

MINUTES OF THE MEETING HELD ON THURSDAY 8<sup>th</sup> OCTOBER 2020 AT  
8.00 PM BY ZOOM

ATTENDANCE: Cllrs Mr S. Cope, Mr N Harris, Mrs V. Smith, Mrs K. Cheshire, Mr N. Timberlake,  
Mr P. Brown Mrs S Henson - Clerk

No members of the public

APOLOGIES: Cllr Mr R. Seymour, Cllr Mr D. Hayday, Cllr I. McEnnis

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA – Cllr Harris declared a pecuniary interest in the planning application 20/07402/CTREE -Park Farm House, Toweridge Lane, High Wycombe for tree works by The National Trust.

CONFIRMATION AND SIGNING OF MINUTES OF THE SEPTEMBER PARISH COUNCIL MEETING

The Minutes for the September Parish Council meeting were agreed by those Councillors present and will be signed by the Chairman outside the meeting.

CLERKS REPORT

1. The Clerk approved the 4 noticeboard headers this week, once we have a delivery date a Tweet will be issued asking if anyone wants one of the older noticeboards.
2. A new spring has been fitted to the small entry gate to the Pedestal Playing Field – design of gate not suitable for self-closing hinges.
3. The gullies from Chorley Road junction to the Pedestal were due to be cleared from midnight on 8<sup>th</sup>/9<sup>th</sup> October. The date was postponed due to severe property flooding in Aylesbury and all gully machines have been diverted. A new date will be set for later in October. Clerk will put notices through resident's doors and on cars. TfB will put up signs as all cars have to be removed from the road. If there are any cars parked, they will not even start. If we can put cones out it would help.
4. The top field and the shelter belt hedge have been cut.
5. Chiltern Rangers have carried out two site visits to the burial ground top field and will come up with proposals for an environmental scheme.
6. A skip has been delivered to the allotments for the period 3<sup>rd</sup> – 19<sup>th</sup> October. All allotment holders have been advised. A site visit has highlighted issues with some of the boundary trees. Clerk is having a site visit with Complete Tree Services on 9<sup>th</sup> October.
7. Clerk 'attended' the Transport for Bucks Conference.
8. Three tenants still have to pay their rent. A reminder has been sent out.
9. The first half of the LED converted Heritage lights will be re-installed on 19<sup>th</sup> October and the second half will be taken away for conversion. Plan is to have them back in first week of November.

MEETING CLOSED FOR PUBLIC QUESTION TIME  
MEETING REOPENED

277.1 Correspondence Received from 10<sup>th</sup> September – 8<sup>th</sup> October 2020

1. Website analysis for September – emailed.
2. Buckinghamshire Council daily and weekly updates – links put on website
3. Police and Crime Commissioner bulletins – emailed and on website
4. Beacons of the Past Newsletter – emailed
5. Buckinghamshire Council notification of NW Chilterns Community Board meeting and papers for 30<sup>th</sup> September
6. Littlejohn external auditors have completed the audit and no issues have been raised.
7. Notification that the Precept will be paid into our account by the end of September

8. Chiltern Conservation Board – notification of Green Recovery in the Chilterns online conference
9. VAS units in Bradenham Road are due to have a service visit on 13<sup>th</sup> October to find out why neither of them is working. No guarantee they will be repaired on that day.
10. Cllr Hayday is sitting on the NW Chiltern Environmental and Climate Change Subgroup of the Community Board and the Clerk has provided him with information on Air Quality statistics in West Wycombe
11. Confirmation that the petition by Piddington Parish Council to reduce the speed limit on Dashwood Hill and advice for cyclists has been approved by the Community Board
12. Buckinghamshire Council press releases on children's flu jab; test, track and trace supplementary financial help; green energy grants; budget for 2021/22 – all on website

277.2 Planning Applications & decisions:

**20/07525/CTREE – Flint House, Bradenham Road, West Wycombe** - Reduce by 3m in height and width x 1 Hornbeam (T1), fell x 1 Damson (T2), reduce by 3m in height 2m in width x 1 Silver Birch (T3) and prune back lateral branches facing rose cottage by 2-3m x 1 Yew (T4) – site visit to take place before a response is made.

**20/07402/CTREE -Park Farm House Toweridge Lane High Wycombe**-Fell x 2 Ash (T1, T3) and x 1 Ash, Elder and Goat Willow (T2) – no objection

**20/07279/FUL-361A West Wycombe Road High Wycombe** -Erection of two storey rear extension & loft conversion to create addition 1-bed self-contained flat -we strongly object as this is overdevelopment of the site and will have a detrimental effect on neighbouring properties. The design of the whole proposal, would in our opinion, create totally unsuitable living conditions. We also have concerns that there is inadequate parking with particular concern that this is adjacent to an emergency vehicle access.

