

MINUTES OF THE MEETING HELD ON THURSDAY 10<sup>th</sup> DECEMBER 2020 AT  
8.00 PM BY ZOOM

ATTENDANCE: Cllrs Mr S. Cope, Mr N Harris, Mrs V. Smith, Mr N. Timberlake, Mr P. Brown  
Mrs S Henson - Clerk

No members of the public

APOLOGIES: Cllrs Mr R. Seymour, Mrs K. Cheshire, Cllr Darren Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA - None

CONFIRMATION AND SIGNING OF MINUTES OF THE NOVEMBER PARISH COUNCIL  
MEETING

The Minutes for the November Parish Council meeting were agreed by those Councillors present  
and will be signed by the Chairman outside the meeting.

CLERKS REPORT

1. The noticeboards for Portway Drive, Bradenham Road and High Street have been installed. One noticeboard has been given away. The others are in too poor a condition to be given away. The Burial Ground noticeboard will be installed over the next week.
2. The gullies from Chorley Road junction to the Pedestal roundabout still have not been jetted.
3. Clerk is investigating a lid for the litter bin near the car park in The Pedestal Playing Field, but it may have to be a new bin. Clerk will investigate increasing the size of the council bin. We may remove the bin near the car park.
4. Chiltern Rangers have not submitted any information to date.
5. One tenant has ended their tenancy on the allotment and this has been re-allocated. Another tenant will be shown another vacant plot in the next week.
6. The mobile phone has been purchased and the changeover has been ordered but not been implemented by BT.
7. Orders have been placed for the tree works in the allotments, the burial ground and the Pedestal Playing Field. The Clerk has asked for a revised price on the burial ground work in relation to the goat willow and also the allotments fir tree to just having lower branches removed. Complete Tree Services are in lockdown due to two crews having COVID. Our work may not start until February. Price for removing the goat willow - £625. It was agreed that this would be the best and safest option. Clerk has advised the Churchwarden of West Wycombe PCC that we will undertake the work and the cost as the tree overhangs the burial ground car park.
8. Clerk has passed on information about Buckinghamshire Grants to local businesses.
9. Clerk has ordered and received 4 sets of bauble lights and a further 4 sets have arrived.
10. Clerk has purchased 5 baskets of hyacinths for those members of the community who volunteer their services on a regular basis.

MEETING CLOSED FOR PUBLIC QUESTION TIME  
MEETING REOPENED

279.1 Correspondence Received from 12<sup>th</sup> November – 10<sup>th</sup> December 2020

1. Website analysis for November – emailed.
2. Buckinghamshire Council daily and weekly updates and press releases – links put on website
3. Email from an allotment tenant concerned about the tree works and replacement of the heritage lights – Clerk has explained and also spoken to Complete Tree Services.
4. Notification and agenda for WDALC December meeting and subscription for next year.
5. Email from an allotment tenant about deer on the allotments – Clerk has replied. We may consider pony fencing on two sides if the problem persists in the vegetable growing season.

6. BMKALC notification that they will be absorbing the increase in NALC subscription rates and keeping theirs the same as the current year.
7. Emails from residents of Chorley Road about the appearance of coaches which are being stored in Bottom Road. Clerk has spoken to West Wycombe Estate who advised that this is a temporary situation however they may still allow the company to use one barn as a workshop.
8. Email about cars parking on the grass in Rosemary Close – we will reconsider planting trees on the green in the spring however parking space is an issue everywhere in the parish.
9. Cllr Mrs Smith has, through constant efforts, had the refuse collection table corrected.
10. North West Chilterns Community Board minutes of meeting held on 19<sup>th</sup> November – emailed.
11. Email from a resident about the new LED lights near The Caves. The Councillors have to balance the requirements of the setting with the safety issue. We are aware of the issues with bats as we know they roost in The Caves. Clerk will ask if there is a different bulb strength which can be used. In theory the bats should be hibernating now and in the summer the lights would not come on until much later in the evening.

279.2 Planning Applications & decisions:  
No applications or decisions issued

279.3 To discuss the Pedestal Playing Field  
The Clerk had a site visit with Sovereign Play Equipment and they have submitted estimates on fencing off the play equipment and providing a more durable surface for some areas as well as replacing the two baby swing seats and chains. They also undertook the work requested by the play inspector on the basket swing. Project to be considered for February/March.

279.4 To receive an update on the feasibility study for the High Street and other highways issues  
The Clerk has chased the project officer but to date we have not received any information. Clerk will contact Jackie Binning at the Community Board to advise her of the situation. Clerk has reported lights 14, 21, 24 and also the light outside no 32 Chorley Road and asked Sparkx to repair them.  
The second half of the LED lighting conversion is almost complete.

279.5 To agree to make a donation to the Community Cop Card Schools Scheme  
Our PCSO Penny Ling delivered posters and explained the financial needs of the Community Cop Card Scheme – it costs £6000 for the Neighbourhood Area. Our original decision probably needs revising. We cannot make the donation yet as they are trying to find a new organisation to receive the money -previously we paid it to WDC who then paid for the scheme. It was resolved to make a total donation of £100.  
Councillors had a discussion about children from the school and pre-school crossing the road from the Garden Centre Car Park with the assistance of the School Crossing Patroller and the flashing warning lights.

279.6 To consider COVID19 and decisions or actions which may be required  
We will not be holding the New Years Day Walk this year. Cllr Harris will provide a route and have it publicised on the West Wycombe Events page so that people can take the walk at their own leisure.

279.7 To discuss future projects and budget for 2021/22  
Due to the current COVID situation Councillors felt that other than the projects previously discussed we would not plan for any further projects.

279.8 To set the Precept for 2021/2022  
Prior to the meeting the Clerk/RFO had issued information relating to Council Tax levels and the Special Expenses paid by our community. It was resolved to set a precept of £43,500, a reduction of 1.10% on this year's figure.

279.8 To approve the accounts for December 2020 signing of cheques - appendix 2

It was resolved to approve the accounts. See end of Minutes.

279.9 Members questions

Cllr Harris is quite happy to use the cherry picker platform for putting the Christmas lights on all the trees. We need to develop a plan to make it easier to install the tree lights. Suggest Councillors meet in late July/August in the Village Hall to do an audit on the lights and involve an electrician.

279.10 Date of next meeting

The next meeting of the Parish Council will be held at 8pm on Thursday 14<sup>th</sup> January 2021 via Zoom.

**Payments to be made in December 2020**

Castle Water (dd)	18.66	Allotment water 9/10
Mrs S Henson	597.62	November salary
Bucks CC	221.30	December pension
HMRC - online	85.80	Tax
Acorn Landscaping	488.14	8/12 highway grass,9/12 burial ground, Pedestal strimming 8/12
TBS Hygiene	115.20	November collections
WDALC	10.00	Annual subscription
SLCC	130.00	Annual subscription
Stillman Garden Services	1865.00	Annual contract invoice
Eros Hire Tools	115.20	Cherry picker hire
Giff gaff (debit card)	6.00	Monthly charge for mobile
CPC (debit card)	85.68	4 sets of Christmas ball lights
Southern Electric (dd)	25.32	Feeder pillar energy
Southern Electric (dd)	23.86	Feeder pillar energy
Southern Electric (dd)	77.96	Streetlight energy
Castle Water (dd)	9.43	Burial ground water
<b>Total</b>	<b>3875.17</b>	

**Statement of Account as at 1<sup>st</sup> December 2020**

Opening balance – 1 <sup>st</sup> November	49212.23
Less November payments	5314.03
<b>Total</b>	<b>43898.20</b>