members questions
15. Dates for 2020 and the legal position relating to the election process
16. Date of next meeting - Thursday 12th December 2019 at 8pm in The Church Room

SHARON L. HENSON, CLERK

7.11.2019

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 10th October – 7th November 2019

1. Website analysis for October – emailed.
2. Crime and Police Commissioners Newsletter
3. Rights of Way Improvement Plan consultation – closing date 24th December – November agenda
4. Confirmation that Castle Water will take the allotment water payments by direct debit. It is working.
5. NAG meeting Tuesday 19th November at Marlow Police Station at 7pm.
6. My Bucks – emailed
7. TfB road safety news – on website
8. Bucks Unitary notification of Director level appointments – all except one are now working for Bucks Unitary the last one starts on 1st January -emailed and website
9. Police and Crime Commissioners Newsletter – on website
10. Notification that the footpath clearance by the Chiltern Society will come to £240.08 – we wait for the Chiltern Society invoice before payment is made.
11. Email from Cllr Teesdale about shooting near a right of way on West Wycombe Estate – it was not in our parish and Sir Edward dealt with the matter.
12. WDC Planning Committee meeting 13th November – invitation to attend to discuss application for Wyeside, Park Farm Road

Clerks Report

1. Clerk has reported light 4 as intermittently working.
2. Clerk has issued invoices to allotment tenants – we have one vacant half plot now and one tenant still to pay. Total income so far £495
3. The water leak near Grant & Stone has been resolved.
4. Clerk has submitted the forms to the LAF for a feasibility study for bollards along the High Street.
5. The hinged posts and ground screws were installed on the 17th October.
6. The Clerk the MVAS units are due for delivery 22nd November
7. Clerk has been working with BCC re the bus shelter hardstanding as it is not as big as agreed and the levels are causing water to flow into the bus shelter. Remedial and extra work is due week beginning 11 November. Could also be a roof leak. Clerk has kept the resident in Bradenham Road who 'looks after' the bus shelter totally informed of the situation.
8. Clerk worked with High Wycombe Inspector and Marlow Police Station to have patrols in the High Street to deal with a spate of vandalism.
9. Councillors please refer back to the Play Inspection and your papers on the basket swing so that you are able to discuss placing an order.
10. Clerk is meeting Complete Tree Services on 15th November to discuss cutting back Network trees along the West Wycombe Road and to discuss the new tree for Park Farm Road.
11. Cllr Cope and Clerk will attend the Remembrance Service at St Lawrence Church at 10.45 on 10th.
12. Lawrence Landscapes have advised us that they will cease their contract as from 1st November; as the next four months will be quiet/dormant we do not need to employ another contractor in a rush. We will contact the other people who gave us a quote last year as well as one other.
13. Clerk has written to existing contractors regarding prices for next year and in two cases asked if they are interested in taking on the burial ground.
14. Councillors please look at the Bucks unitary budget consultation
15. Councillors please look at the Rights of Way consultation
16. Councillors please study budget document enclosed

Payments to be made in November

Mrs S Henson	551.68	October salary
Bucks CC	199.17	November pension
HMRC - online	63.40	Tax
Mrs S Henson	57.40	Mileage/parking
Acorn Landscaping	199.81	7/12 highways grass cutting
TBS Hygiene	100.80	October collections
Highway and Solar Solutions Ltd	684.00	MVAS post installation
WDC	52.20	Play Inspection
Castle Water (dd)	45.30	Allotment water supply
Southern Electric (dd)	81.57	Street light energy
Total	2035.33	

Expecting an invoice from Glynn Spratt for cutting Cookshall Lane hedge – around £60

Statement of Account as at 1st November 2019

Opening balance – 1 st October	53420.28
Less October cheques and dd's	4264.81
Plus allotment rents	270.00
Plus donation from film company	400.00
Plus Downley Dynamos rent	400.00
Total	50225.47