



*West Wycombe
Parish Council*

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON THURSDAY 13th AUGUST 2020 AT 8PM VIA ZOOM UNDER SECTION 78 OF THE CORONAVIRUS ACT 2020 and 2020 REGULATIONS BY THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) (AMENDMENT) REGULATIONS 2020 (“THE AMENDMENT REGULATIONS”)

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND VIA THE ZOOM LINK

<http://zoom.us>. Meeting id: 995 1535 4668; password:360433

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the July Parish Council Meeting
4. Report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications & decisions: No new applications at the time of issuing the agenda
7. To consider COVID19 and decisions or actions which may be required
8. To agree to place an order for 4 new noticeboards – the burial ground, the High Street, Portway Drive and Bradenham Road at a cost of £2245 plus VAT and removal, disposal and installation costs of £470
9. To discuss the need for new photographs for the accessible website due to go live in September
10. To approve the accounts for August 2020 signing of cheques - appendix 2
11. Members questions
12. Date of next meeting - Parish Council meeting – 10th September at 8pm via ZOOM

SHARON L. HENSON, CLERK

6.8.2020

Correspondence Received from 16th July - 6th August 2020

1. Website analysis for July – emailed.
2. NALC, SLCC and BMKALC emails with constant updates in connection with COVID 19 and all the changes made by the CORONAVIRUS 2020 Act and 2020 Regulations by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020 (“the Amendment Regulations”) – virtual meetings can currently continue until May 2021.
3. Buckinghamshire Council daily and weekly updates – links put on website
4. Minutes and future dates for the first NW Chilterns Community Board meeting - emailed
5. WDALC Minutes of the June meeting and notification of the AGM and next meeting on 17th September at 7.30pm – emailed.
6. Email from a resident confirming that they have cut back the wisteria over the pavement from their property boundary.
7. Notification of possible traveller activity in the week ending 14th August – barrier on Pedestal Playing Field will be closed from 10th August. Downley Dynamos have been advised.
8. Notification that the Police and Crime Commissioner is opening a Facebook page – on website.
9. Confirmation from Littlejohn External auditors that they have received our documents which were sent in June!
10. Survey on High Wycombe Local Cycling and Walking infrastructure – emailed and on website

Clerks Report

1. The MVAS has been installed on the entry to the High Street from the Pedestal Roundabout.
2. The shrubs, hedging and plants have been cut back by Complete Tree Services on the section of West Wycombe Road from Grant and Stone to Rent a Van.
3. The half height barrier and special locks have been installed at the Pedestal Playing Field. We have 5 keys – 1 key given to Downley Dynamos, 1 key each to Cllrs Cope and Harris and the Clerk holds 2 keys.
4. COVID guidelines for public transport have been put up in the bus shelters.
5. The Pedestal Playing Field Risk Assessment and the General Risk Assessment have been updated and reproduced in accessible format and are on our website.
6. Prices from JSG Handyman for removing, disposing and replacing 4 noticeboards – enclosed
7. Price from Earth Anchors for purchase and delivery of 4 noticeboards – enclosed.
8. The Burial Ground Rules, Regulations and Fees have been updated and are on the website and the Burial Ground noticeboard and sent to all local undertakers. The Burial Ground Noticeboard is in a poor state and a replacement has been included in the above quotations.
9. We need to either fit a new spring or replacement hinges on the small entry gate to the Pedestal Playing Field.
10. After discussions with Cllr Seymour the Clerk has stopped the Standing Order for the Old Folks Christmas Party. We will consider making a donation when it is clear what the future plans are.
11. Clerk has resubmitted to the North West Chilterns Community Board all the paperwork produced for the LAF in November 2019 for the High Street pavement feasibility survey.
12. Clerk is meeting the NW Chilterns Community Board co-ordinator on 18th August.
13. We need more up to date and more representative photos of the parish on the website.
14. The Pedestal Playing Field barrier was closed on 6th August until mid-August.
15. The tri table has been moved.

Payments to be made in August 2020

Castle Water (dd)	18.66	Allotment water 5/10
Sophos (debit card)	37.50	Antivirus protection
Mrs S Henson	597.62	July salary
Mrs S Henson	13.85	Mileage and expenses
Bucks CC	221.30	August pension
HMRC - online	85.80	Tax
Acorn Landscaping	488.14	4/12 highway grass, 5/12 burial ground, Pedestal strimming 4/12
TBS Hygiene	144.00	July collections (price increase delayed from April)
West Wycombe Estate	53.33	Hammerite paint for Pedestal Playing Field barrier
Earth Anchors Ltd	34.74	Tri table removal kit
Cllr S Cope	43.17	Three months Zoom subscription refund
Parish Council Website	375.00	Deposit for new accessible website & .gov.uk domain
Complete Tree Services	354.00	Cutting back hedges and overhanging trees WW Road
Southern Electric (dd)	86.45	Street light energy
Microsoft (debit card)	59.99	Annual subscription
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Total	2613.55	
Statement of Account as at 1st August 2020		
Opening balance – 1 st June		45216.42
Less July payments		11806.38
Total		33410.04