**20/07280/FUL\_470 West Wycombe Road High Wycombe**-Householder application for construction of single-storey side extension with internal and external alterations following demolition of existing side porch – no objection.

277.3 To agree to undertake tree works in the allotments and the burial ground

A site visit to the burial ground has shown that there seem to be three dead trees which need removing – if deemed necessary the Clerk will ask Buckinghamshire Council for a 5-day exemption to allow them to be removed once Complete Tree Services have had a site visit on 9<sup>th</sup> October. It was resolved to place an order for the work on both sites depending on the site report.

277.4 To agree to purchase a Poppy Wreath under S137 for the Remembrance Day Service on 8<sup>th</sup> November

It was resolved to purchase a poppy wreath. Clerk will organise this. The service will be held at 10.45 around the War Memorial with attendees socially distanced in the churchyard.

277.5 To receive the external auditors report

The external auditors report showed no concerns. A completion of audit notice has been put up on the Noticeboards and the website.

277.6 To agree to make the annual donation of £300 for servicing the village clock

It was resolved to make the annual donation. There are plans to try make the chimes work correctly but this will be more expensive and will probably not take place until next April/May.

277.7 To consider a Frequently Asked Questions page on speeding and parking

Due to the frequent number of issues and questions we have about speeding and parking it was agreed that we would try to produce an up to date explanatory page for our website.

277.8 To receive information on the NALC pay scales

The NALC pay scales, issued to all Councillors, have been issued and should be backdated to April 2020. Under the current financial climate the Clerk will not be asking for this to be considered or implemented until April 2021 at the earliest and would not ask for it to be backdated. Clerk is on SCP38.

277.9 To receive a report on the Community Board meeting held on 30<sup>th</sup> September and our bid for a feasibility study on the High Street pavements

Cllr Cope and Bucks Cllr Hayday attended the meeting where they were advised that funding had been agreed however the project will be entirely dependent on a site visit. The Clerk will arrange a site visit and also make contact with Jim Stevens.

277.10. To consider COVID19 and decisions or actions which may be required

Currently we are not aware of any issues.

277.11 To discuss future projects and budget for 2021/2022

The Clerk has worked through the budgets for the remainder of this financial year and looking forward to next year. There will be some funding available for the environmental scheme this year. Budget sheets showing the first 6 months expenditure were issued to Councillors. As long as there is a £25,000 figure to bring forward for 2021/22, we should be able to reduce the precept for 2021/22.

277.12 To approve the accounts for October 2020 signing of cheques - appendix 2

It was resolved to approve the accounts. See end of Minutes.

277.13 Members questions

Concern about a member of public continually using the Pedestal Playing Field to exercise his two dogs who are allowed to run free and he does not monitor their activities. Clerk has spoken to him on three occasions and has always been verbally abused and he totally ignores the request to put them on a lead and to clear up after them. Clerk will investigate other ways of dealing with the issue. Cllr Timberlake offered to attend with the Clerk if the opportunity arose.

277.14 Date of Next Meeting

The next meeting of the Parish Council will be held at 8pm on Thursday 12<sup>th</sup> November 2020 via Zoom.

**Payments to be made in October 2020**

Castle Water (dd)	18.66	Allotment water 7/10
Mrs S Henson	597.42	September salary
Mrs S Henson	63.99	Mileage and expenses – new phone
Bucks CC	221.30	October pension
HMRC - online	86.00	Tax
Acorn Landscaping	533.14	6/12 highway grass, 7/12 burial ground, Pedestal strimming 6/12, cutting tree at crossing
TBS Hygiene	115.20	September collections
JSG Handyman	35.00	Spring on Pedestal Gate
Glynn Spratt	115.00	Cutting top field shelter belt hedge
PKF Littlejohn	360.00	External audit
Village Clock	300.00	Donation for annual maintenance
Kent Murray	210.00	Skip for allotments
Southern Electric (dd)	79.12	Street light energy
Royal British Legion	31.99	Poppy Wreath S137
<b>Total</b>	<b>2766.82</b>	

**Statement of Account as at 1<sup>st</sup> October 2020**

Opening balance – 1 <sup>st</sup> September	30627.68
Less September payments	2148.63
Plus allotment rents	330.00
Plus balance of Precept	22,500.00

**Total**

**51309.05**